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Academic Calendar

	2013-14	2014-15
Fall Term		
Classes begin (Mon.)	Aug. 19	Aug. 18
Midterm (Thurs.)	Oct. 10	Oct. 9
Fall break (Fri. to Tues.)	Oct. 11 to 15	Oct. 10 to 14
Classes resume (Wed.)	Oct. 16	Oct. 15
Thanksgiving (no classes)	Nov. 28, 29	Nov. 27, 28
Reading Day (Mon.)	Dec. 9	Dec. 8
Final Exams (Tues. to Fri.)	Dec. 10 to 13	Dec. 9 to 12
Term ends (Fri.)	Dec. 13	Dec. 12
Spring Term		
Classes begin (Wed.)	Jan. 8	Jan. 7
Midterm (Fri.)	Feb. 28	Feb. 27
Spring break (Mon. to Fri.)	March 10 to 14	March 9 to 13
Classes resume (Mon.)	March 17	March 16
Good Friday (no classes)	April 18	April 3
Reading Day (Fri.)	May 2	May 1
Final Exams (Mon. to Thurs.)	May 5 to 8	May 4 to 7
Term ends (Thurs.)	May 8	May 7
Commencement (Sun.)	May 11	May 10
Summer Term	May 12 to July 25	May 11 to July 24

The contents of this catalog apply to the 2013-14 academic year. Hesston College reserves the right to make changes herein as necessary and without prior notice in order to accomplish its mission or to adjust to circumstances beyond its control. Visit www.hesston.edu for the current copy of the Hesston College Catalog.

For more information:

Phone toll-free 800-99-LARKS (800-995-2757)

Fax 620-327-8300

Outside the United States, call collect 620-327-8222 (Admissions).

Write to Hesston College Admissions, Box 3000, Hesston, KS 67062.

Send email to admissions@hesston.edu.



General Information

About Hesston College

Hesston College, a two-year college founded in 1909, is located in Hesston, Kansas, 35 miles north of Wichita. The college has an enrollment of approximately 450 students who come from about 30 states and 15 countries. It has a faculty-student ratio of 1:10. Affiliated with Mennonite Church USA, Hesston College is governed by the Hesston College Board of Directors. Board members are appointed by Mennonite Education Agency and the board of directors.

Mission Statement

Hesston College, the two-year college of Mennonite Church USA, educates and nurtures each student within Christ-centered community, integrating thought, life and faith for service to others in the church and the world.

Vision

Hesston College graduates change the world as they serve through their vocations, churches, families and individual commitments to follow Christ.

Hesston College is a transforming community where students, faculty and staff dedicate their intellect, passion and skill to a future where:

Hope replaces despair

The poor are clothed and fed

The sick are made whole

Peace replaces war and conflict

Justice replaces oppression

Creation is renewed

The gospel is proclaimed.

To make this vision a reality:

- We will strive for excellence in all we do. We will measure our results and aspire to greatness in all areas of college life.
- Our graduates will be fully prepared to take the next steps in their education, professions and relationships.
- All academic and student life programs will be infused with the values of Christian community, stewardship of gifts and service to the world.

Statement of Purposes

The purposes of Hesston College are to

Promote student learning and development through

- A general education core and other courses that culminate in the Associate of Arts, Associate of Science or Associate of General Studies degree and that satisfy lower division requirements for transfer to selected baccalaureate programs.
- Academic courses and enrichment programs that emphasize the scholarship of integration and student learning in the areas of biblical understanding, global perspective, critical thinking, self-awareness, communication and social responsibility.
- Student life programs, academic services and enrichment activities that promote development of the whole student (academic, personal, physical, social and spiritual).

Facilitate vocational and career development through

- A general education core and other courses that culminate in the Associate of Applied Arts and Sciences degree and prepare students with knowledge and performance competencies required for immediate employment in selected careers.
- Academic advising and career services that assist students to adequately plan and prepare for their selected careers and guide those who are uncertain about future career choices.

Prepare future leaders who actively participate in the life and work of the church and display a commitment of service to others through

- A Christ-centered community where students are guided toward the model of Jesus Christ, encouraged to grow in their faith and empowered to view themselves as agents of change.
- Student leadership opportunities throughout the first two years of the college experience in academics, athletic activities, dramatic productions, worship planning, student recruitment, residential life, etc.
- Service-learning and community opportunities in a variety of curricular and extra-curricular activities.
- Experiences that expand students' vision of the Mennonite church, its values and tenets, its people and programs.

Statement of Philosophy

Liberal Arts at Hesston College

Hesston College's liberal arts curriculum is based on the belief that there are two equally important questions about an education: "What can I do with it?" and "What will it do to me?" Hesston College prepares graduates for successful careers, but more importantly, it prepares persons of character to think deeply, communicate clearly and serve meaningfully. Both the church and the world need well-rounded persons who, regardless of profession, make sound personal and public decisions.

Hesston College seeks to produce graduates who dedicate their intellects, passions and skills to being agents of peace in the world. In the original language

of the Bible, the word for peace means *universal flourishing, completeness, the way things are meant to be*. Of course, the world is far from the way it is meant to be, but we believe Hesston College graduates can make a positive difference.

Why a Liberal Arts Education?

Liberal arts education at Hesston aims to free people to understand themselves, to evaluate ideas, to think clearly and to serve as disciples of the servant Christ. Hesston College's motto is "The truth shall make you free." Jesus said, "If you continue in my word, you are truly my disciples; and you will know the truth, and the truth will make you free" (John 8:32). As a person lives out the teachings of Jesus, the ability to understand truth grows along with a person's character. A person who is liberally, as in generously, educated is free to live confidently in the world. A liberal arts education cultivates the human capacities of mind, character and soul. It educates students to be creative, literate and responsible citizens and leaders.

A liberal arts education leads learners to an integrated view of knowledge. Such an education draws from one discipline to inform another, connects learning to contemporary life and places knowledge from individual disciplines into a broad perspective. Students affirm their relationships to one another and to the Creation. In a fragmented world whose citizens long for a coherent view of life, Hesston College challenges its graduates to make a positive difference. Students study across disciplines to develop a holistic view of life and prepare to participate in fulfilling God's purpose for humans in this world. Our board, faculty and staff share a Christian faith as expressed in the *Confession of Faith in a Mennonite Perspective, 1995* (Scottsdale, PA: Herald Press, 1995). We believe that a Christian is a follower of Jesus and a participant in Christ's church and mission.

General Education at Hesston College

Hesston College offers students a well-integrated, comprehensive general education in the liberal arts. General education is the portion of the liberal arts curriculum in which all students engage. General education at Hesston College is at the center of a curriculum designed to examine the totality of what it means to be human. Different disciplines offer diverse perspectives on how humans construct meaning. The task of general education is to prepare students for purposeful participation within a rapidly changing world and church. The following areas of emphasis characterize general education at Hesston College:

- **Developing *skills* that mark an educated person**
General education courses teach students skills in close reading, creative and critical thinking, logical reasoning, effective written and spoken communication and mathematical and technological competence.
- **Engaging *big questions* of life**
General education courses offer opportunities for students to engage questions such as the following: Who is God? What is the basis for ethics and values? What does it mean to be human and to live in community? Who have we been, and where are we going? What is the nature and value of the physical world? How can we deal positively with paradoxical and diverse ideas?

- ***Integrating knowledge, faith, service and community***

Required general education courses teach students the importance of life-long learning and prepare them to practice choices for healthy living. The Hesston Experience involves a faith-based education within a community where worship, study, service and participation in the arts, athletics and recreation are all essential elements in students' growth.

Outcomes

The education, curriculum, academic divisions, divisions of staff and student life programs offer opportunities for students to develop as persons with intellectual and practical skills, persons who understand human cultures and the natural world, persons of individual and social responsibility, persons who understand faith through an Anabaptist-Mennonite perspective and persons able to integrate and apply learning.

I. Persons with intellectual and practical skills

- Written, oral and visual communication
- Quantitative literacy
- Media and information literacy
- Cooperation and collaboration

Practiced extensively across the curriculum through progressively more challenging academic rigor

II. Persons who understand human cultures and the natural world

- Knowledge of the natural sciences, social sciences and humanities

Focused by engagement with life's big questions, both contemporary and enduring

III. Persons of individual and social responsibility

- Self-reflection, self-awareness and self-care
- Moral and ethical reasoning, decision-making and action
- Civic knowledge, engagement and service on the local and global level
- Intercultural competence and empathy

Developed through active involvement with real-world settings and relationships within diverse communities

IV. Persons who understand faith through an Anabaptist-Mennonite perspective

- Examination of the Christ-centered biblical story
- Exploration of Anabaptist-Mennonite faith and values
- Awareness of one's own faith perspective within the context of the local and global community

Expressed throughout the curriculum and campus life

V. Persons able to integrate and apply learning

- Critical and creative thinking and problem solving, utilizing inquiry and analysis
- Synthesis and application of knowledge, skills and responsibilities to new settings and complex problems
- Preparation for the next step and a life of learning

Facilitated through modeling and mentoring by the Hesston College community

Plan of Courses in General Education

Hesston College aims for coherence in the general education curriculum through two simultaneous approaches:

- A group of common courses that introduce students to the experience of academic community while reflecting on subjects central to Hesston's vision and values
- A distribution of courses from the broad stream of the liberal arts, such as history, literature, the biological and physical sciences, humanities and the social sciences

Academic Degrees Offered at Hesston

Hesston College's educational program is designed to meet a variety of student needs. Hesston offers Associate of Arts (A.A.), Associate of Science (A.S.) and Associate of General Studies (A.G.S.) degrees for students interested in the first two years of a liberal arts program, various pre-professional programs and other fields of study requiring four-year degrees.

Students with specific career interests may choose to pursue an Associate of Applied Arts and Sciences (A.A.A.S.) degree to prepare for employment or further educational experiences in the following areas: aviation/air traffic control, aviation/flight, Bible and youth ministry, business, computer information technology, early childhood education, nursing and pastoral ministries.

Transferring Hesston College Courses

Hesston College prepares students for engagement in life-long learning opportunities. Most Hesston College graduates transfer to four-year accredited institutions, although other programs or levels of education may be their educational destination. Hesston College is committed to continual assessment and improvement of academic programs and to maintaining and developing articulation agreements with four-year institutions to which our students typically transfer.

Assessment of Student Learning

Hesston College is committed to improving both the process and outcomes of teaching and student learning/growth through the systematic assessment of students' academic achievement and personal development. Assessment of student learning and development is guided by the Hesston College mission, purposes and philosophy. Assessment results are used to improve the academic curriculum, teaching and student life programs. Hesston College believes that true excellence lies in the college's ability to enhance students' intellectual, personal and spiritual development and to make a positive difference in their lives. To establish reliable results for transfer, general education courses are assessed on a regular basis for their capacity to meet the typical requirements in future programs of study.

Accreditation

Hesston College is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools (230 South LaSalle Street, Suite 7-500, Chicago, IL 60604-1413; 800-621-7440; www.ncahigherlearningcommission.org). The Higher Learning Commission is an institutional accrediting agency recognized by the U.S. Department of Education and the Council for Higher Education Accreditation.

The Department of Nursing is approved by the Kansas State Board of Nursing (900 SW Jackson, Suite 1051, Topeka, KS 66612-1230; 785-296-4929; www.ksbn.org) and accredited by the National League for Nursing Accrediting Commission (3343 Peachtree Road NE, Suite 500, Atlanta, GA 30326; 866-747-9965; www.nlnac.org).

Memberships

Hesston College is a member of the Kansas Independent College Association, the Kansas Independent College Fund and the Council of Independent Colleges. Hesston College is a member of the National Junior College Athletic Association.

Educational Facilities

Campus

The college is located on a 40-acre campus in the town of Hesston, Kansas. Major campus facilities include the following:

Alliman Administration Center—administrative offices.

Bontrager Student Center—dining hall, meeting rooms, student post office, Food Service offices.

Erb Hall—housing for 280 students; offices for vice president of student life, campus pastor, campus activities; Larks Nest snack shop and Bookstore.

Friesen Center for the Visual Arts—art studios, faculty offices, computer lab, classroom and Regier Friesen Art Gallery.

J.D. Charles Hall of Science and Arts—faculty offices and classrooms and laboratories for instruction in chemistry, biology and physics; **Lemons Center** (part of Charles Hall)—Nursing Department.

Kauffman Court—housing for 140 students.

Kropf Center—Bible and Ministry Center, faculty offices, computer classroom, Computer Information Technology laboratory, classrooms.

Laban Peachey Center—Early Childhood Education laboratory/preschool, Campus Facilities Department offices and Disaster Management Program shop.

Northlawn—Music and Theatre programs, classrooms, and faculty offices; **Studio Theatre** (part of Northlawn)—rehearsal and performance space for music groups and theatre productions.

Smith Center and Mary Miller Library—more than 25,000 volumes, subscriptions to 225 periodicals and newspapers and access to multiple online databases. Academic Center for Career Exploration and Student Success (ACCESS). Classrooms and archives.

Yost Center, Campus Activities Center, Oswald Field and Soccer Stadium—physical education facilities (walking track and equipment and playing space for baseball, basketball, soccer, volleyball, tennis and racquetball).

Hesston Mennonite Church—space for chapel and other large campus gatherings.

Nursing Facilities

Nursing students use the following clinical affiliations in their education: Hutchinson Clinic and Hutchinson Regional Medical Center, Hutchinson; Central Homecare, Harden Hospice Kansas, Harvey County Health Department, DaVita Inc., Fresenius Medical Care, Newton Medical Center and Prairie View Mental Health Center, Newton; Schowalter Villa, Hesston; Progressive Home Health and Hospice, Via Christi Hospitals and Wesley Medical Center, Wichita.

Aviation Facilities

Home base for Hesston's Aviation program is the Newton City-County Airport, a low-density traffic area. Training aircraft include Cessna 172s, a Cessna 172RG and a Piper Twin Comanche. Training equipment includes the Redbird MCX C182 G1000 GFC700 flight simulator.

Students fly to a variety of nearby airports for practice. Fifteen airports lie within 35 miles of Newton, ranging from 1,500-foot sod strips to controlled airports such as Wichita Mid-Continent for advanced training, instrument approach, radar and VORTAC services.

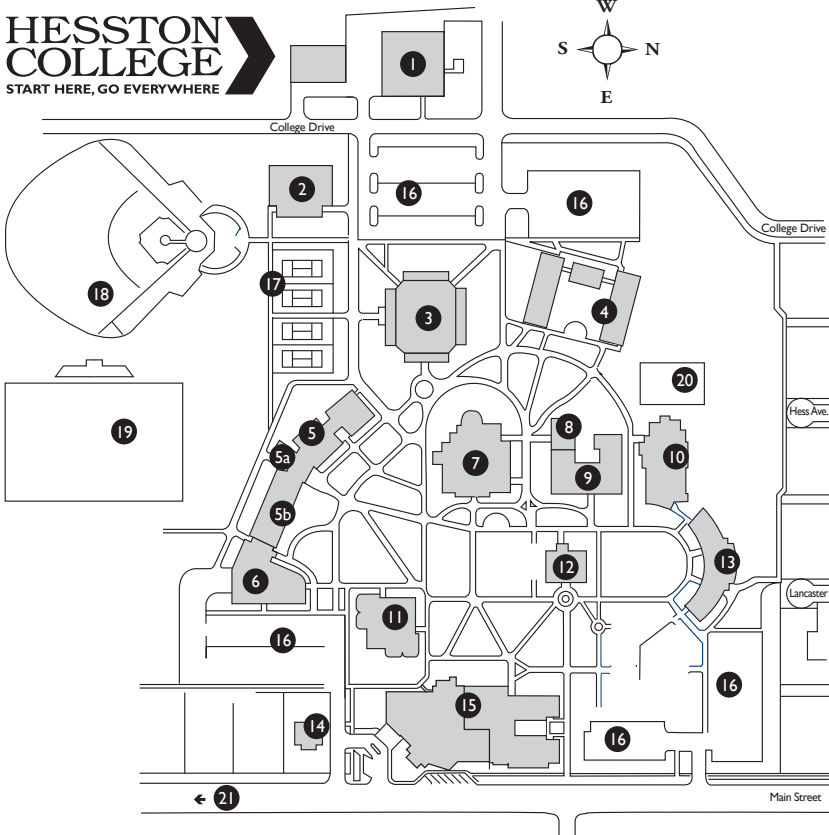
Stutzman Retreat Center

Stutzman Retreat Center is located about six miles from Hesston. The 17-acre setting includes a pond, a rustic-style log cabin, several picnic areas and walking paths around the pond.

Dyck Arboretum of the Plains

Dyck Arboretum of the Plains is a setting for educational opportunities for the community and a place where visitors may come to enjoy nature or sit in quiet reflection. It consists of 25 acres and is located one block south of campus. Dyck Arboretum's Visitor and Education Center houses arboretum offices and an education hall for arboretum and community programs. The arboretum is designed to create an awareness of the natural beauty of Kansas with emphasis on trees, shrubs, flowers and grasses native to Kansas and/or characteristic of the prairie. In addition to dense plantings, open areas are part of the design, reminding the visitor of the vastness of the plains.

Campus Map



- | | |
|--|---|
| 1. Laban Peachey Center | 12. Alliman Administration Center |
| 2. Campus Activities Center | 13. Northlawn |
| 3. Yost Center (gym) | 14. Guest House |
| 4. Kauffman Court | 15. Hesston Mennonite Church |
| 5. Erb Hall | 16. Parking |
| 5a. Bookstore | 17. Tennis Courts |
| 5b. Larks Nest | 18. Oswald Field |
| 6. Bontrager Student Center
(dining hall) | 19. Soccer Stadium |
| 7. Smith Center and Mary Miller
Library | 20. Sand Volleyball Court |
| 8. Lemons Center | 21. to Dyck Arboretum of the Plains
(two blocks south) |
| 9. Charles Hall | |
| 10. Friesen Center for the Visual Arts | |
| 11. Kropf Center | |



Admissions

Admissions Policy

Hesston College admits those students who will benefit from the educational environment of the college and who will contribute to the shared life of the campus community. Applicants seeking a degree from Hesston College must be graduates of an accredited high school or its equivalent to be eligible to attend. Admission is granted after careful review of the candidate's academic promise, social character and potential for success, but without regard to age, gender, race, color, national/ethnic origin, religion or physical handicap. Gifted applicants with exceptional records who have not completed their senior year of high school may be admitted to the college by special action of the vice president of Academics. Applicants who have not completed high school but have taken the General Educational Development tests (G.E.D.) are considered for admission on the basis of official test scores. Each applicant to Hesston College shall be considered for acceptance based on the indicators below. Evidence of each indicator may include but not be limited to: official academic records, student information forms, personal reference forms or personal contact with the applicant. Absence of meeting any criterion may result in academic contractual acceptance or rejection of application.

Academic Promise

- High school transcript indicates GPA of 2.5 or above, and college transcript(s) (if applicable) indicates GPA of 1.5 or above
- Transcript analysis shows successful completion of appropriate high school curriculum or GED certificate.
- Standardized achievement test in the form of ACT or SAT is completed and results are reported to Hesston College.
 - ACT Reading Score is 15 or above and ACT Composite Score is 15 or above.
 - SAT Reading Score is 410 or above and SAT Cumulative Score is 1100 or above.
 - ASSET Reading scaled score of 38 or above (ASSET accepted for transfer students without an ACT or SAT score or students who have been out of high school for at least one year).
- Shows academic readiness to do first-year, college-level work.

Social Character

- Displays appropriate social interactions.
- Will contribute to campus community in a positive way.
- Able to live independently by managing such things as time schedule, self care and finances.

Potential for Success

- Understands the expectations of Hesston College.
- Expresses personal and academic goals for attending college.

Applicants who do not meet these criteria will be reviewed by an Academic Contractual Acceptance Committee chosen and chaired by the vice president of

Admissions and will include: Student Life representative, success coordinator, faculty representative and admissions counselor.

Admission

North American applicants, including transfer students, who intend to earn a degree at Hesston College are asked to complete the following steps:

1. **Application.** Submit a completed application form to Hesston College Admissions. Application forms are available from the Admissions Office or online in the Admissions section of the college website (www.hesston.edu). No application fee is required.
2. **Academic records.** Arrange for official copies of the following records to be sent to Hesston College Admissions:
 - a. High school transcript and/or General Education Development (G.E.D.) test results. Admission will be granted on the basis of a six or seven semester transcript. But a final transcript showing graduation date and grade point average must be on file before the student can attend classes. For academic records, **home-schooled applicants** are required to submit 1) an outline or transcript of coursework covered or a GED test score, and 2) standardized test scores. The Admissions office may also request a certificate of high school completion from the home state.
 - b. Transcripts of all previous college course work taken (if applicable).
 - c. Results of all exams taken through Advanced Placement (AP), College Level Examination Program (CLEP), or other testing agencies (if applicable).
3. **SAT or ACT test scores.** Arrange for scores from SAT I (Scholastic Aptitude Tests) or ACT (American College Test) tests to be sent to Hesston College. The Hesston College codes are 6274 for SAT and 1416 for ACT. Non traditional students who have not completed one of these tests will be required to take a placement test before they begin classes.
4. **Deposit.** Upon acceptance, submit a deposit of \$150. The fee is refundable upon request until May 1. For dormitory residents, \$50 of the fee will serve as a room deposit, refunded upon termination provided the student's dorm room is in good condition. The other \$100 serves as a tuition deposit and is applied toward first term tuition expenses.
5. **References.** Hesston College requires references for applicants to the nursing and aviation programs and students admitted on Academic Contractual Acceptance. References may be submitted from teachers, guidance counselors, coaches, pastors or employers who know the applicant well. Applicants for the Nursing program who are employed in health care must include one reference from the current employer. The college will not accept references from the prospective student's personal friends or relatives. Prospective students may obtain reference forms from the Admissions office or from the Admissions section of the college website (www.hesston.edu).

Non-degree seeking applicants are asked to complete a part-time application. No application fee is required. If at a later date the student chooses to earn a degree at Hesston College, he or she is asked to complete the regular admissions process.

High school students may be admitted as special students to take courses while completing their high school requirements. Students will need to submit a completed part-time application form. A part-time student who has not completed high school or furnished the results of the GED will be considered a degree-seeking student once he or she has completed 24 hours of Hesston College credit. At that point, for any hours enrolled subsequently, the student shall be required to complete the regular admissions process.

International applicants are asked to complete the following steps:

1. **Application.** Submit a completed application to International Student Admissions, Hesston College, Box 3000, Hesston, KS 67062 USA. No application fee is required. Application forms are available from the International Student Office or online in the Admissions section of the college website (www.hesston.edu).
2. **Academic records.** Send a copy of the secondary school transcript (courses taken and grades earned) to Hesston College. If a national exam has been taken, send a copy of the results to the college as soon as available. If any university study has been completed, send a copy of that transcript as well. ACT and SAT scores are not required.
3. **TOEFL (Test of English as a Foreign Language).** A TOEFL score is required in some cases. Minimum required score is 440 on the Paper-Based TOEFL (PBT), 123 on the Computer-Based TOEFL (CBT), or 41 on the Internet-Based TOEFL (IBT). Students who achieve scores above the following scores are not required to enroll in any English as a Second Language (ESL) courses at Hesston College: 500 on the PBT, 173 on the CBT, or 61 on the IBT. The college also recognizes STEP EIKEN test results. Grade 2 is required for admission with ESL requirement. Grade Pre-1 or higher is required for admission with no ESL requirement. IELTS scores are also accepted.
4. **Financial statement.** Submit documentation of financial resources for each year of study. Funds for a minimum of the first year of study must be assured before final admission is granted. A bank statement or bank letter showing sufficient funds is usually acceptable for this requirement.

Additional Documents Required

All applicants must provide the following documents, in addition to the academic records mentioned above, prior to the first day of classes. Failure to provide any one of them by the end of the second week of classes may result in dismissal.

1. A payment plan must be in place for any outstanding balances. A financial aid file must be completed before any aid due the student can be applied to his or her account.
2. Proof of coverage under a parent's or own health insurance plan must be provided or the applicant must enroll in the Hesston College insurance program.
3. All health records requested by the Student Life Office must be on file.

Admission on Academic Contractual Acceptance (ACA)

An applicant may be admitted contractually in the absence of meeting one or more criteria as described on the acceptance criteria rubric used for each admit.

By the end of the first semester, students admitted on Academic Contractual Acceptance (ACA) who have completed a minimum of eleven credit hours with a 1.5 GPA are restored to full academic eligibility for the second semester. ACA students who have completed a minimum of 10 credit hours with at least a 1.25 GPA will be able to continue second semester on Academic Warning status. ACA students who have completed less than 10 credit hours or have less than a 1.25 GPA will be dismissed at the end of the first semester. *Satisfactory Academic Progress is defined in the Academic Life section of the catalog.*

Credit for Previous Education and Training

Transfer Credit. Courses taken at nationally or regionally accredited institutions may be applied toward a degree at Hesston College if they are comparable to courses offered at Hesston. Only courses with grades of C or better are considered. Transcripts are reviewed by the Registrar and by academic departments as appropriate. Course work taken at non-accredited institutions will be reviewed after the student has completed one term of study at Hesston. Transfer students seeking a degree must meet all Hesston College graduation requirements including those for residency and grade point average. Transfer credits are not included in Hesston College grade point average calculations. Students presenting 24 or more hours of acceptable credit at the beginning of a term are classified as sophomores. Students who hold a bachelor's degree or a previous associate degree from Hesston College are generally considered to have met all general education requirements and are classified as undergraduate specials. Individual career programs reserve the right to require certain general education courses if appropriate to the needs of their graduates or if missing from the student's previous experiences.

Credit for Examinations. Hesston College may grant credit for Advanced Placement (AP) exams given by the College Entrance Examination Board with a score of 3 or higher, exams administered by International Baccalaureate (IB) schools with a Higher Level exam score of 4 or higher, as well as comprehensive exams given by Hesston College instructors where the grade earned is equivalent to a B or better. Credit may also be granted for exams administered by the College Level Examination Program (CLEP) following the credit-granting scores recommended by the American Council on Education equivalent to a grade of B or better in the course. A maximum of 12 credits by exam may be applied toward a degree.

Credit for Training. Hesston College may grant credit or course waivers for certain licenses held in practical nursing and in aviation. Contact the specific department for details. Up to 12 hours of credit may be granted for vocational training in other fields if the description is comparable to courses offered at Hesston College.

Re-Admission

Students who have previously attended Hesston College may apply for re-admission by notifying the Admissions Office. The student's original file will be reviewed and updated records may be requested.

A student who is dismissed for academic reasons may apply for re-admission to Hesston College after a minimum absence of one semester. The application for re-admission must be approved by the Student Success Team. The student must provide evidence of success in a job or in college course work at another institution during the time away from Hesston. If re-admitted, the student will return on academic probation.

A student returning to Hesston College after an absence of five years or more may be required to meet degree requirements stated in the catalog that is current at the time of re-admission.



Financial Aid

Purpose/Philosophy

Hesston College assists its students by offering a variety of merit-based scholarships. Federal financial aid and some Hesston College grants are awarded on the basis of need as determined by the Free Application for Federal Student Aid (FAFSA). Financial aid is used to supplement, not replace, family resources for college.

Procedures for Applying for Financial Aid

Students who wish to receive the best financial aid package possible should complete the application process as soon as possible. The financial aid priority deadline is April 1. All forms must be completed by this date for the student to be assured of receiving financial aid.

All applicants who seek financial assistance from Hesston College must:

1. Complete the application for admission to Hesston College.
2. Submit a copy of high school transcript and test scores (ACT or SAT).
3. File the Free Application for Federal Student Aid (FAFSA) on the web at www.fafsa.ed.gov. To be sure to receive the greatest consideration in financial assistance, students should file the FAFSA as soon as possible after January 1.
4. Financial Aid and Scholarship priority deadline is April 1.

Eligibility for Financial Aid

Requirements

A student must be admitted as a regular student pursuing an associate degree to be eligible for financial aid at Hesston College. The student must also satisfy one of the following requirements:

1. Be a high school graduate.
2. Pass the G.E.D. exams.

Financial aid is based on the number of credit hours for which students enroll each term, and then adjusted after the second week of the term, which is the end of the drop/add period. In order to receive maximum financial aid, students must be enrolled in 12 hours each semester.

Some aid sources are pro-rated to the following scale:

12 hours or more per term	100 percent of aid awarded
9-11 hours per term	75 percent of aid awarded
6-8 hours per term	50 percent of aid awarded
less than six hours	Not eligible for financial aid

For students taking fewer than six hours, there are limited federal funds available. All state grants require enrollment in at least 12 hours per term.

Maintaining Eligibility for Financial Aid

To remain eligible for financial aid a student must make satisfactory academic progress. See details under “Satisfactory Academic Progress” in the Academic Life section of this catalog. A student on academic probation is eligible for financial aid, but satisfactory progress during that probationary term is required in order to receive aid for the subsequent term. Kansas residents who receive a Kansas Comprehensive Grant must maintain a cumulative GPA of 2.0 or higher.

Scholarships

Hesston College offers a number of merit-based scholarships. Students receive notification of their eligibility during their senior year in high school. Students must maintain at least a 2.0 GPA to renew their Hesston College grants or scholarships. Students may use the scholarship estimator in the Admissions and Financial Aid section of the Hesston College website to estimate the amount of Hesston College scholarships for which they qualify.

Hesston College Endowment Scholarships

Hesston has an increasing number of endowed scholarships available to students who have particular interests, qualifications and/or financial need. The scholarships are awarded on an annual basis. Following is a list of the endowed scholarships currently available:

Albert and Ruth Weaver Memorial Scholarship	DewEze Pastoral Ministries Scholarship
Alvin Blough Memorial Pastoral Ministries Fund	Doug and Connie Dorsing Scholarship
Amanda Chupp Scholarship	Dr. Rachel Driver-Marshall Memorial Scholarship
Anna Smith King Scholarship	Emery and Bernice Bontrager Scholarship
Armeda Kidder-Alta George Student Aid Scholarship	Emery Eigsti Scholarship
Arnold and Phyllis Burkey Family Scholarship	Ernest and Susan Coopriker Zimmerman Memorial Scholarship
Bachman/Springer Business Scholarship	Ernie and Marilyn Yutzy Family Scholarship
Bachman/Springer Scholarship	Eugene and Vira Lemons Scholarship
Barbara K. Reber Scholarship	Everett and Naomi Ulrich Scholarship
Bill Mason Business Scholarship	Glen and Jeanne Riegsecker Scholarship
Buetta Wyse Bontrager Education Scholarship Fund	H.N. Kulp Scholarship
C. Evan Oswald Baseball Scholarship	Harper Industries Scholarship
Clarence and Viola Stauffer Scholarship	Harry and Amanda Diener Memorial Scholarship
Clifford and Grace (Friesen) Slatter Scholarship	Henry and Clara Coopriker Memorial Scholarship
Clifford and Louise Troyer Scholarship	Henry and Sarah Kroeker Scholarship
D.D. Driver Memorial Scholarship	Hesston College Art/Aviation Fund
Dale and Margaret Jantze Memorial Scholarship Fund	Hesston College Inclusion Scholarship
David J. and Edith Graber Scholarship	

Hesston College Memorial Scholarship
 Hesston College Pastoral Ministries Scholarship
 Ivan S. and Pearl Kropf Scholarship
 J.A. Miller Memorial Scholarship
 J.D. and Ada Hartzler Music Scholarship
 Jacob R. and Grace D. Diller Memorial
 Scholarship
 Jason Miller Memorial Endowment
 Jerry and Letha Gingerich Scholarship
 John and Alice Reschly Scholarship
 John and Elsie Griffin Scholarship
 John and Esther Hodel Minority Student Aid
 Fund
 John and Grace (Bontrager) Hershberger
 Memorial Music Scholarship
 John Schwanebeck Memorial Scholarship
 Karl and Margaret Dorsing Scholarship
 Katherine Eicher Frey Endowed Scholarship
 Fund for Minority Women
 Kenneth Steider Memorial Scholarship
 Lahla (Miller) and Truman Selzer Piano
 Scholarship Fund
 Lester D. and Pauline Yoder Scholarship
 Levi and Esther Yoder Scholarship
 Lewis and Rachel Powell Nursing Scholarship
 Lloyd and Pearl Rodgers Family Scholarship
 Lloyd Coblantz Scholarship
 Logan Clark Stoltzfus Nursing Scholarship
 Lois Buckwalter Snyder Memorial Scholarship
 Loren and Pat Swartzendruber Endowed
 Scholarship Fund
 Mary Jane Swartzendruber Nursing Scholarship
 Mary Miller Memorial Fund
 Maurice A. and Elizabeth G. Yoder Scholarship
 Melva Kauffman Scholarship
 Menno Shellenberger Memorial Fund
 Meryl and Gladys Grasse Scholarship
 Milo and Clara Kauffman Student Aid Fund
 Miriam Hershberger Endowed Fund
 Nelson and Eunice Histan Family Memorial
 Scholarship
 Nora E. and Joe N. Yutzky Scholarship Fund
 Orpha Zimmerly Scholarship Fund
 Peggy J. and Orvin L. Miller Nursing
 Scholarship
 Peter and Rheta Mae Wiebe Scholarship Fund
 Phebe Yoder Scholarship
 Philip Bedsworth Memorial Pastoral Ministries
 Fund
 Quinton and Edith Yoder Scholarship
 Raymond and Mary Wenger Scholarship
 Reuben M. Weaver Memorial Scholarship
 Richard L. Miller Pastoral Ministries
 Scholarship Fund
 Roberta B. Miller Nursing Scholarship
 Roy and Esther Selzer Scholarship
 Roy and Eunice Kauffman Scholarship
 Ruth Gisel Nafziger Education Scholarship
 Ryan Bender Scholarship Fund
 S. Enos Miller Memorial Fund
 Samuel E. and Barbara Stutzman Memorial
 Scholarship
 Scott R. Nafziger Memorial Aviation
 Scholarship
 So Family Asian Student Scholarship
 South Central Conference Pastoral Ministries
 Scholarship
 Southeast Iowa Scholarship
 Stan Roth Memorial Aviation Scholarship
 Steve Hershberger Memorial Scholarship
 Susan Claassen Nursing Scholarship
 Ted and Marge Pankratz Family Endowed
 Nursing Scholarship
 Uriah and Edna (Troyer) Stauffer Scholarship
 Will and Pat Kaufman Scholarship

Other trusts and scholarships

Adys and Mary Gingerich Memorial Nursing Scholarship
 Alma Neomah Shroff and Margaret Rittenhouse Charitable Fund
 Nebraska Mennonite Mission and Benevolent Board Scholarship Fund
 William and Edith Zehr Trust

Grants

Federal Grants

The Federal Pell Grant is designed to provide financial aid to students so they may attend a college or university of their choice. Awards are determined by the Federal Government. Final determination of the amount depends upon the funds appropriated by the Federal Government.

Federal Supplemental Educational Opportunity Grants are awarded to Pell Grant recipients. The amount of the award varies.

State Grants and Scholarships

Grants are available for residents of Kansas, Pennsylvania, Vermont, Connecticut and Rhode Island to attend Hesston College. Full-time enrollment is required for eligibility. To apply, complete the Free Application for Federal Student Aid (FAFSA). Some states require an additional application. Kansas residents who receive a Kansas Comprehensive Grant must maintain a cumulative GPA of 2.0 or higher to renew the grant.

Hesston College Church Matching Grants

Hesston College will match up to \$500 per semester (\$1,000 per academic year) per student any monies given as direct aid by a congregation to its student(s). If church grants exceed \$1,000 per year, Hesston matches the first \$1,000 at 1:1 and all remaining dollars at 1:4 up to tuition less Hesston College scholarships and/or grants.

To receive the match, the student and/or the congregation must notify Hesston College of the scholarship by the first day of the term for which the student will receive the scholarship.

Loans

Federal Perkins Loan

The Federal Perkins Loan (formerly National Direct Student Loan) is a federal loan awarded and administered by Hesston College. Eligibility is based upon the Free Application for Federal Student Aid. An annual interest rate of five percent begins to accrue nine months after the borrower ceases to be a student on at least a half-time basis (six credit hours per term).

William D. Ford Direct Student Loan

The William D. Ford Direct Student Loan is a federal interest-delayed loan for college students. Eligibility is based upon the Free Application for Federal Student Aid. As long as students are enrolled in at least six credit hours each semester, no interest accrues and no payments are due. After graduation there is a six month period of grace before repayment begin. Students may apply for William D. Ford Direct Student Loans online through the Financial Aid pages at www.hesston.edu. Students who do not qualify for the interest subsidy may still borrow in the William D. Ford Direct Student Loan program. Students who do not demonstrate financial need will be responsible for the interest while they are in school.

Hesston College Institutional Loan

The Hesston College Loan is awarded and administered by Hesston College. An annual interest rate of 10 percent begins to accrue when the loan is disbursed. A minimum monthly payment of \$30 is due during the repayment period which begins six months following the borrower's termination as a student. Following is a list of available loan funds:

Adrian Miller Student Loan Fund
Brenneman Loan Fund
Clara Burkhart Haner Student Loan Fund
Class of 1915 Loan Fund
Class of 1927 Loan Fund
Clayton V. Beyler Memorial Loan Fund
Detweiler Memorial Loan Fund
E.G. Roupp Memorial Loan Fund
Harold L. Ely Memorial Fund
Hesston College Loan Fund
Jasper and Dolores Roth Nursing Loan Fund
Jon Yutzy Memorial Fund
Joseph E. Slatter Fund
Magnuson Loan Fund
Michael E. Horst Memorial Fund
Rebecca Dubbs Memorial Fund
Ron Shetler Memorial Fund
Yoder Feeds, Inc., Loan Fund

Federal Work-Study Program

The Federal Work-Study Program is an employment program funded by the Federal Government. It provides funds for employment during the school year. As much as possible, job assignments are made to fit the student's past experience and career goals.

Aid Plan Revision

The Financial Aid Office reserves the right to revise Financial Aid Awards if necessary. Financial Aid Awards are made in good faith; however, they are contingent upon continued availability of funds.

Tuition and Fees

2013-14 Student Fees—Full-Time Students

Tuition (per semester for 12 to 17 credit hours)	\$11,587
Room and Board (60% Board and 40% Room, double occupancy, includes Hesston Wellness Center membership) - per semester.....	3,838
Technology Fee - per semester	175

2013-14 Student Fees—Part-Time Students

Tuition Per Hour For Credit for all hours if taking	
6 to 11 credit hours per semester	\$966
1 to 5 credit hours per semester	483
Tuition Per Hour For Audit for all hours if taking	
6 to 11 hours per semester.....	75
1 to 5 audit hours.....	75
Technology Fee (6 to 11 hours per semester)	87
(1 to 5 hours)	0

Part-Time Rate for High School Students

Per hour of credit if taking 1 to 5 hours.....	\$121
Per hour of credit if taking 6 to 11 hours.....	242

High School students are those younger than 20 without a high school diploma or G.E.D. High school rates apply for the first 15 cumulative hours of study taken by an individual student. Beginning with the 16th cumulative hour of credit, normal part-time student rates will apply.

Part-Time Rate for Senior Citizens

Senior Citizen Attender Fee.....	\$30
Per hour of credit, if taking 1 to 5 hours.....	121
Per hour of credit, if taking 6 to 11 hours.....	242
Per hour of audit	75

Senior citizen includes those 60 and older.

Other Charges

Per Hour Overload Charge (hours in excess of 17 per semester)	\$483
Nursing Fees	
Freshman Clinical Fee (Fall \$465, Spring \$665)	1,130
Sophomore Clinical Fee (Fall \$680, Spring \$680)	1,360
Advanced Standing Background Check (readmit, transfer and L.P.N. students)....	55
Private Music.....	275-400
Science Laboratory Fee (Chem and BiSc courses which include lab).....	75
(PhSc and Phys courses which include lab).....	45

Additional fees assessed for some classes, off-campus trips
and special situations see course schedule

Student Health Insurance (Aug. 2, 2013 to Aug. 1, 2014).....	1,112
Intercollegiate Sports Insurance Fee.....	150
Credit by Exam	
Exam Fee.....	50
Per Hour	50
Early Exam Fee.....	50
Transcript Fee (first copy free)	5
Room Deposit.....	50
Single room per semester (in addition to base room rate)	770

Summer Fees

Tuition (per hour)	\$483
Room (per week).....	96
Audit (per hour).....	75

Aviation Fees

Knowledge Test Fee for Ground School (estimate per test)	\$150
Avia 102 Private Pilot	8,100
Avia 220 Instrument Flight I.....	2,500
Avia 221 Instrument Flight II.....	5,700
Avia 225 Mountain Flying	1,590
Avia 230 Commercial Flight I	10,455
Avia 231 Commercial Flight II.....	8,265
Avia 232 Multiengine.....	4,170
Avia 240 Flight Instructor Airplane	4,650
Avia 241 Flight Instructor Airplane - Instrument	3,000
Avia 260 Airline Training Orientation Program.....	900
Avia 270 Multiengine Instructor - Advanced.....	6,385

Hours flown in excess of curriculum plan are charged at current rates.

Aviation rates are subject to changes in fuel cost or program revisions.

Air Traffic Control Fees

Avia 112 Air Traffic Basics I.....	\$425
Avia 113 Air Traffic Basics II	750
Avia 212 Air Traffic Basics III	1,625
Avia 213 Air Traffic Basics IV	1,750

Payment Plan Options

A payment plan must be approved by the Business Office and payment made on the account each semester according to this plan before registration is finalized. Registraton will be expedited by receipt of payment according to the offered plans. Financial aid applications must be completed before the semester begins.

Fees for tuition, room and board and student health insurance less financial aid may be paid according to any of the following payment plans:

A. Prepayment Plan

Credit equal to 3.0% interest (per annum) is given on prepaid amounts. All charges are based on pre-registration fees less financial aid awarded. Any additional charges accrued are payable at the time they are incurred.

Full Year: For the entire bill paid on or before July 10, a 1.00% discount credit is applied to the AMOUNT PAID.

Fall Semester: For the fall semester bill paid on or before July 10, a 0.50% discount credit is applied to the AMOUNT PAID.

Spring Semester: For spring semester fees paid with the fall semester payment, a 1.00% credit is applied on the AMOUNT PAID FOR SPRING SEMESTER.

B. Regular Payment Plan

Fall Semester: Due and payable Aug. 1, 2013, prior to fall semester classes.

Spring Semester: Due and payable Jan. 3, 2013, prior to spring semester classes.

Students not selecting or failing to meet terms of other payment options will be placed on this plan, which is subject to **FINANCE CHARGES** as shown below (see Past Due Accounts).

C. Monthly Installment Plan

1. The amount due will be divided into equal monthly payments with the **first payment due no later than June 25, 2013** and the **final payment due May 25, 2014**.
2. Monthly plan payments will be made by electronic transfer on the 5th, 15th, 25th or 31st of each month until account is paid in full.

Past Due Accounts

When payments are not made according to the agreed upon payment plan, a **FINANCE CHARGE of 1.0% per month (12% A.P.R.)** will be added to any account 30 days past due. Failure to make payment in full on the current semester account will affect continuing enrollment at Hesston College as well as the availability of transcripts.

Student Financial Policies**Payment Plan and Financial Aid Documents**

Failure to complete a payment plan or financial aid documents by the end of the second week of classes may jeopardize the student's opportunity to attend classes.

Class Changes

Tuition and fees are based initially upon registration at the end of the first week of the enrollment period. Tuition and fees adjustments are made based on registration at the end of the second week of the enrollment period.

Withdrawal Policy

A withdrawal occurs when a student officially withdraws, drops out or otherwise fails to complete the program of study on or after the first day of classes. The

official withdrawal date is determined by the college registrar. If a student requires a leave of absence, the student should contact the registrar and financial aid offices to identify procedures regarding and implications of such a request.

Refund Policy

The tuition, fees, room and board charges (institutional charges) for students who withdraw on or after the first day of regularly scheduled classes will be prorated on a daily basis over the first 60 percent of the enrollment period. Hesston College institutional aid will be reduced by the same percentage as institutional charges. No reduction of institutional charges will occur after 60 percent of the enrollment period is completed.

Laboratory fees and clinical fees will be prorated based on percentage of curriculum plan completed prior to withdrawal. Bookstore charges, student health insurance and other personal costs are not prorated at withdrawal.

Hesston College follows federal aid guidelines in determining the amount of unearned aid to be refunded to Federal Student Financial Aid programs. A summary of when the return of Title IV federal student aid funds applies and a listing of which Title IV funds are included in these provisions is available from the Financial Aid office. Any refund will be applied in this order: Stafford Loan, PLUS, Perkins Loan, PELL Grant, FSEOG. Examples of calculations of earned and unearned institutional charges, financial aid and refunds upon withdrawal are available upon request. Other government or private aid will be refunded as required by the terms of the particular program.

Aviation Students

Students enrolled in aviation courses who have past due accounts will be suspended from flying until the account is brought current. Aviation instruction and aircraft hours in excess of curriculum plan will be charged at current rates.

Bookstore

Students may purchase textbooks and supplies online at books.hesston.edu or in the Bookstore. The college encourages online ordering for those wanting used books. The Bookstore accepts payment by credit card, cash or check or charge to the student's account (available only for textbook and supplies purchases) as long as the account is in good standing at the business office.

Health Insurance

Hesston College requires all students to have health insurance. For students without a health insurance plan, the college offers a plan that provides basic medical coverage from time of enrollment in the plan (but no earlier than Aug. 2, 2013) through Aug. 1, 2014. This policy remains in effect and no refund is provided even if the student withdraws or graduates from Hesston College prior to Aug. 1, 2014. *Affordable Care Act compliant.*

Hesston College enrolls all intercollegiate athletes in separate intercollegiate athletic coverage, a secondary policy that covers accidents and injuries that occur during training, practice or competition in intercollegiate sports.



Student Life

Mission

The Student Life Department exists to promote the development of students' individual well being and to build community in a Christ-centered environment. Student Life's specific areas of responsibility include residence halls, campus activities, campus ministries, campus counseling, international student services and athletics.

Residence Life Program

The Student Life staff seeks to serve students and provide a living situation where students' basic needs are met and where they are challenged to live responsibly with others. The living units within each residence hall are called mods. Nine to 15 people live in a mod. These students share a common bathroom and lounge area. The group is led by a student leader called a resident assistant (RA).

The Hesston College campus community welcomes all students regardless of race, gender, religion, ethnicity, nationality and social or economic class. Hesston College is, by design, a diverse campus with persons from across the United States and around the world. The community celebrates this diversity and realizes that differences require each individual to seek understanding and integrity in relationships.

Administration

The Student Life staff is responsible for managing residence hall life and activities. The vice president of student life coordinates all residential living policies and provides supervision and training to the resident directors (RDs) and RAs.

The RDs are adult staff who live in separate apartments in the dorms. Each RD supervises a group of RAs. The RD responds to student needs, provides leadership in the residence hall, is available for counseling and conflict resolution, and is involved in campus life as a mentor and role model for students. The RD responds to emergencies and assists the vice president of student life with campus security.

The RA is a second- or third-year student. Each RA is chosen to provide leadership for a mod. The RA is available to help students move in and get acquainted with other students and the college. RAs serve as a communication link between students and RD; help organize educational, social and recreational events and programs; and assist in enforcement of college policies. More complete information describing Student Life is available in the Student Handbook on the Hesston College website.

Campus Community Programs

Activities provide a change of pace from the daily routine of academic work, broaden students' interests and promote creativity and growth.

Campus Activities

Campus activities are planned, coordinated and carried out by the student activities director with the assistance of the Campus Activities Board (CAB)—several selected students. The goal is to offer activities that provide opportunities for fellowship and recreation to all members of the campus community.

A wide variety of events are available throughout the year including movie nights, s'mores roasts, coffeehouses, bowling nights, roller skating parties, Feast of Carols, capture the flag and dances. In addition, CAB plans many non-traditional events with input from the larger student population and academic departments.

The college views these activities as an integral part of each student's mental, social and physical development. Spouses and immediate family members of students living off campus are also invited to participate in many of these activities.

Other Campus Activities

- Music - A wide variety of musical opportunities are available to students through Bel Canto Singers, Hesston College Chorale, Concert Band, pep band and student-organized singing groups.
- Intercollegiate sports - A member of the National Junior College Athletic Association (NJCAA), Hesston College competes with a variety of college and university programs, but mainly other junior colleges in Kansas and surrounding states. Hesston offers the following sports: women's soccer, volleyball, basketball, tennis, cross country and softball; men's soccer, basketball, baseball, cross country and tennis.
- Student publications - The *Lark* (yearbook), the *Hesston College Horizon* (online newspaper), and the *Journal of Writing and Art* (literary magazine).
- Drama - The Theatre program stages several productions during the year including a musical in alternate years. Participation is open to all students.
- Intramural athletic events - Everyone can get involved in intramural volleyball, basketball, indoor soccer, floor hockey, racquetball, softball and tennis.
- Clubs - Any student group with a faculty or staff sponsor may appeal to Campus Activities Board for status and support as a campus club. Past clubs have encouraged fellowship around topics such as baking, Ultimate Frisbee, philosophical discussion and cultural heritage.

Other Campus Events and Resources

- Hesston-Bethel Performing Arts - The Hesston-Bethel Performing Arts series is sponsored by Hesston College and Bethel College in cooperation with the cities of Hesston and North Newton. Five events during the year present world-renowned performers. All full-time students are given a free season pass to HBPA events.
- Art - The Regier Friesen Gallery in Friesen Center exhibits a rich variety of art in displays that change regularly. Exhibits often deal with social and religious issues. The annual student art exhibit is held at the end of the spring term. The

gallery is located in Friesen Center and is meant for the enrichment and enjoyment of everyone. The Hesston College Art Collection, including the Paul A. Friesen Collection, provides a rich visual resource for the campus.

Campus Ministries

Hesston College creates an atmosphere where choices can be made that are consistent with the life and teaching of Jesus Christ.

Recognizing that Hesston students are at different places in their faith journeys, the college offers a variety of activities and leadership opportunities to all students, encouraging them to participate where they feel most comfortable.

Campus Pastor

The campus pastor is a vital resource to students, faculty and staff. The pastor is available for counseling and help in spiritual development and is responsible for religious life programs and ministry, Christian growth, leadership and worship. The campus pastor leads and supervises student ministry assistants (MAs) who provide spiritual support in the mods as well as lead Christian faith formation events. The following Campus Ministries activities fall under the leadership of the campus pastor.

Chapel

The college community gathers each Monday and Wednesday from 11 to 11:30 a.m. for chapel. Chapel is a time for worship and celebration of faith as well as the sharing of announcements and concerns of importance to the college community. The format of chapel will vary to reflect both the heritage and tradition of the Mennonite church and the diversity of the student population. Chapels include speakers and dramatic, musical or multi-media presentations. Leadership in chapel is given by students, faculty and staff of the college as well as other resource persons. Responsibility for chapel services rests with a planning committee chaired by the campus pastor.

Periodically the community gathers during the same time period on Fridays to consider current issues of local, national or international importance. Attendance at these gatherings may count toward the chapel attendance requirement.

All full-time students are required to attend chapel services each semester. Full-time on-campus students are required to attend at least 24 chapel services. For full-time off-campus students the minimum is 12 chapel services. Third-year students, students holding previous college degrees and part-time students are encouraged, but not required to attend. Attendance is recorded by using the bar codes on student IDs. It is the student's responsibility to keep record of how many chapels he or she has attended. Students will be contacted only if they are in violation of the requirement. The registrar will not release grades or transcripts for students who fail to meet chapel requirements. Students will not be allowed to return for another semester until they meet their chapel requirements.

Appropriate dress and conduct are expected. Caps and hats need to be removed. Direct questions of a spiritual nature to the campus pastor.

Other Campus Ministries Activities:

- **Campus Worship**—the Campus Worship Team leads a weekly Sunday evening gathering.
- **Bible Studies and Small Groups**—student ministry assistants lead groups for fellowship, sharing, Bible study and prayer.
- **Missions/Service Emphasis Days**—twice each year, representatives from various mission and service agencies provide information about their programs.
- **Camp Recruitment Days**—each year during the spring semester, representatives from various summer camps come to campus to provide information about the needs and opportunities within the camps they represent.
- **Retreats**—Stutzman Retreat Center is available for group use.
- **Counseling/Discipleship Training**—the campus pastor provides spiritual counseling and discipleship training on an individual basis and in small groups.
- **Service Opportunities**—voluntary service options are available in the area. The Peace and Service club plans activities related to mission, service and peace. Other volunteer options include prison ministry, Harvey County Big Brothers/Big Sisters program, Mennonite Disaster Service and spring break service trips. Additional service opportunities are listed in the Service-Learning section of the college website.
- **Pastor-in-Residence**—each semester the college invites a pastor to spend three days sharing in chapel, campus worship and in a variety of campus settings.
- **Sunday Worship**—students are invited to take part in the worship services of area churches.

Personal Counseling

Counseling services are available free of charge to all students, faculty and staff. Frequently raised questions or concerns include: relationships, anxiety, depression, family, eating disorders or low self esteem. The campus counselors' offices are located in Smith Center and Erb Hall. Contact the counselor to make an appointment.

The counselor makes referrals to area mental health services if requested by the student or if more specific intervention is needed. The counselor also refers persons who need evaluation for self-destructive or potentially life-threatening behaviors.

Campus Lifestyle Standards

To foster community, enhance the campus experience, assist in students' maturation and provide a safe learning and living environment, Hesston College has adopted a set of campus lifestyle standards to which all members of the college community are required to abide. These standards reflect Christian faith and commitment and promote wellness. A student's signature on the application for admission or the affirmation of college lifestyle standards form indicates that he or she understands these standards, regardless of whether the standards represent the individual's conviction or preference. Consult the Hesston College Student Handbook in the Student Life section of the Hesston College website

(www.hesston.edu) for the list of standards as well as the enforcement and appeals procedures that the college employs when individuals break the standards.

International Student Services

Through the office of the director of International Student Services, Hesston College provides a wide variety of support services to international students.

The director is available for counseling and advising in matters related to cultural adjustment, dormitory and roommate concerns and other concerns or problems that may occur.

North American students are also welcome to utilize the director's services for counseling and advising related to issues or concerns that affect the college's unique mix of many cultures and backgrounds.



Academic Life

Academic Credits and Calendar

The unit of credit at Hesston College is the semester hour. One credit hour requires a minimum of one hour of class and two hours of out-of-class student work per week over a semester or its equivalent. A student enrolled in 12 or more hours per semester is considered full time. A student may take up to 17 hours under the regular tuition plan.

The academic year consists of a 16-week fall semester, a 16-week spring semester, and a series of short summer sessions. The final week of fall and spring terms is set aside for final examinations. The first day is a reading day on which no classes are held. During the next four days, classes are assigned a two-hour period for exams. Students who have more than three exams on one day may appeal to the registrar to reschedule the extra exams with no additional fee. The exam schedule is published with the course offerings at the beginning of the year.

Midterm and final exams are not administered early except under unusual circumstances. The consent of the instructor is required and a fee is charged.

Academic Advising

Each student is assigned to a faculty member for academic advising. Assignments are based primarily on the student's area of study. Advisors guide students in understanding higher education expectations and requirements. Advisors assist students with course selection, schedule changes, questions related to transferring to other institutions upon graduation and other areas of concern. Students may initiate a change in advisor assignment by contacting the registrar.

Registration

New and continuing students register in the spring and summer for both semesters of the coming year. Students may then add or drop courses with their advisor's approval. After the first week of classes, a student must have consent of the instructor to add a course. For a condensed summer course, a student must have consent of the instructor to add the course after the second day of classes.

Courses dropped within the first two weeks of a fall or spring term or within the first two days of a summer term do not appear on the student's permanent record. After that time period and until the course is 60 percent complete, a course from which a student withdraws remains on the record with a grade of W (not calculated into the GPA). Formal withdrawal from a course after it is 60 percent complete is permitted only if the student is passing the course.

See "Student Financial Policies" in the Tuition and Fees chapter of this catalog to learn the implications of registration changes on tuition and fees.

Withdrawal Procedures

A student choosing to withdraw from Hesston College should contact the Registrar's Office. The withdrawal procedure involves checking with the Business Office, the Financial Aid Office, the Retention Office and the Student Life Office. (See also the policies on registration changes and fee refunds.)

Administrative Course Withdrawal

Students are expected to attend all classes, complete assignments on time and behave in a manner appropriate for a college classroom. A student who fails to complete assignments, repeatedly disrupts class and/or misses class sessions for a course may be administratively withdrawn from the course. If opportunity remains for a student to pass the course, an instructor may initiate a request to the Student Success Team (SST) for a plan of improvement. Should the conditions of the plan not be met, the registrar may withdraw the student from the course in consultation with the instructor, academic advisor and the financial aid office. This action may occur at any point during the term. The student will be contacted prior to such action.

Repeat Courses

When a student repeats a course, both grades appear on the transcript. The hours are counted only once and only the latter grade is computed in the grade point average.

Auditing Courses

A student may elect to audit certain courses. No grade is given, no credit is earned and special audit fees apply. Courses NOT available for audit include physical education skill classes, Class Voice, Class Piano and other classes requiring group performance and/or considerable individualized or private instruction. The decision to audit rather than earn credit must be made within the first two weeks of fall or spring term and within the first two days of a summer term.

Senior citizens (age 60 and older) may choose to attend a class by making arrangements with the instructor. If no academic record is desired, only the attendee fee is charged.

Student Classification

Students are classified at the beginning of each term. Students with fewer than 24 hours completed are classified as freshmen. Students with at least 24 hours completed are classified as sophomores. Students entering Hesston College with a prior Hesston College degree or a bachelor's degree or higher and certain part-time students not pursuing a degree are classified as undergraduate specials.

Evaluation of Student Performance

Academic achievement in each course is evaluated at midterm for advising purposes. A final grade is assigned by the instructor at the end of each term. The final grade becomes a part of the student's permanent academic record. Reports

of both midterm and final grades are available through my.hesston.edu to the student, his or her advisor, and, with the student's permission, to his or her parent, guardian or spouse.

The student evaluation system at Hesston College is based on letter grades. Quality points are assigned as follows:

A	(excellent)	4 quality points
B	(good, high average)	3 quality points
C	(low average)	2 quality points
D	(poor, but passing)	1 quality point
NC	(no credit; failed to meet course requirements)	0 quality points
W	(withdrew)	0 (not figured in GPA)
AU	(audit)	0 (not figured in GPA)
CR	(credit; passing)	0 (not figured in GPA)
P	(passed)	0 (not figured in GPA)
I	(incomplete)	

A grade of I (incomplete) is used if a student has completed at least 60% of a course, but is unable to complete all requirements due to circumstances beyond his or her control. At the end of the term, the instructor submits both an I and the grade the student has earned to date. The student has until the end of the next term to complete the missing work. If the student is successful, the instructor submits a new final grade. If the student is unsuccessful, the alternate grade originally submitted automatically becomes the final grade. While the I is on the record, the incompleting hours are not included in cumulative hours and GPA calculations and cannot be used to satisfy any requirements regarding eligibility for varsity athletics, academic honors or satisfactory academic progress.

Satisfactory Academic Progress

All students are expected to make satisfactory academic progress as defined below. All courses taken at Hesston College are considered, including developmental courses, the most recent attempt of repeated courses and courses from which a student withdraws. Courses transferred to Hesston College are included when calculating pace of progression, but not grade point average.

Pace of Progression and Maximum Time Frame Standard

A student must earn (pass) the following minimum number of credit hours each semester:

- 10 hours if enrolled in 12 or more hours
- 9 hours if enrolled in 9 to 11 hours
- 6 hours if enrolled in 6 to 8 hours

A student may use no more than three years of full-time study or the equivalent to complete the two-year degree.

Grade Point Average Standard

A student must achieve a minimum cumulative grade point average (GPA) as follows:

- 1.50 when earned hours equal 1 to 19
- 1.75 when earned hours equal 20 to 39
- 2.00 when earned hours equal 40 or more

Academic Warning

A student who does not meet both the pace of progression and grade point average standards above will be placed on academic warning for the next semester. A student on academic warning is required to meet regularly with an advisor or mentor. Additional expectations may be established that seek to address the factors that led to inadequate performance during the previous term.

The college will provide the following support:

1. Advising that focuses on the needs of the probation student.
2. Regular grade checks with professors.
3. Walk-in assistance at the ACCESS lab.
4. Help in arranging individual tutoring.
5. Other services to accommodate learning needs.

A student who meets both standards for satisfactory academic progress at the end of the academic warning term will be reinstated to full academic eligibility. A student not meeting both standards at the end of the academic warning term will be dismissed.

Appeal of Dismissal

A student may appeal a dismissal if one or more of the following personal mitigating circumstances cause the student to fail to meet one or both standards of satisfactory academic progress:

- Family difficulties, such as divorce, illness or the death of a family member;
- Interpersonal problems with friends, roommates or significant others;
- Difficulty balancing work, athletics or family responsibilities and school;
- Financial difficulties.

An appeal letter that includes the following information should be submitted to the vice president of Academics for review by the Student Success Team (SST):

1. Why the student thinks he or she failed to make satisfactory academic progress;
2. What has changed in the student's situation that will allow him or her to demonstrate satisfactory academic progress in the future.

Academic Probation

If the appeal is successful, the student will be allowed to return on academic probation. It may be mathematically impossible for a student who is placed on academic probation to achieve both standards of satisfactory academic progress by the end of one additional semester. In such cases, the Student Success Team (SST) may create an individualized academic plan with appropriate milestones to be achieved by the student. For example, it may be appropriate to limit a

student's enrollment to 14 hours or less, set minimum grade goals for specific courses or establish a term-specific GPA goal that would at least elevate a very low cumulative GPA. The long-term purpose of the academic plan is to help restore the student to full academic eligibility at a specific future point in time.

Academic Eligibility for Extracurricular Activities

Hesston College is a member of the National Junior College Athletic Association and follows NJCAA requirements for eligibility to participate in intercollegiate athletics. Eligibility questions should be directed to the Hesston College athletic director.

Students who enter Hesston College on academic probation will be eligible to participate in extracurricular activities, but remaining eligibility is contingent on meeting the requirements of the probationary term.

Academic Integrity

Hesston College students are expected to adhere to the ideal of academic integrity in all academic work. Academic honesty, respect for the work of others and respect for the learning environment are considered unbreakable standards in this college setting.

Lack of academic integrity includes, but is not limited to, plagiarism, cheating, misuse of computers, misuse of library privileges and inappropriate conduct within the learning environment.

Plagiarism is giving the impression that another's work is one's own; this can be intentional or through poorly documented sources. These sources may include others'

- words (through direct quotes)
- paraphrased or summarized ideas and research (including statistics, opinions and theories)
- pictures or graphs
- music
- electronic content (websites, graphics, designs, computer code).

To avoid plagiarism, students at Hesston College must document and/or acknowledge sources and others' work completely and accurately in a way that complies with the expectations of the course and the field of study. The Hesston College faculty is required to reinforce these expectations by modeling appropriate use of resources in their own work and holding students accountable for any violations.

This requirement to document and/or acknowledge extends to student work that includes

- papers and essay tests
- speeches and other formal oral communications
- presentations (including multimedia and visual presentations)
- websites and online content.

Examples of common documentation errors, well-documented sources and widely used documentation formats may be found at the Mary Miller Library pages on the Hesston College website.

Students who fail to maintain the standard of academic integrity are subject to disciplinary action that may include loss of credit in the course involved or dismissal from the college. Each incident will be reported to the Student Success Team (SST). The disciplinary action is determined by the instructor(s) involved and the SST. Students may appeal to the Student Appeals Committee for review of the decision. Procedures for the appeal process are available through the Registrar's Office.

Special Courses – Applicable to all departments

Topics Courses

Any academic department may offer special topics courses on a one-time basis. Credits may vary from one to three hours. Course numbers used are 195 (fall), 197 (spring), and 198 (summer) for first-year participants and 295 (fall), 297 (spring), and 298 (summer) for second-year participants.

Directed Study

A student may arrange to take a course in the catalog during a term in which it is not offered. The student and instructor must write a study contract to be approved by the vice president of academics before the drop/add period ends for the term in which credit is to be granted. The student is registered for the course when the approved contract is submitted to the registrar. Directed Study guideline forms may be obtained from the Registrar's Office.

Independent Study

A student may wish to pursue topics not covered by existing courses. To qualify for an independent study, the student must have completed at least one semester at Hesston College and earned a cumulative GPA of 3.0 or better. The student and sponsoring instructor must write a study contract, to be approved by the vice president of academics before the drop/add period ends at the beginning of the term in which credit is to be granted. The student may earn from one to three hours of credit. The student is registered for the course when the approved contract is submitted to the registrar. Independent Study guideline forms may be obtained from the Registrar's Office. Extra fee.

Field Experience

A field experience consists of observation and guided participation and is offered for credit or as a part of a credit-bearing course. Placements are made and monitored by a college instructor. One or more prerequisites may be necessary.

Cooperative Education

A student may choose to earn credit for a planned and supervised work experience. To qualify, the student must have completed one semester at Hesston College and earned a cumulative GPA of 2.00 or better. Specific assignments to be completed as a part of the experience are designed by the student, the employer and a faculty member and written into a contract. The study may carry from one to three hours of credit. The ratio of work hours to credit hours is 60:1 or greater. A student is registered for the course when the contract is submitted to the registrar.

Academic Records and Transcript Requests

The Registrar's Office is custodian of all academic records and transcripts are available upon written request. The request should include the name used while attending Hesston, signature, dates of attendance, present mailing address and complete instructions for processing and mailing the transcript. Corroborating information such as student number, birth date or Social Security number may be requested to help identify the record. Transcripts are issued only after all financial obligations to the college have been fulfilled and all chapel attendance requirements have been met.

Appeal Procedure

A student is guaranteed the right to appeal decisions regarding his or her academic record or status if

- the decision was unreasonably disproportionate to the infraction,
- policies and procedures that affect the student's right to receive a fair decision were not followed,
- the decision was not supported by evidence,
- new evidence has become available.

Concerns about grades or other course related issues should be discussed first with the instructor or department involved. If unresolved, a formal appeal may then be submitted in writing to the vice president of academics. An appeal of a final grade must be submitted no later than 30 days after the final grade has been submitted.

Academic Support Services

ACCESS

The ACCESS Program (Academic Center for Career Exploration and Student Success), located on the main floor of Smith Center, provides the following services to help all students achieve academic success:

- group study sessions for selected challenging courses.
- accommodations for students with special needs. Professional documentation may be required to receive these services.
- courses designed to improve study skills and to develop tools that are an integral part of lifelong learning—Basic Writing, College Reading Strategies, Beginning Keyboarding and Career Development.
- quiet study atmosphere and staff to assist students with course work.
- individual consultation with ACCESS staff for problem-solving, brainstorming and discussing strategies that will enhance academic success.
- free peer tutoring services available for any student.
- writing assistance for any stage of the writing process.
- career advising for students still deciding on or changing their majors.

Mary Miller Library

As the information and learning center for Hesston College, Mary Miller Library supports the academic programs, students, faculty and staff by providing a variety of information resources and access to resources, by educating library

patrons in the use and evaluation of the resources and by assisting library patrons with their information research needs. The library:

- provides appropriate and up-to-date information resources and access to resources which support all academic areas of the college.
- provides orientation in the use and evaluation of the information resources.
- serves the students, faculty and staff by providing individual research and reference assistance in a courteous and caring fashion.
- provides library spaces and atmosphere which inspire study and learning and are comfortable and inviting.
- provides hours of service helpful to library patrons.
- provides leisure resources for library patrons.

Writing Fellows Program

Writing Fellows work with students in assigned courses on designated course assignments to facilitate drafting and revision processes. Fellows meet with professors to understand course writing assignments and relevant writing conventions, and then comment on students' rough drafts and meet with students in individual conferences to discuss prepared feedback and guide revision. Fellows also assist students in the planning, drafting, editing and documenting stages of the writing process.

In preparation for Writing Fellow positions, students apply to participate in the required training course, Engl 215 Advanced College Writing. If invited, they enroll in and pay for the course. To be eligible to be a fellow, a student must complete the course with an A or B, and the course instructor must recommend him or her as a fellow. Professors confer with the Writing Fellow Program Coordinator to arrange for a course fellow, and the program coordinator assigns available fellows to appropriate courses.

Media and Instructional Technology Services

Hesston College Media and Instructional Technology Services (MITS) aids faculty in effectively using instructional technologies to support learning in and out of the classroom. The director of MITS manages Moodle, our learning management software, and provides audio visual equipment not currently installed in classrooms to assist students. These services and support are provided for both academic and non-academic areas of the campus community. MITS provides DVD copies of recorded Hesston College events for \$5 each.

LEAD

Lifelong Education and Development (LEAD) blends the campuses of Hesston College, Schowalter Villa retirement community, Hesston Wellness Center and Dyck Arboretum of the Plains. The Journey of Life Walkway connects these campuses. This allows for interdisciplinary education and provides a synergy of the resources of these organizations. Hesston College students are involved in a number of ways at the villa both with young children and elders. A speaker's bureau is being developed featuring older adults from Schowalter Villa and the Hesston College faculty. The goal is to have an exchange of expertise between the villa and the college.

Off-Campus Relationships

Transfer articulation agreements

Hesston College has transfer articulation agreements with Baker University (Baldwin City, Kan.), Bethel College (North Newton, Kan.), Bluffton (Ohio) University, Eastern Mennonite University (Harrisonburg, Va.), Friends University College of Adult and Professional Studies (Wichita, Kan.), Goshen (Ind.) College, Kansas State University Salina, Kansas Wesleyan University (Salina, Kan.), Messiah College (Grantham, Pa.), Newman University (Wichita, Kan.), Sterling (Kan.) College, Tabor College (Hillsboro, Kan.) and the University of Kansas (Lawrence).

Baker University guarantees admission and transfer of all Hesston College 100-level or higher credits with a grade of C or better for students who graduate with an associate of arts or associate of science degree and a 2.60 or higher GPA. Other than one or two specific courses, all 100- and 200-level general education requirements at Baker University are satisfied through the completion of either of these Hesston College degrees, and such students automatically qualify for a Baker University academic scholarship.

Bethel College accepts the associate of arts degree as meeting the Bethel College lower-level (100- and 200-level) general education requirements. All competencies and upper-level (300- and 400-level) general education requirements must be met on the same basis as any other Bethel College student. The Bethel College Cross-Cultural Learning (CCL); Peace, Justice and Conflict Studies (PJCS); and Basic Issues of Faith and Life (BIFL) requirements must be met during the junior or senior year. Some Bethel College degree programs have specific general education and grade point average requirements. Hesston College graduates entering these programs must meet these requirements to be part of these degree programs. Hesston College students who anticipate transferring to Bethel College should plan their general education programs accordingly. The Hesston College associate of applied arts and sciences graduates are not included in this agreement. Bethel College will assess the records of these graduates on an individual basis. An additional agreement outlines the transfer of students into the Athletic Training program.

Bluffton University assures the acceptance of any Hesston College associate of arts or associate of science graduate and assures junior standing. All lower-level general education requirements at Bluffton are satisfied by either of these Hesston degrees. Some upper-level requirements may be satisfied as well. All other competencies, prerequisites, and upper-level general education requirements must be met on the same basis as any other Bluffton student.

Eastern Mennonite University (EMU) accepts the associate of arts and associate of science degrees as meeting the Eastern Mennonite University lower-level general education requirements. These degrees may meet some upper-level requirements and cross-cultural requirements. All other competencies, prerequisites and upper-level general education requirements must be met on the same basis as any other Eastern Mennonite University student. In all cases, the student must successfully complete at least one course from each of the following areas: natural

science/mathematics, social/behavioral sciences and fine art/humanities either at Hesston College or at EMU. Some EMU degree programs require a minimum grade point average for admission. Hesston College graduates must meet any admission standards specified by departmental policies. The Hesston College associate of applied arts and sciences degree is not included in this agreement. Graduates holding this degree will be considered on an individual basis and courses will be assessed on a course-by-course basis. A maximum of 65 credits may transfer to EMU.

Friends University College of Adult and Professional Studies (CAPS) accepts Hesston College graduates with an associate of arts, associate of science or associate of applied arts and sciences degree based on a baccalaureate oriented sequence at a state and regionally accredited Kansas public or private college, and whose program of study has met the requirements of Friends University CAPS-Kansas Public/Private Colleges Transfer Agreement and Articulation Guide. These students will be accepted with junior standing and will have satisfied the general education requirements of Friends University CAPS. Students transferring to Friends University who have not completed an associate of arts, associate of science or associate of applied arts and sciences degree will have courses accepted on a course-by-course basis. Additional information on this agreement is available in the vice president of academics' office.

Goshen College assures the acceptance of any Hesston College associate of arts or associate of science graduate with junior standing. All lower-level general education requirements at Goshen are satisfied by either of these Hesston degrees. These degrees may meet some upper-level and international education requirements. All other competencies, prerequisites, upper-level general education requirements, and any grade point average admission requirements in specific degree programs must be met on the same basis as any other Goshen College student. Spaces will be reserved for Hesston transfers in the Study Service Term units following their first year at Goshen. Hesston credits and grades will be included in the Goshen College grade point average calculation.

Kansas State University Salina assures the acceptance of designated courses that satisfy associate of science degree requirements at Hesston College, provided that the final grades meet prerequisite requirements. Those courses, along with additional courses at K-State Salina, may be used to obtain a baccalaureate degree in engineering technology with options in computer systems technology, electronic and computer engineering technology or mechanical engineering technology. Students may use the services of a K-State faculty advisor who will facilitate the transfer process.

Kansas Wesleyan University assures the acceptance of any Hesston College associate of arts graduate as a baccalaureate degree-seeking student with junior standing, beginning with the graduating class of 2010. The associate of arts degree meets the Kansas Wesleyan University Liberal Studies requirement. The associate of applied arts and sciences and the associate of science graduates are not included in the agreement. Some Kansas Wesleyan University degree programs have specific liberal studies and grade point average requirements which must be met to be part of these degree requirements.

Messiah College assures the acceptance of any Hesston College associate of arts graduate into its degree programs with junior standing providing that students follow the prescribed Messiah College baccalaureate degree requirement, earn an associate degree in the transfer program at Hesston College with a cumulative GPA of 2.5 or higher, submit the Christian Life Recommendation form and sign the Community Covenant. These students are assured admission to Messiah College with a junior level standing. The determination of specific program requirements for a baccalaureate degree shall be the responsibility of Messiah College. Hesston College students will be treated the same as other students transferring to Messiah College of equal class standing when applying for financial aid and in the award and distribution of funds; will receive consideration for campus housing on the same basis as native Messiah College students of equal class standing; and will receive equal opportunity to pre-register for classes and have access to other student services on the same basis as native Messiah College students of equal class standing.

Newman University assures the acceptance of any Hesston College associate of arts and associate of science graduate as a baccalaureate degree-seeking student with junior standing. Beginning with the 2012-13 academic year, Newman University accepts the associate of arts degree and the associate of science degree as meeting the skills and general education requirements of the Newman Studies Program except for philosophy and theology which will be evaluated separately. Hesston College associate of applied arts and sciences graduates are not included in this agreement.

Sterling College assures the acceptance of the Hesston College associate of arts degree and the associate of science degree students with a cumulative GPA of 2.5 or higher as having automatically met the general education requirements at Sterling College with the exception of the Theology Ministry, Foundations and chapel requirements needed to graduate from Sterling College. Sterling College will guarantee the acceptance of all transferable credits (not to exceed 65 credits). Students will be required to complete degree specific requirements upon transfer.

Tabor College assures the acceptance of any Hesston College associate of arts or associate of science graduate into its degree programs with junior standing. All lower-level general education requirements at Tabor are satisfied by the Hesston degree. Tabor's Intercultural Awareness Requirement can be met at either Hesston or Tabor. A maximum of nine hours of credit earned with a grade of D will be accepted. Some Tabor degree programs may have special general education requirements that the Hesston transfer must meet. An additional agreement with Tabor College outlines a smooth transfer curriculum for students studying youth ministry. A separate agreement assures the acceptance of any Hesston College associate of applied arts and sciences in nursing graduate into its bachelor of science in nursing program.

The **University of Kansas School of Nursing (KUSON)** encourages any Hesston College graduate with an associate of applied arts and sciences degree in nursing who has been licensed as a Registered Nurse (RN) to apply to the KUSON degree completion program for the attainment of a bachelor of science in nursing degree. Admitted students will be granted junior level status and have

their entire individual course portfolio, including nursing credits, reviewed for appropriateness of course transfer. A minimum of 30 credit hours of junior-senior (300-400 level) credit must be taken from the KUSON to earn a bachelor of science in nursing degree, and a minimum of 45 upper division credit hours must be demonstrated on the student's KUSON transcript.

Hesston College Credit for Service Policy

Participants in voluntary service assignments with Mennonite service agencies may earn academic credit through Hesston College. The participant must be admitted as a part-time student, enroll in Soc 150 Service Learning and design the learning contract prior to the beginning of the service term. One hour of credit may be earned for each month of full-time service up to a maximum of six hours. The learning contract is drawn up between the participant and the vice president of academics or an instructor appointed by the vice president of academics. The participant may use the full length of the service term or 12 months, whichever is shorter, to complete the requirements of the contract. A special tuition rate applies, with full payment due at the time of enrollment. Participants are eligible to enroll in additional online Hesston College courses at the same discounted rate.

Mennonite Disaster Service


Hesston College and Mennonite Disaster Service (MDS) cooperate to provide a program of study that prepares students for leadership in MDS projects. See the plan of study under "Disaster Management."

Chicago Center for Urban Life and Culture

Chicago Center for Urban Life and Culture provides multicultural and urban education programs for national and international colleges and universities. Programs include internships, volunteer placements and seminars designed to increase awareness of critical issues and provide avenues for involvement in constructive change. Hesston College students can enroll in Soc 123 Chicago Center for Urban Life and Culture, a three-hour course offered during May or a nine-hour summer session.

Central American Study and Service Program

The Central American Study and Service program (CASAS) of Guatemala City, Guatemala, welcomes Hesston College students interested in learning Spanish in an integrated, inter-cultural, faith-based context. Students may earn up to three hours of credit for Spanish in May and up to 12 hours of credit during a 12-week program. Typically six of these hours are for Spanish, three for Introduction to Central America, and three for a class of the student's choice. Students may also participate without receiving college credit. Contact the Hesston College registrar for details.



Degrees and Programs of Study

Hesston College Degrees

Associate of Arts (A.A.)

The Associate of Arts degree is awarded to students who complete a broad distribution of courses in the humanities, natural sciences and social sciences. It mirrors the first two years of a bachelor of arts degree program at a four-year institution. See page 44 for details.

Associate of Science (A.S.)

The Associate of Science degree is awarded to students who complete coursework in the humanities and social sciences, as well as in-depth study of mathematics and the natural sciences. It mirrors the first two years of a bachelor of science degree program at a four-year institution. See page 45 for details.

Associate of General Studies (A.G.S.)

The Associate of General Studies degree is awarded to students who complete a more limited distribution of courses in the humanities, natural sciences and social sciences. It provides flexibility for students to satisfy the unique requirements of bachelor's degree programs at a variety of four-year institutions. See page 46 for details.

Associate of Applied Arts and Sciences (A.A.A.S.)

The Associate of Applied Arts and Sciences is awarded to students who complete a combination of general education and technical courses in a specific discipline. It serves students who intend to seek employment or further education in a particular career field after graduation. See page 64 for details.

Graduation and Commencement Ceremonies

Commencement exercises are held once a year on the first Sunday morning after the close of spring semester. Students who will have completed at least 56 hours are invited to participate with the degree awarded when all graduation requirements are met. Requirements for a degree may be completed during any term, with the official graduation date being the date that the last requirement is met. For students who complete degree requirements by transferring work back to Hesston College from another institution, the graduation date is the date the registrar receives the transcript.

Second Degree

Students with one Hesston College degree may receive a second degree upon completion of a minimum of twelve Hesston College hours (in addition to those required for the first degree) and all departmental graduation requirements.

Associate of Arts Degree

General Requirements

Total credits: 60 hours (up to six hours of advanced level ESL may apply).

Grade point average: 2.00 or better in Hesston College courses. Transfer hours must have grades of C or better.

Residency: one semester of full-time study or a minimum of 30 Hesston College hours. Twenty of final 30 hours must be earned at Hesston College.

Skills Courses (12 to 13 hours)

Written Communication (6 hours) - Engl 125 College Writing I and Engl 135 College Writing II or Engl 225 Advanced College Writing.

Oral Communication (3) - Comm 206 Speech Communication.

Mathematics (3 to 4) - One of the following: MaSc 105 College Algebra, MaSc 115 Precalculus Mathematics, MaSc 116 Introduction to Mathematics, MaSc 141 Calculus I or MaSc 210 Elementary Statistics.

Knowledge Courses (20 hours)

Social Science (6 hours) - One course from two of the following areas:

Econ 221 Principles of Macroeconomics, Psy 200 General Psychology, PolS 121 American Government and Politics, Soc 202 Cultural Anthropology, Soc 203 Introduction to Sociology.

Humanities (6) - One course from two of the following areas: Engl 112 Studies in Literature, Engl 212 World Literature, Engl 217 Literature of Gender, Ethnicity and Race, Hist 221/222 U.S. History I/II, Hist 251/252 History of World Civilization I/II, Hum 200 Art Appreciation, Hum 203 Theatre Appreciation, Hum 206 Music Appreciation, Hum 215 Introduction to Film, Span 102 Elementary Spanish II, Span 201 Intermediate Spanish I.

Natural Science (8) - One course from two of the following areas: BiSc 100 Introduction to Biology, BiSc 120 Environmental Science, Chem 101 Introductory Chemistry, Chem 121 General Chemistry I, PhSc 200 Principles of Physical Science, PhSc 201 General Astronomy, Phys 203 College Physics I.

Responsibility Courses (5 hours)

SCS 101 First-Year Seminar, PhEd 210 Lifetime Fitness and Wellness and one of the following: Hist 204 African-American History, Hum 240 European History and Fine Arts, Nutr 210 Principles of Nutrition, Relg 131 Faith and Discipleship, Relg 214 Peacemaking and Justice, Soc 122 Religions of World, Soc 215 Social Diversity.

Faith Course (3 hours)

Relg 100 Biblical Literature

Integration Course (3 hours)

One of the following: Chem 204 Organic Chemistry II, DMgt 175 Disaster Management Field Experience, Educ 210 Diverse Learners, PhSc 201 General Astronomy, Relg 260 Jesus and the Gospels, Soc 207 Sociology of Families. (Additional courses to be determined.)

Associate of Science Degree

General Requirements

Total credits: 60 hours (up to six hours of advanced level ESL may apply).

Grade point average: 2.00 or better in Hesston College courses. Transfer hours must have grades of C or better.

Residency: one semester of full-time study or a minimum of 30 Hesston College hours. Twenty of final 30 hours must be earned at Hesston College.

Skills Courses (9 to 10 hours)

Written Communication (3 hours) - Engl 125 College Writing I.

Oral Communication (3) - Comm 206 Speech Communication.

Mathematics (3 to 4) - MaSc 141 Calculus I or MaSc 210 Elementary Statistics.

Knowledge Courses (24 hours minimum)

Social Science (3 hours) - One of the following: Econ 221 Principles of Macroeconomics, Psy 200 General Psychology, PolS 121 American Government and Politics, Soc 202 Cultural Anthropology, Soc 203 Introduction to Sociology.

Humanities (3) - One of the following: Engl 112 Studies in Literature, Engl 212 World Literature, Engl 217 Literature of Gender, Ethnicity and Race, Hist 221/222 U.S. History I/II, Hist 251/252 History of World Civilization I/II, Hum 200 Art Appreciation, Hum 203 Theatre Appreciation, Hum 206 Music Appreciation, Hum 215 Introduction to Film, Span 102 Elementary Spanish II, Span 201 Intermediate Spanish I.

Natural Science (4) - One of the following: BiSc 100 Introduction to Biology, BiSc 120 Environmental Science, Chem 101 Introductory Chemistry, Chem 121 General Chemistry I, PhSc 200 Principles of Physical Science, PhSc 201 General Astronomy, Phys 203 College Physics I.

Additional Math/Science - Four courses representing at least two of the following four areas: BiSc, BuCS (138/238 Computer Programming I/II only), Chem, Engr, MaSc (141 Calculus I or higher), Phys.

Responsibility Courses (5 hours)

SCS 101 First-Year Seminar, PhEd 210 Lifetime Fitness and Wellness and one of the following: Hist 204 African-American History, Hum 240 European History and Fine Arts, Nutr 210 Principles of Nutrition, Relg 131 Faith and Discipleship, Relg 214 Peacemaking and Justice, Soc 122 Religions of World, Soc 215 Social Diversity.

Faith Course (3 hours)

Relg 100 Biblical Literature

Integration Course (3 hours)

One of the following: Chem 204 Organic Chemistry II, DMgt 175 Disaster Management Field Experience, Educ 210 Diverse Learners, PhSc 201 General Astronomy, Relg 260 Jesus and the Gospels, Soc 207 Sociology of Families. (Additional courses to be determined.)

Associate of General Studies Degree

General Requirements

Total credits: 60 hours (up to six hours of advanced level ESL may apply).

Grade point average: 2.00 or better in Hesston College courses. Transfer hours must have grades of C or better.

Residency: one semester of full-time study or a minimum of 30 Hesston College hours. Twenty of final 30 hours must be earned at Hesston College.

Skills Courses (9 to 10 hours)

Written Communication (3 hours) - Engl 125 College Writing I.

Oral Communication (3) - Comm 206 Speech Communication.

Mathematics (3 to 4) - One of the following: MaSc 105 College Algebra, MaSc 115 Precalculus Mathematics, MaSc 116 Introduction to Mathematics, MaSc 141 Calculus I, MaSc 210 Elementary Statistics.

Knowledge Courses (10 hours)

Social Science (3 hours) - One of the following: Econ 221 Principles of Macroeconomics, Psy 200 General Psychology, PolS 121 American Government and Politics, Soc 202 Cultural Anthropology, Soc 203 Introduction to Sociology.

Humanities (3) - One of the following: Engl 112 Studies in Literature, Engl 212 World Literature, Engl 217 Literature of Gender, Ethnicity and Race, Hist 221/222 U.S. History I/II, Hist 251/252 History of World Civilization I/II, Hum 200 Art Appreciation, Hum 203 Theatre Appreciation, Hum 206 Music Appreciation, Hum 215 Introduction to Film, Span 102 Elementary Spanish II, Span 201 Intermediate Spanish I.

Natural Science (4) - One of the following: BiSc 100 Introduction to Biology, BiSc 120 Environmental Science, Chem 101 Introductory Chemistry, Chem 121 General Chemistry I, PhSc 200 Principles of Physical Science, PhSc 201 General Astronomy, Phys 203 College Physics I.

Responsibility Courses (5 hours)

SCS 101 First-Year Seminar, PhEd 210 Lifetime Fitness and Wellness and one of the following: Hist 204 African-American History, Hum 240 European History and Fine Arts, Nutr 210 Principles of Nutrition, Relg 131 Faith and Discipleship, Relg 214 Peacemaking and Justice, Soc 122 Religions of World, Soc 215 Social Diversity.

Faith Course (3 hours)

Relg 100 Biblical Literature

Integration Course (3 hours)

One of the following: Chem 204 Organic Chemistry II, DMgt 175 Disaster Management Field Experience, Educ 210 Diverse Learners, PhSc 201 General Astronomy, Relg 260 Jesus and the Gospels, Soc 207 Sociology of Families. (Additional courses to be determined.)

Agricultural Sciences (A.S. degree)

First Year Fall Program courses

General Chemistry I
Botany or Zoology

Recommended courses

First-Year Seminar
College Writing I
Principles of Macroeconomics

Spring Program courses

General Chemistry II
Microbiology or Cell Biology

Recommended courses

Biblical Literature
Precalculus Mathematics
Lifetime Fitness and Wellness

Second Year Fall Program courses

College Physics I
Organic Chemistry I
Botany or Zoology

Recommended courses

Speech Communication

Spring Program courses

Microbiology or Cell Biology
Organic Chemistry II

Recommended courses

College Writing II
humanities course
responsibility course

Recommendations: Include an economics course as one of the social science options. Check transfer catalogs for suggestions for agribusiness and production and other agriculture-related programs.

Art (also graphic design) (A.A. degree)

First Year Fall Program courses

Introduction to Design
Introduction to Drawing

Recommended courses

First-Year Seminar
College Writing I
math course
social science course

Spring Program courses

Drawing II
Introduction to Photography

Recommended courses

Biblical Literature
College Writing II
Speech Communication
Lifetime Fitness and Wellness

Second Year Fall Program courses

Introduction to Painting or Watercolor
Painting
Introduction to Ceramics

Recommended courses

humanities course
natural science course
responsibility course

Spring Program courses

Art Appreciation
Ceramics II or Introduction to Graphic
Design

Recommended courses

second social science course
second natural science course
integration course

Recommendations: Include Art Appreciation as humanities course. Check transfer catalogs for additional guidance in selecting courses for related fields such as advertising, pre architecture and graphic design.

Athletic Training (A.A. degree)

First Year Fall Program courses

Principles of Nutrition

Recommended courses

First-Year Seminar

College Writing I

General Psychology

Introduction to Computers or Advanced

Excel

humanities course

Spring Program courses

Prevention and Care of Athletic Injuries

Lifetime Fitness and Wellness

Recommended courses

Biblical Literature

Speech Communication

Elementary Statistics

social science course

Second Year Fall Program courses

Anatomy and Physiology

Recommended courses

General Chemistry I or College Physics I

second social science course

responsibility course

Spring Program courses

General Chemistry II or College Physics II

Recommended courses

College Writing II

second humanities course

integration course

electives based on transfer school requirements.

Requirements for a bachelor's degree in athletic training vary from school to school. The student should consult transfer programs for guidance in selecting courses at Hesston. Those wishing to pursue a degree in athletic training for the CAATE accredited program at Bethel College should begin taking Bethel athletic training courses during their sophomore year at Hesston, provided they are granted provisional admittance into the Bethel program. Upon graduation from Hesston College and enrollment at Bethel College, students will have completed the first year of a three-year program.

Bible and Ministry (A.A. degree)

First Year Fall Program courses

Biblical Literature

Faith and Discipleship

Recommended courses

First-Year Seminar

College Writing I

Lifetime Fitness and Wellness

General Psychology

Spring Program courses

Psalms and Epistles or Prophets and

Revelation

ministry course

Recommended courses

College Algebra

humanities course

natural science course

Second Year Fall Program courses

Jesus and the Gospels

Anabaptist History and Thought

Introduction to Theology or Youth

Ministry

Recommended courses

Speech Communication

second natural science course

Spring Program courses

Psalms and Epistles or Prophets and

Revelation or ministry course

Peacemaking and Justice

Recommended courses

College Writing II

Introduction to Sociology

second humanities course

Biology (A.S. degree)

First Year Fall Program courses

General Chemistry I
Botany or Zoology

Recommended courses

First-Year Seminar
College Writing I
humanities course

Spring Program courses

General Chemistry II
Cell Biology or Microbiology

Recommended courses

Biblical Literature
Speech Communication
Lifetime Fitness and Wellness

Second Year Fall Program courses

College Physics I or Calculus I
Organic Chemistry I
Botany or Zoology

Recommended courses

social science course

Spring Program courses

Cell Biology or Microbiology
Organic Chemistry II
Calculus II or Physics II

Recommended courses

responsibility course

Business (also accounting, economics)(A.A. degree)

See also Computer Information Technology

First Year Fall Program courses

Exploring Business
Principles of Macroeconomics
Introduction to Computers

Recommended courses

First-Year Seminar
College Writing I
humanities course

Spring Program courses

Principles of Microeconomics

Recommended courses

Biblical Literature
Lifetime Fitness and Wellness
Elementary Statistics
natural science course

Second Year Fall Program courses

Financial Accounting I
Advanced Excel

Recommended courses

Speech Communication
second humanities course
second natural science course
responsibility course

Spring Program courses

Managerial Accounting I
Management

Recommended courses

College Writing II
second social science course
integration course

Chemistry (A.S. degree)

First Year Fall Program courses

General Chemistry I
Botany, Zoology or Calculus I

Recommended courses

First-Year Seminar
College Writing I
humanities course

Spring Program courses

General Chemistry II
Cell Biology, Microbiology or
Calculus II

Recommended courses

Biblical Literature
Speech Communication
Lifetime Fitness and Wellness

Second Year Fall Program courses

Organic Chemistry I
College Physics I
Botany, Zoology, Calculus I or Com-
puter Programming I

Recommended courses

social science course

Spring Program courses

Organic Chemistry II
College Physics II
Cell Biology, Microbiology, Calculus II
or Computer Programming II

Recommended courses

responsibility course

Add courses each year in biology, physics, mathematics or computer science, depending on the student's needs or interests.

Communications (A.A. degree)

First Year Fall Program courses

Publication Seminar – Newspaper
Speech Communication

Recommended courses

First-Year Seminar
College Writing I
humanities course
natural science course

Spring Program courses

Desktop Publications
Introduction to Photography
Mass Communication or Writing for
Media

Recommended courses

Biblical Literature
College Writing II or Advanced College
Writing
Lifetime Fitness and Wellness

Second Year Fall Program courses

Introduction to Film
Introduction to Design or Web Author-
ing and Publishing

Recommended courses

math course
social science course
responsibility course

Spring Program courses

Introduction to Digital Media or
Graphic Design or Website Design
Mass Communication or Writing for
Media

Recommended courses

second social science course
second natural science course
integration course

Computer Information Technology (A.A. degree)

First Year Fall Program courses

Web Authoring and Publishing
Exploring Business

Recommended courses

First-Year Seminar
College Writing I
math course
humanities course

Spring Program courses

Website Design
Networking Technologies

Recommended courses

Biblical Literature
Speech Communication
College Writing II
Lifetime Fitness and Wellness

Second Year Fall Program courses

Computer Programming I
Principles of Macroeconomics

Recommended courses

second humanities course
natural science course
responsibility course

Spring Program courses

Computer Programming II or Computer
Network Administration
Service and Support

Recommended courses

second social science course
second natural science course
integration course

Business elective recommendations: Advanced Excel, Financial Accounting I, Business Communications, Management, Marketing, Entrepreneurship, Principles of Microeconomics.

Computer Science (A.S degree)

First Year Fall Program courses

Web Authoring and Publishing
Calculus I

Recommended courses

First-Year Seminar
College Writing I
Lifetime Fitness and Wellness
humanities course

Spring Program courses

Website Design
Networking Technologies
Calculus II

Recommended courses

Biblical Literature
Speech Communication

Second Year Fall Program courses

Computer Programming I
College Physics I

Recommended courses

social science course
second humanities course
responsibility course

Spring Program courses

Computer Programming II
College Physics II

Recommended courses

second social science course
integration course

Other recommended courses: General Chemistry I.

Disaster Management (A.A. degree)

First Year Fall Program courses

Introduction to Disaster Response
MDS Culture I
Conflict Resolution

Recommended courses

First-Year Seminar
College Writing I
Introduction to Sociology
humanities course

Spring Program courses

MDS Culture II
First Aid/CPR
The Helping Relationship, Introduction
to Social Welfare or Social Psychology

Recommended courses

Biblical Literature
Speech Communication
Lifetime Fitness and Wellness
natural science course

Second Year Fall Program courses

MDS Culture III

Recommended courses

College Writing II
second social science
responsibility course
electives

Spring Program courses

MDS Culture IV
Management

Recommended courses

math course
second humanities course
second natural science course
integration course

Summer Field Experience – 3 credit hours – eight weeks with Mennonite Disaster Service (MDS) first year. After second year, an eight-week internship with MDS or another disaster response or recovery organization.

Education - Elementary and Early Childhood (also special education)(A.A. degree)

First Year Fall Recommended courses

First-Year Seminar
College Writing I
Lifetime Fitness and Wellness
General Psychology
Introduction to Biology
electives

Spring Program courses

Introduction to Education

Recommended courses

Biblical Literature
College Writing II or Advanced College
Writing
College Algebra or Introduction to
Mathematics
electives

Second Year Fall Program courses

Diverse Learners

Recommended courses

Speech Communication
Principles of Physical Science
Introduction to Sociology or Principles
of Macroeconomics
electives

Spring Program courses

Field Experience

Spring Recommended courses

U.S. History II
humanities course
responsibility course
electives

Recommendations for electives: additional courses in history, math, physical education, social science, or Spanish. For the student interested in early childhood education: Introduction to Early Childhood Education, Teaching/Learning Strategies in ECE, Infants and Toddlers, Early Childhood Environments, Child Health Care and Field Experience in Early Childhood Education.

Education - Secondary (also special education) (A.A. degree)

First Year Fall Recommended courses

First-Year Seminar
College Writing I
Lifetime Fitness and Wellness
General Psychology
Introduction to Biology
electives

Spring Program courses

Introduction to Education

Recommended courses

Biblical Literature
College Writing II or Advanced College
Writing
College Algebra
electives

Second Year Fall Program courses

Diverse Learners

Recommended courses

Speech Communication
Introduction to Sociology or Principles
of Macroeconomics
natural science course
electives

Spring Program courses

Field Experience

Spring Recommended courses

U.S. History II or World Civilizations II
humanities course
responsibility course
electives

Recommendations for electives: courses related to the student's area of specialization.

Engineering (A.S. degree)

First Year Fall Program courses

General Chemistry I
Calculus I

Recommended courses

First-Year Seminar
College Writing I
Principles of Macroeconomics or hu-
manities course

Spring Program courses

General Chemistry II
Calculus II

Recommended courses

Biblical Literature
Speech Communication
Lifetime Fitness and Wellness

Second Year Fall Program courses

College Physics I
Calculus III

Recommended courses

Principles of Macroeconomics or hu-
manities course
responsibility course

Spring Program courses

College Physics II
Differential Equations
Statics

Recommended courses

Computer Programming I or electives

Recommendations: Include an economics course as a social science. Check transfer catalog for additional guidance in selecting courses for specific fields in engineering.

Engineering Technology - Computer Systems (A.S. degree)

First Year Fall Program courses

Web Authoring and Publishing
 Computer Programming I
 Elementary Statistics

Recommended courses

First-Year Seminar
 College Writing I
 social science course

Spring Program courses

Website Design
 Networking Technologies
 Computer Programming II
 Precalculus Mathematics

Recommended courses

Speech Communication
 Lifetime Fitness and Wellness

Second Year Fall Program courses

College Physics I
 Calculus I

Recommended courses

Financial Accounting I
 Biblical Literature
 responsibility course

Spring Program courses

Service and Support
 Environmental Science

Recommended courses

Managerial Accounting I
 humanities course
 integration course

Engineering Technology - Electronic and Computer (A.S. degree)

First Year Fall Program courses

General Chemistry I

Recommended courses

First-Year Seminar
 Speech Communication
 College Writing I
 Lifetime Fitness and Wellness

Spring Program courses

General Chemistry II
 Precalculus Mathematics
 Computer Programming I

Recommended courses

College Writing II
 social science course

Second Year Fall Program courses

College Physics I
 Calculus I

Recommended courses

Biblical Literature
 responsibility course

Spring Program courses

College Physics II
 Calculus II
 Networking Technologies

Recommended courses

business course

Engineering Technology - Mechanical (A.S. degree)

First Year Fall Program courses

General Chemistry I

Recommended courses

First-Year Seminar
Speech Communication
College Writing I
Lifetime Fitness and Wellness
humanities course

Spring Program courses

Precalculus Mathematics
Computer Programming I

Recommended courses

College Writing II
Biblical Literature
social science course

Second Year Fall Program courses

College Physics I
Calculus I

Recommended courses

Principles of Macroeconomics
humanities course

Spring Program courses

College Physics II
Calculus II

Recommended courses

responsibility course
business course

English (A.A. degree)

First Year Fall Program courses

College Writing I
Studies in Literature

Recommended courses

First-Year Seminar
General Psychology or Introduction to
Sociology
math or natural science course

Spring Program courses

College Writing II or Advanced College
Writing
Modern Literature or Literature of Race,
Ethnicity and Gender

Recommended courses

Biblical Literature
Lifetime Fitness and Wellness
Writing for Media
second humanities course

Second Year Fall Program courses

College Writing II
World Literature

Recommended courses

Speech Communication
math or natural science course
responsibility course

Spring Program courses

Modern Literature or Literature of Race,
Ethnicity and Gender
Creative Writing

Recommended courses

math or natural science course
second social science course
integration course

General Studies (A.A. degree)(Serves the needs of many general and pre-professional programs as well as the deciding student)

First Year Fall Recommended courses

First-Year Seminar
College Writing I
social science course
Career Development
exploratory courses (see below)

Spring Recommended courses

College Writing II
Biblical Literature
Lifetime Fitness and Wellness
math course
humanities course
exploratory courses

Second Year Fall Recommended courses

Speech Communication
natural science course
second social science course
responsibility course
exploratory courses

Spring Recommended courses

second humanities course
second natural science course
integration course
electives in field of interest

Other Recommended courses: Spanish, second year Cooperative Education in field of interest

Exploratory Courses: *Introduction to Aviation, Introduction to Design, Introduction to Graphic Design, Exploring Business, Networking Technologies, Introduction to Disaster Response, Introduction to Early Childhood Education, Introduction to Education, Recreational Leadership, Introduction to Health, Physical Education and Recreation, Introduction to Social Welfare, Conflict Resolution, Web Authoring and Publishing, activity courses in music, drama or physical education.*

Health and Medical Occupations (also pre-physical therapy)(A.A. or A.S. degree)

First Year Fall Program courses

General Chemistry I
Botany, Zoology or Calculus 1

Recommended courses

First-Year Seminar
College Writing I
humanities course

Spring Program courses

General Chemistry II
Cell Biology, Microbiology or Calculus II

Recommended courses

Biblical Literature
Lifetime Fitness and Wellness
responsibility course

Second Year Fall Program courses

Anatomy and Physiology
Recommended courses

College Writing II
Speech Communication
social science course

Spring Program courses

Cell Biology, Microbiology or Introduction to Biochemistry
Elementary Statistics

Recommended courses

integration course
electives

The above recommendations are for an A.S. degree. For the A.A. degree, add one additional humanities course and one additional social science course in place of two natural science courses. Recommendations: include College Physics I and II for pre-physical therapy.

History (also pre-law)(A.A. degree)

First Year Fall Program courses

U.S. History I

Recommended courses

First-Year Seminar

College Writing I

natural science course

Introduction to Sociology or Cultural

Anthropology

Spring Program courses

U.S. History II

Literature of Race, Ethnicity and Gender

Recommended courses

Speech Communication

Biblical Literature

General Psychology

Lifetime Fitness and Wellness

Second Year Fall Program courses

History of World Civilization I

Anabaptist History and Thought

American Government and Politics

Recommended courses

College Writing II

second natural science course

Spring Program courses

History of World Civilization II

African-American History

Recommended courses

Peacemaking and Justice

math course

integration course

Horticulture Science (A.S. degree)

First Year Fall Program courses

General Chemistry I

Introduction to Biology or Botany

Recommended courses

First-Year Seminar

College Writing I

humanities course

Spring Program courses

General Chemistry II

Introduction to Biochemistry or Environmental Science

Recommended courses

Speech Communication

Biblical Literature

Lifetime Fitness and Wellness

Second Year Fall Program courses

Organic Chemistry I

Introduction to Biology or Botany

Calculus I

Recommended courses

Principles of Macroeconomics

Spring Program courses

Introduction to Biochemistry or Environmental Science

Elementary Statistics

Recommended courses

responsibility course

integration course

Mathematics (A.A. or A.S. degree)

First Year Fall Program courses

Calculus I

Recommended courses

First-Year Seminar
College Writing I
Lifetime Fitness and Wellness
humanities or social science course
electives

Spring Program courses

Calculus II

Recommended courses

Biblical Literature
College Writing II
Speech Communication
electives

Second Year Fall Program courses

Calculus III

College Physics I

Computer Programming I

Recommended courses

humanities or social science course

Spring Program courses

Differential Equations

Recommended courses

natural science course
responsibility course
integration course

Music (A.A. degree)

First Year Fall Program courses

Music Appreciation
music ensemble
private lessons
Class Piano or Private Piano

Recommended courses

First-Year Seminar
College Writing I
Speech Communication
natural science course

Spring Program courses

Introduction to Music Theory
music ensemble
private lessons
Music Theatre Workshop or musical
participation
Private Piano

Recommended courses

College Writing II
Biblical Literature
Lifetime Fitness and Wellness
General Psychology

Second Year Fall Program courses

Music Theory I

Introduction to Conducting

music ensemble

private lessons

Private Piano

Recommended courses

second humanities course
second natural science course

Spring Program courses

Music Theory II

music ensemble

private lessons

sophomore recital

Music Theatre Workshop or musical
participation

Private Piano

Recommended courses

math course
Introduction to Sociology
integration course

Recommendation for responsibility course: European History and Fine Arts in summer.

Music Education (also music therapy)(A.A. degree)

First Year Fall Program courses

Music Appreciation
music ensemble
private lessons
Class Piano or Private Piano

Recommended courses

First-Year Seminar
College Writing I
Speech Communication
natural science course

Spring Program courses

Introduction to Music Theory
music ensemble
private lessons
Class Guitar
Introduction to Education

Recommended courses

Biblical Literature
Lifetime Fitness and Wellness
General Psychology

Second Year Fall Program courses

Music Theory I
Introduction to Conducting
music ensemble
private lessons
Private Piano

Recommended courses

second humanities course
second natural science course

Spring Program courses

Music Theory II
music ensemble
private lessons
sophomore recital
Private Piano
Field Experience (Education)

Recommended courses

math course
Introduction to Sociology
integration course

Recommendation for responsibility course: European History and Fine Arts in summer. Music Education students who test out of Introduction to Music Theory should take a second humanities course in the spring of their first year and Diverse Learners in the fall of their second year. Music Therapy students should Introduction to Biology and Anatomy and Physiology as their natural science courses, as well as Elementary Spanish I and Private Guitar.

Nursing (serves as the first two years of a bachelor of science in nursing program)(A.A. degree)

First Year Fall Program courses

Introductory Chemistry or General
Chemistry I

Recommended courses

First-Year Seminar
College Writing I
General Psychology
Introduction to Sociology
Elementary Spanish I

Spring Program courses

Microbiology

Recommended courses

College Writing II
Lifetime Fitness and Wellness
College Algebra
Elementary Spanish II

Second Year Fall Program courses

Anatomy and Physiology
Developmental Psychology

Recommended courses

Biblical Literature
Speech Communication
Advanced Excel

Spring Program courses

Introduction to Biochemistry
Principles of Nutrition

Recommended courses

second humanities course
Elementary Statistics
Religions of the World
integration course

Physical Education (A.A. degree)

First Year Fall Program courses

Lifetime Fitness and Wellness
 Recreation Leadership or Introduction
 to Health, Physical Education and
 Recreation
 physical activity course

Recommended courses

First-Year Seminar
 College Writing I
 Introductory Chemistry or Introduction
 to Biology
 General Psychology

Spring Program courses

Prevention and Care Athletic Injuries
 Introduction to Education
 physical activity course

Recommended courses

Biblical Literature
 Speech Communication
 humanities course

Second Year Fall Program courses

Recreation Leadership or Introduction
 to Health, Physical Education and
 Recreation
 Principles of Nutrition
 Diverse Learners
 physical activity course

Recommended courses

Anatomy and Physiology
 second humanities course

Spring Program courses

Field Experience (Education)
 physical activity course

Recommended courses

College Writing II
 math course
 second social science course
 responsibility course

Physics (A.S. degree)

First Year Fall Program courses

General Chemistry I
 Calculus I

Recommended courses

First-Year Seminar
 College Writing I
 humanities course

Spring Program courses

General Chemistry II
 Calculus II

Recommended courses

Biblical Literature
 Speech Communication
 Lifetime Fitness and Wellness

Second Year Fall Program courses

College Physics I
 Calculus III
 Computer Programming I

Recommended courses

social science course

Spring Program courses

College Physics II
 Differential Equations

Recommended courses

responsibility course
 electives

Pre-Medicine (also pre-dentistry, pre-pharmacy and pre-veterinary medicine)(A.S. degree)

First Year Fall Program courses

General Chemistry I
Botany or Zoology

Recommended courses

First-Year Seminar
College Writing I
humanities course

Spring Program courses

General Chemistry II
Cell Biology or Microbiology

Recommended courses

Biblical Literature
Speech Communication
Lifetime Fitness and Wellness

Second Year Fall Program courses

College Physics I or Calculus I
Organic Chemistry I
Botany or Zoology

Recommended courses

social science course

Spring Program courses

Cell Biology or Microbiology
Organic Chemistry II
Calculus II or Physics II

Recommended courses

responsibility course

Note: Calculus may be delayed until the student's junior year. College Physics may be needed but also can be taken during the student's junior year. For pre-pharmacy, include Anatomy and Physiology instead of Botany/Zoology.

Psychology (A.A. degree)

First Year Fall Program courses

Introduction to Sociology
General Psychology

Recommended courses

First-Year Seminar
College Writing I
Lifetime Fitness and Wellness
U.S. History I

Spring Program courses

Developmental Psychology

Recommended courses

College Writing II
Speech Communication
Biblical Literature
natural science course

Second Year Fall Program courses

The Helping Relationship
Sociology of Families
Conflict Resolution

Recommended courses

Elementary Statistics
second natural science course
electives

Spring Program courses

Social Psychology or Social Diversity

Recommended courses

second humanities course
responsibility or integration course
electives

Social Work and Sociology (A.A. degree)

First Year Fall Program courses

Introduction to Sociology
General Psychology

Recommended courses

First-Year Seminar
College Writing I
Lifetime Fitness and Wellness
U.S. History I

Spring Program courses

Introduction to Social Welfare

Recommended courses

Biblical Literature
College Writing II
Speech Communication
natural science course

Second Year Fall Program courses

Developmental Psychology
The Helping Relationship
Sociology of Families

Recommended courses

Principles of Macroeconomics or American Government and Politics
Introduction to Biology

Spring Program courses

Social Diversity or Social Psychology
Conflict Resolution

Recommended courses

College Algebra or Elementary Statistics
second humanities course
responsibility course

Spanish (A.A. degree)

First Year Fall Program courses

Elementary Spanish I

Recommended courses

First-Year Seminar
College Writing I
Introduction to Sociology or Cultural Anthropology
natural science course

Spring Program courses

Elementary Spanish II

Recommended courses

Biblical Literature
College Writing II
Lifetime Fitness and Wellness

Second Year Fall Program courses

Intermediate Spanish I

Recommended courses

Speech Communication
second social science course
math or second natural science course
World Literature

Spring Program courses

Intermediate Spanish II

Recommended courses

Social Diversity
math or second natural science course
integration course

Theatre Arts (A.A. degree) see also Communications

First Year Fall Program courses

- Theatre Appreciation
- Drama Participation

Recommended courses

- First-Year Seminar
- College Writing I
- Speech Communication
- Lifetime Fitness and Wellness
- social science course

Spring Program courses

- Acting
- American College Theatre Festival or Music Theatre Workshop
- Drama Participation

Recommended courses

- Biblical Literature
- College Writing II
- math course

Second Year Fall Program courses

- Directing
- Drama Participation

Recommended courses

- second humanities course
- second social science course
- natural science course

Spring Program courses

- Drama in the Church
- American College Theatre Festival or Music Theatre Workshop
- Drama Participation

Recommended courses

- second natural science course
- responsibility course
- integration course

Youth Ministry (A.A. degree)

First Year Fall Program courses

- Introduction to Youth Ministry
- Faith and Discipleship

Recommended courses

- First-Year Seminar
- College Writing I
- Lifetime Fitness and Wellness
- General Psychology

Spring Program courses

- Biblical Literature
- Evangelism and Church Growth, Worship and Celebration, Preaching, Christian Education, or Drama in the Church

Recommended courses

- math course
- humanities course
- natural science course

Second Year Fall Program courses

- Jesus and the Gospels
- Anabaptist History and Thought

Recommended courses

- The Helping Relationship or Recreation Leadership
- Speech Communication
- second natural science

Spring Program courses

- Peacemaking and Justice
- Evangelism and Church Growth, Worship and Celebration, Preaching, Christian Education, or Drama in the Church

Recommended courses

- College Writing II
- Introduction to Sociology
- second humanities course

Associate of Applied Arts and Sciences

General Requirements

Total credits: 60 hours (up to six hours of advanced level ESL may apply).

Grade point average: 2.00 or better in Hesston College courses. Transfer hours must have grades of C or better.

Residency: one semester of full-time study or a minimum of 30 Hesston College hours. Twenty of final 30 hours must be earned at Hesston College.

Skills Courses (9 to 10 hours)

Written Communication (3 hours) - Engl 125 College Writing I.

Oral Communication (3) - Comm 125 Interpersonal Communication or Comm 206 Speech Communication.

Mathematics (3 to 4) - BuAd 112 Personal Finance, MaSc 100, Intermediate Algebra, MaSc 105 College Algebra, MaSc 115 Precalculus Mathematics, MaSc 116 Introduction to Mathematics, MaSc 141 Calculus I, or MaSc 210 Elementary Statistics.

Knowledge Courses (10 hours)

Social Science (3 hours) - One of the following: Econ 221 Principles of Macroeconomics, Psy 200 General Psychology, Pols 121 American Government and Politics, Soc 202 Cultural Anthropology, Soc 203 Introduction to Sociology.

Humanities (3) - One of the following: Engl 112 Studies in Literature, Engl 212 World Literature, Engl 217 Literature of Gender, Ethnicity, and Race, Hist 221/222 U.S. History I/II, Hist 251/252 History of World Civilization I/II, Hum 200 Art Appreciation, Hum 203 Theatre Appreciation, Hum 206 Music Appreciation, Hum 215 Introduction to Film, Span 102 Elementary Spanish II, Span 201 Intermediate Spanish I.

Natural Science (4) - One of the following: BiSc 100 Introduction to Biology, BiSc 120 Environmental Science, Chem 101 Introductory Chemistry, Chem 121 General Chemistry I, PhSc 200 Principles of Physical Science, PhSc 201 General Astronomy, Phys 203 College Physics I.

Responsibility Courses (5 hours)

SCS 101 First-Year Seminar, PhEd 210 Lifetime Fitness and Wellness, and one of the following: Hist 204 African-American History, Hum 240 European History and Fine Arts, Nutr 210 Principles of Nutrition, Relg 131 Faith and Discipleship, Relg 214 Peacemaking and Justice, Soc 122 Religions of World, Soc 215 Social Diversity.

Faith Course (3 hours)

Relg 100 Biblical Literature

Integration Course (3 hours)

One of the following: Chem 204 Organic Chemistry II, DMgt 175 Disaster Management Field Experience, Educ 210 Diverse Learners, Nurs 290 Integration Seminar, PhSc 201 General Astronomy, Relg 260 Jesus and the Gospels, Soc 207 Sociology of Families. (additional courses to be determined.)

Aviation Major

Degree: Associate of Applied Arts and Sciences

The Aviation program offers tracks in Air Traffic Control and Professional Pilot-Flight.

Air Traffic Control

The Air Traffic Control track follows guidelines and curriculum provided by the Federal Aviation Administration's Air Traffic-Collegiate Training Initiative (AT-CTI) program and prepares students for the FAA's Air Traffic Selection and Training evaluations (ATSAT). Students who pass the ATSAT are eligible for admission to the FAA Academy in Oklahoma City for further training. Hesston College Aviation is one of 36 colleges and universities in the FAA's AT-CTI program. Hesston College has been approved by the FAA as an AAAS-Professional Pilot or Air Traffic Control degree program.

Participation in the AT-CTI program requires a minimum ACT Composite score of 19 or a minimum SAT combined Critical Reading and Mathematical score of 910 (or a minimum ASSET reading/writing combined scaled score of 88 if neither the ACT or SAT was taken).

Students meeting these requirements usually complete the program in two years (four semesters). Students not meeting the above academic acceptance requirements may enroll in the Introduction to Aviation class (private pilot ground school). If they successfully complete the class, pass the FAA knowledge exam on the first attempt and accomplish their academic contract agreement, they may enroll in the flight course and AT-CTI Basic courses the following semesters. These students usually complete the program in two and a half to three years (five to six semesters).

Any student beginning a term on academic contract agreement and/or academic probation will not be permitted to enroll in any air traffic control courses during that term possibly prolonging completion dates by one semester.

Air Traffic Control Track Required Program Courses: 22 hours (grade of C or better and minimum scores of 80 percent in air traffic basic knowledge evaluations)

Air Traffic Basics I, II, III, IV, Introduction to Aviation, Private Pilot, Instrument Ground School.

First Year Fall Program courses

Air Traffic Basics I
Air Traffic Basics II

Recommended courses

First-Year Seminar
College Writing I
College Algebra or higher
electives

Spring Program courses

Air Traffic Basics III
Air Traffic Basics IV

Recommended courses

Biblical Literature
Interpersonal or Speech Communication
Lifetime Fitness and Wellness
electives

Second Year Fall Program courses

Introduction to Aviation
Private Pilot

Recommended courses

natural science course
responsibility course
electives

Spring Program courses

Instrument Ground School

Recommended courses

humanities course
social science course
integration course
electives

Professional Pilot-Flight

The flight curriculum prepares students for flight instructing and, with experience, business and airline flying. Flight training at Hesston College coupled with training in airplane maintenance at a maintenance training facility may provide background for Christian mission flying. Students may also pursue aviation for personal enrichment. The Private Pilot, Commercial Pilot and Instrument Rating flight courses are approved under Federal Aviation Administration Part 141. All Aviation ground schools and all other flight courses are conducted under Federal Aviation Administration Part 61. The length of the flight program may vary from two to three years.

Participation in the flight program requires a minimum ACT Composite score of 19 or a minimum SAT combined Critical Reading and Mathematics score of 910 (or a minimum ASSET reading/writing combined scaled score of 88 if neither the ACT nor SAT was taken).

Students meeting these requirements usually complete the program in two years (four semesters). Students not meeting the above academic acceptance requirements may enroll in the Introduction to Aviation class (private pilot ground school). If they successfully complete the class, pass the FAA test on the first attempt and accomplish their academic contract agreement, they may enroll in the flight program the following semester. These students usually complete the program in two and a half to three years (five to six semesters).

Any student beginning a term on academic contract agreement and/or academic probation will not be permitted to enroll in any flight courses during that term, possibly prolonging completion dates by one semester. A student may also opt to take the program over two and a half or three years, allowing one or two semesters for elective courses and time for extracurricular activities, employment or other responsibilities.

If an international student, a minimum total score of 80 on the Internet-based TOEFL (iBT), including a Speaking score of 20 is required.

Professional Pilot-Flight Track Required Program Courses: 27-28 hours (grade of C or better required)

Introduction to Aviation, Private Pilot, Commercial Ground School, Instrument Ground School, Instrument Flight I/II, Mountain Flying, Commercial Flight I/II, Flight Instructor Ground School and Multiengine or Flight Instructor Airplane.

First Year Fall Program courses

Introduction to Aviation
Private Pilot

Recommended courses

First-Year Seminar
College Writing I
College Algebra or higher

Spring Program courses

Instrument Ground School
Instrument Flight I
Instrument Flight II

Recommended courses

Biblical Literature
Interpersonal or Speech Communication
Lifetime Fitness and Wellness
humanities course

Second Year Fall Program courses

Commercial Ground School
Commercial Flight I
Mountain Flying

Recommended courses

natural science course
social science course
responsibility course

Spring Program courses

Commercial Flight II
Flight Instructor Ground School
Multiengine or Flight Instructor Airplane
Flight Instructor Airplane - Instrument
Airline Training Orientation Program (ATOP)

Recommended courses

integration course

Professional Pilot-Flight Three-Year Track Required Program**Courses:** same as two-year track.**First Year Fall Recommended courses**

First-Year Seminar
 College Writing I
 College Algebra or higher
 social science course
 electives

Spring Program courses

Introduction to Aviation
 Private Pilot

Recommended courses

Biblical Literature
 Interpersonal or Speech Communication
 Lifetime Fitness and Wellness

Second Year Fall Program courses

Commercial Ground School
 Commercial Flight I

Recommended courses

natural science course
 responsibility course

Spring Program courses

Instrument Ground School
 Instrument Flight I
 Instrument Flight II

Recommended courses

humanities course
 integration course

Third Year Fall Program courses

Commercial Flight II
 Mountain Flying

Spring Program courses

Flight Instructor Ground School
 Multiengine or Flight Instructor Air-
 plane
 Flight Instructor Airplane-Instrument
 Airline Training Orientation Program
 (ATOP)

Bible Major

Degree: Associate of Applied Arts and Sciences

The Bible curriculum prepares students for transfer to a baccalaureate degree course of study, for an enhanced life of faith and service in the church and for holding ministry responsibilities in the church. The program includes courses in Bible study, theology, formation and ministry in the church. For older students with more life experience, the program may lead to entry-level employment in a ministry setting.

The student may choose one of two tracks of study: Bible and Religion or Youth Ministry.

I. Bible and Religion Track Required Courses: 21 hours (grade of C or better required)

Biblical Studies: Jesus and the Gospels, Psalms and Epistles, Prophets and Revelation.

History and Theology: Choose one from Anabaptist History and Thought, Peacemaking and Justice, Introduction to Theology, Religions of the World. (Course cannot double count for second Hesston College distinctive.)

Ministries of the Church: Choose one from Evangelism and Church Growth, Worship and Celebration, Preaching, Christian Education. Religion electives (6 hours).

First Year Fall Program courses

Faith and Discipleship
Biblical Literature

Recommended courses

First-Year Seminar
College Writing I
Lifetime Fitness and Wellness
General Psychology or Introduction to Sociology

Spring Program courses

Psalms and Epistles or Prophets and Revelation
Evangelism and Church Growth, Worship and Celebration, Preaching, or Christian Education

Recommended courses

Personal Finance or math course
humanities course
natural science course

Second Year Fall Program courses

Jesus and the Gospels
Anabaptist History and Thought or
Introduction to Theology
Relg elective

Recommended courses

Speech Communication
electives

Spring Program courses

Psalms and Epistles or Prophets and Revelation
Peacemaking and Justice
Relg elective

Recommended courses

electives

II. Youth Ministry Track Required Courses: 29 hours (grade of C or better required)

Biblical Studies: Jesus and the Gospels.

History and Theology: Anabaptist History and Thought and Peacemaking and Justice. (Course can double count for second Hesston College distinctive.)

Ministries of the Church: Introduction to Youth Ministry and Programming for Youth Ministry. In addition, choose one from Worship and Celebration, Preaching, Christian Education, Drama in the Church.

Spiritual Growth and Integration: Faith and Discipleship, Youth Ministry Seminar I/II.

Related courses: Recreation Leadership and The Helping Relationship.

First Year Fall Program courses

Faith and Discipleship
 Introduction to Youth Ministry
 The Helping Relationship or Recreation Leadership

Recommended courses

First-Year Seminar
 College Writing I
 Lifetime Fitness and Wellness

Spring Program courses

Biblical Literature
 Programming for Youth Ministry or ministry course
 Youth Ministry Seminar I

Recommended courses

Personal Finance or math course
 natural science course

Second Year Fall Program courses

Jesus and the Gospels
 Anabaptist History and Thought
 Youth Ministry Seminar II
 The Helping Relationship or Recreation Leadership

Recommended courses

Speech Communication
 General Psychology or Introduction to Sociology

Spring Program courses

Peacemaking and Justice
 Programming for Youth Ministry or ministry course

Recommended courses

humanities course
 Developmental Psychology
 electives

Business Major

Degree: Associate of Applied Arts and Sciences

The Business curriculum prepares students for entry into many growing and rewarding occupations or for transfer to four-year programs. Potential career fields include management, marketing and sales, administration, accounting, entrepreneurship, international business, office management and business systems.

Required Program Courses: 27 hours (grade of C or better required)

Core business courses: Financial Accounting I, Business Communication, Management, Principles of Microeconomics, and a minimum of 3 hours from Introduction to Accounting Software, Advanced EXCEL, Web Authoring and Publishing, Desktop Publications.

Support business courses: Choose a minimum of 12 additional hours from Business Accounting, Business Administration, Business Computer Systems (except 101 and 112), and Economics. Other courses may be substituted with departmental approval.

First Year Fall Program courses

Exploring Business
Principles of Macroeconomics
computer course

Recommended courses

First-Year Seminar
College Writing I
Environmental Science or Principles of
Physical Science
humanities course

Spring Program courses

Business Communication or other busi-
ness course
computer course

Recommended courses

Biblical Literature
Speech Communication
Lifetime Fitness and Wellness

Second Year Fall Program courses

Financial Accounting I
Advanced Excel
Marketing
business or computer course

Recommended courses

responsibility course
electives

Spring Program courses

Principles of Microeconomics
Business Communication or other busi-
ness course
Management
business or computer course

Recommended courses

Speech Communication
integration course

General Education Notes: Principles of Microeconomics satisfies the social science general education requirement. Financial Accounting I satisfies the math general education requirement.

Computer Information Technology Major

Degree: Associate of Applied Arts and Sciences

The Computer Information Technology curriculum prepares the two-year career student to manage a computer network, connect and represent that network to the Internet community and service and support network hardware and software. The student also learns business skills needed to relate to the business community a CIT professional frequently serves. Hands-on training in the well-equipped Computer Information Technology lab integrates theory, practice and professional techniques.

Hesston College is a Novell Authorized Training Partner (NATP) and a member of the Microsoft Developer Network Academic Alliance. Specific courses and certification requirements are subject to industry changes. The college reserves the right to make substitutions in program requirements as necessary to offer the most current opportunities for students.

Required Program Courses: 27 hours (grade of C or better required):

Computer core (required): Web Authoring and Publishing, Website Design, Networking Technologies, Service and Support, Computer Programming I, Computer Network Administration.

Business electives (choose three): Principles of Macroeconomics, Principles of Microeconomics, Financial Accounting I, Business Communication, Management, Marketing, Entrepreneurship, Exploring Business.

First Year Fall Program courses

Web Authoring and Publishing
Computer Programming I
Exploring Business

Recommended courses

First-Year Seminar
College Writing I
math course

Spring Program courses

Website Design
Networking Technologies
Computer Programming II or elective

Recommended courses

Biblical Literature
Speech Communication
Lifetime Fitness and Wellness

Second Year Fall Program courses

Principles of Macroeconomics
business course

Recommended courses

natural science course
responsibility course
electives

Spring Program courses

Computer Network Administration
Service and Support

Recommended courses

humanities course
integration course
electives

Recommended electives: Advanced Excel, Personal Finance, Desktop Publications, Introduction to Accounting Software, Cooperative Education.

Early Childhood Education Major

Degree: Associate of Applied Arts and Sciences

The Early Childhood Education curriculum prepares students to teach in preschools, child care centers or child care homes; to serve as nannies in private homes; or to relate with parents and young children in other settings. Emphasis on special education also prepares the student for employment as a paraprofessional in special education preschool classrooms. Selection of sociology or psychology coursework for the elective courses can further prepare students for employment in other family- and child-related professions.

Required Program Courses: 22 hours (grade of C or better required):

Introduction to Early Childhood Education, Teaching/Learning Strategies in ECE, Infants and Toddlers, Early Childhood Environments, Child Health Care, Field Experience in Early Childhood Education, sociology course.

General Education Note: take General Psychology to meet the psychology requirement and Sociology of Families to meet the integration requirement.

First Year Fall Program courses

Introduction to Early Childhood Education

Recommended courses

First-Year Seminar
College Writing I
Lifetime Fitness and Wellness
General Psychology
electives

Spring Program courses

Teaching/Learning Strategies in ECE
Infants and Toddlers or Child Health Care

Recommended courses

Biblical Literature
Speech Communication
electives

Second Year Fall Program courses

Early Childhood Environments
Sociology of Families

Recommended courses

humanities course
natural science course
electives

Spring Program courses

Field Experience in Early Childhood Education
Infants and Toddlers or Child Health Care

Recommended courses

Personal Finance or math course
responsibility course
electives

Recommendations for pursuing teacher licensure: Introduction to Education, Diverse Learners

Recommendations for Early Childhood and Family Studies: Introduction to Sociology, Introduction to Social Welfare, Cultural Anthropology, Social Diversity.

Nursing Major

Degree: Associate of Applied Arts and Sciences

The Nursing curriculum prepares entry-level nurses to provide direct client care in acute and extended care facilities. The graduate is eligible to apply for the NCLEX (licensing examination) to become licensed as a Registered Nurse (RN).

The length of the nursing program may vary from one to three years. LPNs may receive advanced placement and typically complete the nursing course work in two semesters. Students with no previous nursing course work usually complete the program in two years (four semesters). Prerequisite course work is required for admission into the two-year nursing program (contact the Admissions Office or the Nursing Department for more information on the nursing admission policy). A student may also opt to take the program over two-and-one-half or three years, allowing one or two semesters for prenursing and elective courses and time for extracurricular activities, employment or family responsibilities. Total hours required in the nursing program range from 71 to 76 depending on the student's academic preparation and competencies.

The Hesston College nursing program is accredited by the National League for Nursing Accrediting Commission and approved by the Kansas State Board of Nursing (see page 9).

Required Program Courses: 41 hours (grade of C or better required):

Core nursing courses: Nursing I (8 hours), Nursing II (8), Nursing III (9), Nursing IV (9), Nursing Pharmacology I/II/III/IV (1+1+1+1), Integration Seminar (3).

General Education Notes: for nursing students, Speech Communication meets the oral communication requirement, Dosage Calculations within Nursing I meets the mathematics requirement, General Psychology meets the social science requirement, Microbiology meets the natural science requirement, Principles of Nutrition meets the responsibility requirement, and Integration Seminar meets the integration requirement. Grades of C or better are required in these courses. Introductory Chemistry is required of students who have not completed one year of high school chemistry with a grade of C or better in the last five years. Prior to the first term of the two-year program, student must complete Anatomy and Physiology.

First Year Fall Program courses

Nursing I
Nursing Pharmacology I

Recommended courses

First-Year Seminar
College Writing I
General Psychology

Spring Program courses

Nursing II
Nursing Pharmacology II

Recommended courses

Microbiology
Principles of Nutrition
Developmental Psychology

Second Year Fall Program courses

Nursing III
Nursing Pharmacology III

Recommended courses

Biblical Literature
Speech Communication

Spring Program courses

Nursing IV
Nursing Pharmacology IV
Integration Seminar

Recommended courses

humanities course

General Education Note: students are required to demonstrate math competency in dosage calculations through testing in Nursing I. If math competency is not met, students must successfully complete Nurs 105 Dosage Calculations. This requirement is mandatory regardless of other math courses completed.

Recommendations: Test-Taking for Nurses, Medical Terminology, Fluids and Electrolytes, Nursing Cooperative Education. Note: students choosing a three-year plan of study focus on general education courses during the first year. They begin nursing courses the second year.

Pastoral Ministries Major

Degree: Associate of Applied Arts and Sciences

The Pastoral Ministries curriculum prepares students for pastoral ministry. The program is designed for the mature student with a strong sense of call to ministry. Admission to the program requires a personal statement of call, detailed references, and affirmation from the applicant's home congregation. The program integrates general education with courses in Bible, theology, church ministry, personal formation and supervised ministry experience. The program may be completed in either a two-year or three-year plan.

Required Program Courses: 40-43 hours (grade of C or better required)

- Biblical Studies (in addition to Biblical Literature): Jesus and the Gospels, Psalms and Epistles, Prophets and Revelation.
- History and Theology: Anabaptist History and Thought, Peacemaking and Justice, Introduction to Theology.
- Ministries of the Church: Evangelism and Church Growth, Worship and Celebration, Preaching, Pastoral Care and Leadership, Christian Education.
- Spiritual Growth and Integration: Faith and Discipleship, Formation Seminars I/II/III/IV, Supervised Ministry Experience, Clinical Pastoral Education (credit optional).

First Year Fall Program courses

- Biblical Literature
- Faith and Discipleship
- Introduction to Theology or Pastoral Care and Leadership
- Formation Seminar I

Recommended courses

- First-Year Seminar
- College Writing I
- Speech Communication

Spring Program courses

- Psalms and Epistles or Prophets and Revelation
- Evangelism and Church Growth or Christian Education
- Preaching
- Formation Seminar II
- Supervised Ministry Experience

Recommended courses

- humanities course
- Personal Finance or math course

Summer: Clinical Pastoral Education

Second Year Fall Program courses

- Jesus and the Gospels
- Anabaptist History and Thought
- Introduction to Theology or Pastoral Care and Leadership
- Formation Seminar III
- Supervised Ministry Experience

Recommended courses

- Lifetime Fitness and Wellness
- social science course

Spring Program courses

- Psalms and Epistles or Prophets and Revelation
- Peacemaking and Justice
- Evangelism and Church Growth or Christian Education
- Worship and Celebration
- Formation Seminar IV

Recommended courses

- natural science course



Course Descriptions

Art

Art 100 Introduction to Design

3 hours

Examines the ideas needed to arrange materials into organized visual composition, the interrelationship of two dimensional visual elements and principles of organization. Applies design understanding to practical problems. Includes visits to professional designers. Makes use of computer and design software. Recommended for the general student and for art, graphic design and architecture majors.

Art 101 Introduction to Drawing

3 hours

Develops fundamental drawing skills leading to mastery of graphic expression. Explores various media throughout the course and investigates creative compositional approaches toward the course's end. Drawing as distinctive art form and basis for other art forms and enrichment for the beginner. Recommended for general as well as art students.

Art 102 Introduction to Ceramics

3 hours

Introduces creative clay work, starting with foundational hand-building techniques and advancing to the potter's wheel, concluding with an independent project utilizing these skills. Covers glazing and firing methods and introduces basic clay and glaze chemistry, bringing real-life technical context to the development of aesthetic sensitivity. Recommended for the general student interested in exploring new skills or hobbies, child care, nursing and art students.

Art 103 Introduction to Photography

3 hours

Emphasizes photography as a means of expression and reflection. Covers technical theory, camera use, basic elements of composition and the processing, printing and presentation of black and white photography as well as use of Photoshop software in digital photography. Recommended for art and graphic design students.

Art 104 Introduction to Painting

3 hours

Investigates alkyd and acrylic painting techniques, encourages personal expression through structured formats, introduces color theory and poetic imagery, includes study excursions and field trips to local painting shows. Experience in drawing is desirable, but not required. Recommended for general as well as art students. Offered alternate years.

Art 105 Introduction to Watercolor Painting

3 hours

Develops fundamental watercolor painting skills through many studies on a variety of paper surfaces. Color theory, drawing skill and inventive composition

will be developed as skills progress. Course includes painting excursions and field trips to painting shows. Experience in drawing is desirable, but not required. Recommended for general as well as art students. Offered alternate years.

Art 115 Web Technologies for Graphic Designers **1 hour**

Introduces students to simple website production using web development, imaging and animation software.

Art 200 Introduction to Graphic Design **3 hours**

Traces the history of classic typeface design, design of graphic images and composition. Relies heavily on computer software including Illustrator, Photoshop and InDesign. Prerequisite: Art 100 or consent of instructor.

Art 201 Drawing II **4 hours**

More fully investigates the fundamental graphic skills developed in Introduction to Drawing. Emphasis is placed on drawing from the human form, experimenting with images and new media and developing strong visual compositions. Prerequisite: Art 101.

Art 202 Ceramics II **3 hours**

Focuses on advanced projects on the potter's wheel and hand-building. Projects are assigned with individual expression in mind; students will achieve assignments in the technique of their choice. Many firing and finishing methods are available to explore and students are encouraged to stretch their skills in independent project assignments. Recommended for those in pursuit of an art degree or an opportunity to work in the ceramics field, those looking for a way to express themselves and those looking for a hobby or experience different from other classes. Prerequisite: Art 102 or consent of instructor.

Art 205 Introduction to Printmaking **3 hours**

Investigates various types of printmaking techniques including relief print, intaglio, screen and monotype. Traces the printmaking processes and teaches the proper care of fine art prints. Offered alternate years. Recommended background: Art 101.

Art 215 Color Theory and Practice **3 hours**

Concentrates on color as two-dimensional design. Students create two-dimensional designs to help them understand design/composition and the nature of color, the most complex, relative and difficult component of the visual arts. Studies both theory and practical application.

Aviation

Avia 101 Introduction to Aviation **3 hours**

Private pilot ground school covering required subject areas in preparation for the Private Pilot - Airplane written exam. This course may be taken separately or concurrently with Avia 102.

Avia 102 Private Pilot **4 hours**

Includes a minimum of 40 hours of actual flight training. Introduces the student to the solo and cross-country phases of private pilot training. This course, in conjunction with Avia 101, qualifies the student for the FAA Private Pilot flight test. Prerequisite: Avia 101 or enrollment in the same term. See Aviation Fees.

Avia 112 Air Traffic Basics I **3 hours**

Provides an overview of the air traffic system from both the pilot and controller perspectives. See Air Traffic Control Fees.

Avia 113 Air Traffic Basics II **3 hours**

Studies the general control procedures applied in the en route and terminal environments. Also discusses the role of Flight Service. Prerequisite: Avia 112. See Air Traffic Control Fees.

Avia 151 Commercial Ground School **3 hours**

Prepares the student for the FAA Commercial Pilot written examination. Covers aerodynamics, flight instruments, weather, advanced flight operation techniques and Federal Aviation regulations. Prerequisite: Avia 101 or equivalent.

Avia 211 Instrument Ground School **3 hours**

Prepares the student for the FAA Instrument Rating Written Examination. Covers meteorology, aircraft systems, navigation and air traffic control. Prerequisite: Private Pilot License.

Avia 212 Air Traffic Basics III **3 hours**

This third semester course is designed in modules to continue the study of principles of operation, air traffic rules, procedures, separation criteria and methods in the control tower environment. Prerequisite: Avia 113. See Air Traffic Control Fees.

Avia 213 Air Traffic Basics IV **3 hours**

Focuses on separation criteria, speed control and other rules and procedures to apply separation standards in both the terminal radar and en route center environments. Prerequisite: Avia 212. See Air Traffic Control Fees.

Avia 220 Instrument Flight I **1 hour**

Teaches precise airplane attitude control by instrument reference and radio navigation. Prerequisite: Private Pilot License. See Aviation Fees.

Avia 221 Instrument Flight II **2 hours**

Teaches accurate instrument approach procedures, missed approaches and holding patterns. Introduces IFR cross-country procedures and increases student's proficiency to the level required of a competent instrument pilot. Prerequisite or concurrent enrollment: Avia 211, 220. See Aviation Fees.

Avia 225 Mountain Flying **1 hour**

Offers advanced training associated with the complexities of flying in the mountains. This training includes an extended cross-country flight into the Colo-

rado Rockies. The student will become familiar with high altitude airports, high altitude operations and limited survival techniques. Prerequisite: Avia 221 and concurrent enrollment in Avia 230. See Aviation Fees.

Avia 230 Commercial Flight I **3 hours**

The student is introduced to and practices maneuvers required for the commercial pilot flight test. Includes instruction and practice in a complex aircraft. Prerequisite: Avia 221. See Aviation Fees.

Avia 231 Commercial Flight II **2 hours**

The student continues working toward proficiency in maneuvers required for the commercial pilot as well as proficient operation of a complex aircraft. Prerequisite: Avia 151, 230. See Aviation Fees.

Avia 232 Multiengine **1 hour**

Covers aircraft systems and piloting skills required to operate a multiengine aircraft safely. Prerequisite or concurrent enrollment: Avia 231 or permission of instructor. See Aviation Fees.

Avia 235 Flight Instructor Ground School **4 hours**

Prepares the commercial pilot to become a teacher. Covers information included in FAA Flight Instructor-Airplane and Flight Instructor-Instrument tests as well as Advanced and Instrument Ground Instructor tests. Prerequisites: Avia 151 and 211 or equivalent.

Avia 240 Flight Instructor Airplane **2 hours**

Instruction in teaching techniques, maneuver analysis and performance and other subjects required to be a competent FAA Certificated Flight Instructor. Prerequisite or concurrent enrollment: Avia 231, 235. See Aviation Fees.

Avia 241 Flight Instructor Airplane - Instrument **1 hour**

Instruction in teaching techniques and analysis and performance of maneuvers required for the FAA Certificated Instrument Flight Instructor. Prerequisite: Avia 231, 235. See Aviation Fees.

Avia 260 Airline Training Orientation Program (ATOP) **1 hour**

Introduction to the Boeing 737/300. During this program conducted by ATOP, Inc., the student will receive:

- 10 hours of Systems and Flight Procedures Ground School
- 2 hours of Cockpit Procedures Training
- 1 hour of Simulator Flight Observation
- 1 hour of Simulator Flight

“High Altitude” Operations Training and Endorsement

Prerequisite: Private Pilot’s License and U.S. citizenship. See Aviation Fees.

Avia 270 Multiengine Instructor - Advanced **2 hours**

Introduces the student to the multiple crew environment, Crew Resource Management (CRM) and Airline Transport Pilot (ATP) requirements. Prepares

the student for instructing in a multiengine airplane. Upon completion, the student will take the Multiengine Instructor Practical Test. Prerequisite: Avia 232. See Aviation Fees.

Biology

BiSc 100 Introduction to Biology **4 hours**

An introductory study of living organisms, with emphasis on human systems; homeostatic, genetic and developmental processes; human interaction with the environment; and the scientific method of inquiry. Designed for general education. Three lectures and one two-hour lab per week.

BiSc 102 Introduction to Biochemistry **4 hours**

Surveys the structure, chemical properties and functions of the common classes of organic compounds with a special emphasis on those which are important to living organisms. Begins with basic organic compounds followed by discussion of enzymes, energy production and the structure and functions of proteins, lipids, carbohydrates and nucleic acids. One two-hour lab per week. Prerequisite: Chem 101 or equivalent. Offered alternate years.

BiSc 103 Cell Biology **4 hours**

Basic concepts of cellular and molecular biology including the study of chemical components of cells, cell ultrastructure, metabolism, steady state regulations, nuclear control of the cell, cellular reproduction and development. Lectures include methods in genetic engineering and the application of these procedures in the laboratory. One three-hour lab per week. Prerequisite: high school chemistry or college chemistry or consent of instructor. Offered alternate years.

BiSc 110 Environmental Biology **4 hours**

Explores fundamental ecological principles that provide the foundation for understanding environmental issues. Outdoor laboratory field exercises and lectures emphasize the process of science as it relates to a biological description of the natural world. Requires basic math skills. Designed for science and non-science majors. Pre-requisite: high school biology.

BiSc 120 Environmental Science **4 hours**

Studies and seeks to better understand key elements of ecosystem function and sustainability and the vibrant connections between ecosystems and our well-being. Explores ways that we can change our actions and impacts, changes that can change the world in directions that are truly sustainable.

BiSc 203 Botany **4 hours**

Introduces structure and function of organisms with special emphasis on the plant kingdom. Compares internal structure and habitats of various organisms. Prerequisites: high school advanced biology or consent of instructor. Offered alternate years.

BiSc 204 Zoology**4 hours**

Introduces structure and function of organisms with special emphasis on the animal kingdom. Compares various systems as they developed in the living world. Prerequisite: high school chemistry or consent of instructor. Offered alternate years.

BiSc 205 Anatomy and Physiology**4 or 5 hours**

Begins with a survey of four topics essential for the understanding of physiology: terminology, cell function, basic chemical principles and tissues. Follows with an in-depth anatomical/physiological study of the ten systems of the human body. Prerequisite: minimum high school GPA of 3.25, or ACT Composite 19 or SAT Critical Reading and Math 910, or a minimum GPA of 3.00 on at least 12 college semester hours, or consent of instructor.

BiSc 206 Microbiology**4 hours**

Emphasizes structural, physiological, chemical and environmental aspects of microorganisms. Concentrates on bacteria that cause disease. Lab work includes identifying unknown bacterial cultures. Prerequisite: minimum high school GPA of 3.25, or ACT Composite 19 or equivalent, or a minimum GPA of 3.00 on at least 12 college semester hours, or consent of instructor.

Business Accounting**BuAc 205 Financial Accounting I****4 hours**

Provides a foundational understanding of accounting as a tool for communicating financial information about the activities of a business. Emphasizes the concepts and principles used to analyze accounting transactions. The course includes the accounting cycles for service/merchandising firms, corporate accounting methods and preparing and interpreting related financial statements. Specific aspects of accounting also addressed include control over cash, current and plant/fixed assets, current and long-term liabilities and the time-value of money. Financial Accounting I is designed for both accounting majors and non majors. Prerequisite: sophomore standing or consent of instructor.

BuAc 206 Managerial Accounting I**3 hours**

Focuses on the study of accounting in terms of management's information requirements. This course emphasizes the use of accounting information to assist managers in decision making, planning and controlling the operations of the business. Prerequisite: BuAc 205.

Business Administration**BuAd 109 Exploring Business****3 hours**

Provides a broad introduction to the various fields of business, including an overview of the business environment, entrepreneurship and business organization, management, marketing, accounting, finance and business ethics. This class is designed for entering business students as well as those exploring interest in the field of business.

BuAd 112 Personal Finance **3 hours**

Provides a comprehensive coverage of personal financial planning in the areas of money management, career planning, stewardship, taxes, consumer credit, housing and other consumer decisions, legal protection, insurance, investments, retirement planning and estate planning. Includes the fundamentals of financial planning so the student can make informed choices related to spending, saving, borrowing and investing that lead to long-term financial security. For business and non-business students.

BuAd 205 Business Communication **3 hours**

Success in business requires effective written and oral communication. This writing-intensive course analyzes various standard business situations to allow students to gain confidence in business communication. Specific focus will be given to clarifying the writer's audience and focus throughout the writing process. Prerequisite: Engl 125 and keyboarding/typewriting skills or SCS 090 Beginning Keyboarding.

BuAd 210 Marketing **3 hours**

Marketing, according to American Marketing Association, is "the activity, set of institutions and processes for creating, communicating, delivering and exchanging offers that have value for customers, clients, partners and society at large." This course is designed to acquaint students with the principles and problems of marketing goods and services as well as the methods of distribution from producer to the consumer.

BuAd 211 Office and Information Management **3 hours**

Explores administrative office principles and functions of managing an office and the integration of basic skills, knowledge, technology, software, human relations and administrative elements of the office environment. Prerequisite: computer skills and instructor approval.

BuAd 218 Entrepreneurship **3 hours**

In a step-by-step process, students will learn how to turn business ideas into opportunities by starting and operating a small business. This course is not a simulation. The business creation will be real as students work in groups of two or three to start and run their businesses. Upon completion of the business project, students will analyze their successes and failures and then decide what charitable organizations should receive the net profit from the operations of the business. Prerequisite: BuAd 109 or consent of instructor.

BuAd 220 Management **3 hours**

Explores the basic management functions of planning, organizing, leading and controlling. Emphasizes communication, decision-making, diversity, ethics, hiring, problem solving and teamwork. Other topics include self-assessment and career planning. Students are encouraged to explore their own management skills and styles. Course assignments apply classroom concepts to real situations. Prerequisite: sophomore standing or consent of instructor.

Business/Computer Information Technology

BuCS 112 Introduction to Computers

2 hours

An overview for entry-level computer users covering selected computer terminology, file management and software applications. This hands-on course includes introductions to word processing, electronic spreadsheets, presentation software and other software. Prerequisites: keyboarding/typewriting skills or SCS 090 Beginning Keyboarding.

BuCS 114 Introduction to Accounting Software

1 hour

A hands-on course for computer users wishing to gain knowledge of accounting software. The course explores features of QuickBooks and Peachtree accounting software applications. This course will also reinforce a basic understanding of accounting terminology and the process of analyzing and recording business transactions. Prerequisite: BuAc 205 or consent of instructor.

BuCS 115 Desktop Publications

3 hours

A hands-on course focused on desktop publishing (DTP), which is the process of using a computer to communicate messages via the creation of effectively designed page layouts for books, newsletters, advertisements, brochures, menus, catalogs, PDFs, price lists, etc. DTP goes beyond word processing; it enables a company to create high-quality, modestly priced documents in house that utilize graphics, illustrations, borders, multi-column layout and a wide variety of type styles and sizes. The course will cover an understanding of a publication's goal, its intended audience and venue; the understanding and application of basic design principles to give form and visual meaning to a publication (based on its purpose); and the understanding use of professional software for layout, design, creation and manipulation of graphics. (Same as Comm 115). Prerequisite: SCS 090.

BuCS 119 Advanced EXCEL

1 hour

A hands-on course for computer users wishing to gain comprehensive spreadsheet skills. The course emphasizes the use of Microsoft EXCEL to solve a variety of spreadsheet problems that are likely to be encountered in both the workplace and in the personal life of an individual. Advanced Excel includes more details of creating worksheets/charts, working with lists/reports and creating pivot tables. This course includes working with more advanced formulas, creating and using macros and solving complex problems. Prerequisite: BuCS 112 or consent of instructor.

BuCS 123 Web Authoring and Publishing

3 hours

Introduces students to HTML5 (Hypertext Markup Language), CSS3 (Cascading Stylesheets), text and graphical editors and server- and client-side technologies. Students will be able to create web pages that contain text, graphics, links, tables, forms and scripts.

BuCS 126 Networking Technologies **3 hours**

Covers basic data communications and networking concepts including network models, protocols, operating systems, cabling and hardware; IP addressing and subnetting; switching and routing; wireless technologies; networking services; network administration and troubleshooting procedures.

BuCS 138 Computer Programming I **3 hours**

Focuses on structured programming techniques and introduces object-oriented programming. Topics include data types, calculations, control structures, arrays, classes, inheritance, input/output and files. This introductory programming course is taught using Alice and Java. Prerequisite: BuCS 112 or consent of instructor.

BuCS 141 Computer Network Administration **3 hours**

Provides the knowledge and skills necessary to perform installation, implementation, administration and troubleshooting tasks in Novell NetWare and Microsoft Windows environments.

BuCS 225 Website Design **3 hours**

Includes discussion, demonstration and development of elementary web design techniques that incorporate HTML5, Photoshop, Dreamweaver and Flash software. Assignment criteria emphasizes the development of aesthetics, critical thinking and beginning technical competence. The basic principles of graphic design are included together with technologies that effectively communicate with web viewers. Prerequisite: BuCS 123 or consent of instructor.

BuCS 230 Service and Support **3 hours**

Covers the installation, configuration, upgrade, diagnosis and troubleshooting of computer software and hardware in a hands-on lab environment. After course completion, students have the option of testing for CompTIA A+ certification. Prerequisite: BuCS 126 or consent of instructor.

BuCS 238 Computer Programming II **3 hours**

Focuses on structured programming techniques and object-oriented programming. Topics for this second course in computer programming include software engineering principles, sorting and searching algorithms, dynamic variables and data structures. Prerequisite: BuCS 138 or consent of instructor.

Chemistry

Chem 101 Introductory Chemistry **4 hours**

Covers atomic structure, chemical bonding, reactions, states of matter, acids and bases. Introduces organic chemistry and nuclear chemistry. Basic algebra required. Three hours lecture and one two-hour lab per week. Designed for students with no chemistry background. Students with high school chemistry should take Chem 121 General Chemistry I.

Chem 102 Introduction to Biochemistry **4 hours**

Same as BiSc 102. See course description listed under Biology.

Chem 121 General Chemistry I **4 or 5 hours**

Reviews basic concepts including atomic structure, chemical bonding reactions, states of matter and thermochemistry. Three hours lecture and one three-hour lab per week. Prerequisite: Chem 101 or high school chemistry (with grade of C or better). Algebra background required. Additional lab work, problem assignments and a case study paper required for 5 hours credit.

Chem 122 General Chemistry II **4 or 5 hours**

Treats thermodynamics, electrochemistry, chemical kinetics and equilibrium including acids and bases, as well as some representative elements and nuclear chemistry. Introduces organic chemistry and qualitative analysis. Three hours lecture and one three-hour lab per week. Prerequisite: Chem 121. Additional lab work required for 5 hours credit.

Chem 203 Organic Chemistry I **4 hours**

Studies the structure, properties and reaction mechanisms of carbon compounds. Three hours lecture and one three-hour lab per week. Prerequisite: Chem 122.

Chem 204 Organic Chemistry II **4 hours**

Continues Chem 203, emphasizing synthesis and mechanisms of reactions. Introduces spectroscopy. Three hours lecture and one three-hour lab per week. Prerequisite: Chem 203.

Communications**Comm 111-112 Publication Seminar - Newspaper** **1+1 hours**

Provides experience related to news reporting and production. Students create multimedia content for *The Hesston College Horizon* newspaper and/or *The Journal of Writing and Art* literary magazine. Positions include writing, editing, photography, business management and advertising design and lay-out.

Comm 115 Desktop Publications **3 hours**

Same as BuCS 115. See course description listed under Business/Computer Information Technology.

Comm 125 Interpersonal Communication **3 hours**

Introduces the theory and practice of interpersonal (dyadic) communication. Course content includes the influence of self concept, perception, culture, non-verbal behavior, emotions and conflict on interpersonal communication. Through journaling, group discussion, collaborative class projects and class presentations, students will develop greater understanding of, and expertise in, their interpersonal communication.

Comm 128 Introduction to Digital Media **3 hours**

Introduces the basics of media production with a variety of digital software tools and techniques. Students will work briefly creating web pages that will display their projects and then more in depth with projects with still images, digital audio and digital video done via Photoshop and Apple's iLife suite of programs. Offered alternate years.

Comm 151 Mass Communication and Society **3 hours**

Examines the history, industry and controversy surrounding mass media, highlighting the ways in which those media shape culture. Emphasis is given to equipping students with the critical tools necessary to enable them to become informed consumers of mass media. Students will complete written and oral presentations, which will critically analyze different media messages. Offered alternate years.

Comm 205 Business Communication **3 hours**

Same as BuAd 205. See course description listed under Business Administration.

Comm 206 Speech Communication **3 hours**

Teaches the fundamentals of inventing, planning, organizing, researching and delivering public presentations. Emphasis is placed on helping the student become a more competent, audience-centered, extemporaneous public speaker.

Comm 241 Writing for Media **3 hours**

Covers basic news writing techniques for a variety of media with an emphasis on Associated Press style. Includes a focus on journalism issues and ethics. Taught in a workshop format. Students will write news and feature stories for *The Hesston College Horizon* and/or *The Journal of Writing and Art* literary magazine. Offered alternate years.

Disaster Management**DMgt 105 Introduction to Disaster Response** **3 hours**

Introduces and explores the field of disaster management. Provides background for dealing in organized ways with disasters, victimization and economic losses from disasters. Examines how organizations serve communities and individuals from a service perspective.

DMgt 110/120/210/220 MDS Culture I/II/III/IV **1+1+1+1 hours**

Covers the history of Mennonite Disaster Service (MDS) and disaster response and recovery from the MDS perspective. Students develop an understanding of the many roles and aspects of planning and working on an MDS project site, including essential construction skills and the spiritual nature of MDS work. Students learn how to relate to other disaster relief agencies and to disaster survivors.

DMgt 175 MDS Summer Field Experience **3 hours**

Students spend eight weeks on a Mennonite Disaster Service project site during the summer following the first year of study and are introduced to all phases

of project leadership including construction, cooking, office management and working with short-term and long-term volunteers, project directors, local community members and disaster survivors. Students gain an understanding of how an MDS site operates and how MDS works with the community in recovering from a disaster. Prerequisite: DMgt 105.

DMgt 205 Disaster Management Leadership Development

3 hours

Introduces leadership principles and styles, especially as they apply to disaster management positions. Examines the need for effective leadership in many areas and the roles and demands of leaders. Covers leadership styles and traits of leaders past and present. Helps students examine their own leadership styles and traits and how they can be developed.

Economics

Econ 221 Principles of Macroeconomics

3 hours

Studies human behavior and choices as they relate to the entire economy. This course analyzes the economic “big picture” to help students understand how the economy functions on an aggregate level.

Econ 222 Principles of Microeconomics

3 hours

Studies human behavior and choices as they relate to small, individual decisions such as choices made by single households, businesses or markets. This course analyzes the economic relationship between individual households and business firms. Prerequisite: Econ 221.

Education

Educ 103 Introduction to Education

3 hours

A comprehensive, collaborative and reflective study of K-12 educational issues. Includes educational philosophies and history of education, teaching strategies and theories, working with diverse student populations, assessment, cooperative learning and other relevant issues. Includes 30 hours of field experience with placement in nearby schools. Students will examine issues from a pre-professional educator perspective and create a personal educational portfolio to use in their career. Assists students in making an informed decision about their educational career.

Educ 104 Field Experience

1 hour

Builds upon Educ 103 and provides opportunity for students to experience K-12 education first hand. The instructor places students in local schools for 30 hours of observation and interaction. In-class and small-group discussions during weekly class sessions students reflect upon school experiences and discuss such topics as classroom climate, lesson design and behavior management. Prerequisite: Educ 103.

Educ 200 Introduction to Early Childhood Education 3 hours

Provides an overview of early childhood education history and philosophy, variations in child development and developmentally appropriate teaching practices for young children. Includes study of specific curriculum areas and assessment techniques. Students observe and participate in the college laboratory preschool one session a week.

Educ 201 Teaching/Learning Strategies in ECE 3 hours

Includes theory, practice and development of early childhood education curriculum. Focuses on school, family and community interactions; ethics for teachers; curriculum models and development; specific focus on music and movement, literacy development, literature and art curriculum areas; and student assessment. Students participate in the laboratory preschool under the supervision of an instructor and have responsibilities for planning and implementing learning activities. Prerequisite: Educ 200 with grade of C or better or consent of instructor.

Educ 202 Infants and Toddlers 3 hours

Emphasizes normal and exceptional development from conception to three years of age. Studies infants and toddlers as developing individuals within diverse family and social contexts. Provides an in-depth look at quality group care and communication with families.

Educ 207 Early Childhood Environments 3 hours

Explores major aspects of ECE: historical foundations, theories, current types of programs and practices, recent trends and issues and cultural diversity. Students develop and write their own beginning personal philosophy of education. They observe in a variety of schools and educare programs serving children birth to age eight, with the selection of specific programs based on the student's interests and plans. Prerequisites: sophomore standing, Educ 103 or Educ 200 or consent of instructor.

Educ 210 Diverse Learners 3 hours

A comprehensive, collaborative and reflective study of educating diverse learners in the K-12 classroom. Includes intensive study and understanding of many diversities, including cultural and linguistic diversity, learning disabilities, autism and behavior disorders among others. Discusses laws and legislation as well as Response to Intervention tiers and strategies. Educ 210 is designed to prepare future educators to welcome, appreciate, understand and accommodate all types of diversity in their classrooms. Students will examine issues from a pre-professional educator perspective. Prerequisite: Educ 103.

Educ 211 Child Health Care 3 hours

Provides a survey of information and skills necessary to provide for and teach about health, physical fitness, safety and nutrition in educare settings and elementary schools. Students earn Red Cross CPR and First Aid certificates. Offered alternate years.

Educ 275 Field Experience in Early Childhood Education**2 to 4 hours**

Provides the opportunity to participate as an assistant teacher in the preschool program at Hesston College Preschool. Students apply principles and techniques to plan, implement and evaluate a curriculum that facilitates children's learning. Students develop skills in child observation, classroom management, teamwork, relating with families, meeting specific needs of children and leadership. The ratio of work hours to credit hours is at least 60:1. Prerequisites: Educ 200 and 201. Four hour Field Experience required for A.A.A.S. in Early Childhood Education.

Educ 287 Cooperative Education**1 to 3 hours****Engineering****Engr 221 Statics****3 hours**

Covers compositions and resolutions of force systems, centroids, moment of inertia. Applies the principles of statics to engineering problems including force analyses of simple structures. Prerequisites: MaSc 142 and Phys 203.

English**Engl 100 Basic Writing****3 hours**

Reviews basic grammar, with emphasis on composing focused paragraphs and essays, creating thesis statements and developing ideas with supporting details. Does not satisfy Hesston College writing requirement and may not transfer to a four-year school. Placement in this course is based upon college entrance scores and high school record.

Engl 102 ESL: Intermediate Listening/Speaking**3 hours**

Emphasis is placed on teaching the intermediate student how to develop listening comprehension through a variety of listening skills including predicting, drawing inferences, summarizing and identifying phonological clues that signal important information. Emphasis is also placed on note-taking and conversation skills. Does not apply to hours for graduation.

Engl 103 ESL: Intermediate Grammar**3 hours**

Develops students' understanding and usage of English grammar skills in the formal, written form. Theme-based assignments encompass many grammar components including compound and complex sentences, active and passive tense, verb tenses, comparative and superlative forms, modals and more. Does not apply to hours for graduation. Should be taken concurrently with Engl 104.

Engl 104 ESL: Intermediate Writing**3 hours**

Provides theme-based instruction for students to become competent communicators in written English. Students will develop thinking and organizational skills, write using correct conventions and structures, evaluate writing to self-edit and revise and understand and demonstrate voice and fluency in writing. Does not apply to hours for graduation. Should be taken concurrently with Engl 103.

Engl 105 ESL:Advanced Listening/Speaking 3 hours

Focuses on learning strategies and language functions while maintaining a strong focus on both listening and speaking. Interactive listening activities based on short but realistic academic lectures and sample conversations provide comprehensive practice while a variety of “realistic world” speaking activities reinforce use in context of language function.

Engl 106 ESL:Advanced Reading/Vocabulary 3 hours

Enables the student to deal effectively with sophisticated reading materials of both a scientific and humanistic nature. Brings the student from a basic level of comprehension of the English language to the higher competence necessary for tackling work in the college classroom.

Engl 112 Studies in Literature 3 hours

Introduces students to fiction, nonfiction, drama and poetry of a selected theme, period or country. Emphasis on nonwestern and western literature and on literature as a means of expressing and shaping gendered, cultural, racial and ethnic identity.

Engl 125 College Writing I 3 hours

Designed to help students improve writing and critical thinking skills necessary for college success. Students analyze, critique and respond to challenging texts in a variety of modes, including argument and research essays.

Engl 135 College Writing II 3 hours

Designed to help students improve reading, writing, research and critical thinking skills necessary for college success. Students analyze and critique challenging texts and write several analytical essays. Students work through the research process and complete a research project. Content areas selected by course professor and students.

Engl 212 World Literature 3 hours

Surveys Western and (predominantly) non-Western literary classics (novels, poetry, prose, criticism, autobiography, etc.) from the Ancient through the Neo-classical periods. Exposes students to a global vision of the human mind engaged in the universal art of storytelling, focusing on the foundational relationships between identity, ethnicity, place and culture.

Engl 216 Modern Literature 3 hours

Introduces students to literature of the late 19th century through the late 1960s and the historical events, literary conventions, philosophies and shifts in social consciousness that shape its interpretation. Emphasis on writers from a variety of countries and cultural perspectives.

Engl 217 Literature of Race, Ethnicity and Gender 3 hours

Studies fiction, nonfiction, drama and/or poetry, primarily 1800-present, shaped by cultural and theoretical concerns related to race, ethnicity and gender. May focus on writings by authors of a particular race, ethnicity or gender, or on race, ethnicity and gender in relation to a particular theme.

Engl 220 Creative Writing**3 hours**

A beginning course for developing a creative writing portfolio through the study of and experimentation with poetry, fiction, nonfiction (memoir, autobiography, biography, essay), drama and/or screenplays.

Engl 225 Advanced College Writing**3 hours**

Designed to help students hone advanced research, writing and revision skills and to develop a fuller understanding of writing across the disciplines. As the required training course for potential writing assistants (see Hesston College Writing Fellows Program), the course also focuses on improving skills involved in commenting on peers' writing.

History**Hist 204 African-American History****3 hours**

Traces the historical, cultural, political and economic forces that have shaped the African-American experience in the Americas, with special focus on the United States.

Hist 213 Anabaptist History and Thought**3 hours**

Explores the Radical Reformation of the sixteenth century that produced Anabaptists and, eventually, Mennonites, Amish and Hutterites. Studies distinctive Anabaptist-Mennonite theology and practice in the context of the story. Theological themes include hermeneutics, nature of the church, discipleship, church and state, war, peacemaking and nonviolence. These themes will be compared with Roman Catholic, Lutheran and Swiss Reformed thought, as well as with current Mennonite practice. Prerequisite: Relg 100 and sophomore standing or instructor permission.

Hist 221 U.S. History I**3 hours**

Builds a frame of reference for understanding the United States in its North American context, from the pre-Columbian era to Reconstruction. Regular readings, written reflections, films, class discussions and weekly discussion group interaction help students develop the skills of a competent historian and a balanced worldview that characterizes productive citizens of the global community.

Hist 222 U.S. History II**3 hours**

Continues Hist 221. Covers the time period from 1865 to the present.

Hist 251 History of World Civilization I**3 hours**

Explores seven eras of global history. Students are invited to encounter the cultures, traditions, politics, ideas, values and beliefs of various people groups from pre-history to 1500. A comparison of different societies and their cross-cultural interactions offers students an opportunity to consider their own place in the global human family.

Hist 252 History of World Civilization II**3 hours**

Continues Hist 251. Covers the time periods since 1500.

Humanities

Hum 120 Exploring the Arts

3 hours

Designed as a holistic and multidimensional approach to understanding the fine arts. Encompasses music and visual arts, with additional components related to drama, dance and literature as they relate to the classical western world and related global influences.

Hum 200 Art Appreciation

3 hours

Looks to art and architecture of various periods and cultures as an expression of human life, understandings, beliefs and values. A vocabulary to describe visual art will be developed throughout the course and will be complemented with occasional hands-on projects. Art as it reflects the human condition will be used to gain an appreciation of a wide variety of art.

Hum 203 Theatre Appreciation

3 hours

Designed to give students a working knowledge of theatre, engage them in critical thought about the themes of productions and develop an appreciation of theatre as an art form. Emphasizes the process of theatre production and gives an overview of theatre history. Students will gain experience in playwriting, designing, directing and acting. Students will attend four or five professional or collegiate-level productions as a class. Additional fee to cover tickets will be charged to student accounts.

Hum 206 Music Appreciation

3 hours

Introduces all musical styles of Western music through listening, analysis and a study of the various periods and styles of music history including Medieval, Renaissance, Baroque, Classical, Romantic, Impressionistic and Contemporary. Designed to give students a working knowledge of the constituent elements of music so that they can actively and carefully listen to a wide variety of music.

Hum 209 Human Thought and Belief

3 hours

Integrates spiritual, emotional, physical and intellectual understanding as they relate to the search for meaning. Draws upon the disciplines of history, religion, philosophy and ethics. Prerequisite: sophomore standing.

Hum 215 Introduction to Film

3 hours

Introduces students to film concepts and terminology, history, criticism and film as a medium of communication. Subjects of focus selected by course professor. Course involves required evening film screenings.

Hum 240 European History and Fine Arts

3 hours

A three-week study tour of Europe with a focus on European history and culture, church history, architecture, music and visual arts. The course will emphasize Romanesque, Gothic and Baroque church architecture; composers and painters native to areas visited in Europe; and Anabaptist thought and practice in relation to Protestantism and Catholicism. Course includes class sessions and research prior to departure; written assignments and an oral presentation while in

Europe and a written evaluation upon return. Offered alternate summers. Open only to members of Hesston College Chorale and Bel Canto Singers.

Mathematical Sciences

MaSc 100 Intermediate Algebra **3 hours**

Introduces functions and the language of algebra as well as applications of course material. Students will work with linear, polynomial and rational functions which may be represented numerically, graphically, verbally or symbolically. Designed to prepare students to enroll in MaSc 105 and MaSc 210. Grade of B or higher brings opportunity to enroll in MaSc 115.

MaSc 105 College Algebra **3 hours**

A study of mathematical functions and models. Reviews linear, exponential, power, polynomial, rational and periodic functions. Focuses on understanding and communicating the relationship between verbal descriptions, formulas, tables and graphs. Emphasizes problem solving and application rather than the symbol manipulation that may be required in higher level math courses. A calculator is required. Prerequisite: MaSc 100 or two years of high school algebra.

MaSc 115 Precalculus Mathematics **4 hours**

A study of polynomial, exponential, logarithmic and trigonometric functions. Examines numerical, graphical, verbal and symbolic representations of functions. Fulfills the mathematics requirements of many four-year liberal arts transfer programs. Designed to raise mathematical proficiency to the calculus entry level. A graphing calculator is required. A TI-83 or 84 is recommended. Prerequisite: MaSc 100 with grade of B or higher or high school Algebra II or its equivalent with a grade of B or higher.

MaSc 116 Introduction to Mathematics **3 hours**

Acquaints the student with the philosophy, nature, significance and uses of mathematics from early times to present. Emphasizes the concept of mathematical systems. Topics include sets, logic, numeration systems, the nature of numbers, probability and statistics. Emphasizes problem solving. Required by four-year elementary education transfer programs and satisfies most four-year liberal arts transfer requirements. Prerequisites: basic algebra and geometry skills.

MaSc 141 Calculus I **4 hours**

Introduces the analysis of real valued functions. Topics include limits, continuity, differentiation and integration of the various elementary functions. A graphing calculator is required. A TI-83 or 84 is recommended. Prerequisite: MaSc 115 or high school trigonometry.

MaSc 142 Calculus II **4 hours**

Continues MaSc 141. Topics include analytic geometry of the plane, techniques of integration, applications of the definite integral, parametric equations, the polar coordinate system, improper integrals, indeterminate forms, sequences

and infinite series. A graphing calculator is required. Prerequisite: MaSc 141 or consent of instructor.

MaSc 210 Elementary Statistics **3 hours**

An introductory course that explores basic statistical concepts using a non-theoretical approach. Applications include a broad range of topics that are relevant to an array of disciplines and interests. The course emphasizes a framework of activities and exercises that give the student opportunities to learn and then apply concepts. Prerequisites: MaSc 100 or two years of high school algebra, BuCS 112 or 119 or consent of instructor.

MaSc 241 Calculus III **4 hours**

Generalizes single variable calculus to several variables. Topics include vector calculus, partial differentiation, multiple integration, line and surface integrals and polar, cylindrical and spherical coordinate systems. Prerequisite: MaSc 142 or equivalent.

MaSc 242 Differential Equations **4 hours**

A study of first-order equations; higher-order equations including constant coefficients, undetermined coefficients, variation of parameters; systems of linear first-order equations; numerical methods; and Laplace transform methods. Prerequisite: MaSc 142 or equivalent.

Music

Opportunities to play in chamber orchestra and jazz ensembles are available for credit through arrangements with Bethel College. Contact the Hesston College Music Department for more information.

Mus 105 Introduction to Music Theory **3 hours**

Introduces sight-singing, dictation, beginning composition and basic harmonic practice. Incorporates computerized practice and review. Essential for the music major.

Mus 108 Introduction to Conducting **3 hours**

Provides the beginning conductor with practical procedures and materials to conduct in all meters. Provides conducting experiences in class and with college choral groups. Emphasizes effective conducting and rehearsal techniques. Offered alternate years. Prerequisite: Mus105 or consent of instructor.

Mus 111/112/211/212 Bel Canto Singers **1+1+1+1 hours**

A select choir of 20 to 22 voices performs music appropriate for a chamber ensemble. Members are required to take two semesters of private voice. Bel Canto Singers perform off campus at least two extended weekends per year. On alternate years, a two-week tour is taken following spring semester. Singers are required to purchase performance attire. Credit optional.

Mus 116 Class Voice**1 hour**

Develops basic vocal technique, performance abilities, musicianship and sight singing. Emphasizes solo-singing, part-singing and stage conduct. Music is chosen in consultation with the instructor.

Mus 117 Class Piano**1 hour**

Introduces music reading skills and finger coordination, reading and playing simple compositions, understanding musical elements. (For those having less than one year previous study.)

Mus 121/122/221/222 Chorale**1+1+1+1 hours**

An auditioned choir of about 40 voices performs music composed for larger choral ensembles. Members are encouraged to take class or private voice or piano. Chorale tours extensively during spring break. Singers are required to purchase performance attire. Credit optional.

Mus 135/136/235/236 Concert Band**1+1+1+1 hours**

An auditioned group of woodwind, brass and percussion players. The ensemble performs contemporary and traditional literature for the wind band as well as sacred works. Ensemble members also make up the "Screaming Larks" pep band which performs during the college basketball season. Participation in the pep band is encouraged but not required. Credit optional.

Mus 137 Class Guitar**1 hour**

Introduces folk guitar. Develops knowledge and skill of basic guitar chording, strumming patterns, finger picking, music reading and playing while singing. Music is chosen in consultation with the instructor. Students provide their own guitars.

Mus 141 Music Theatre Workshop**1 hour**

Same as ThAr 141. See course description listed under Theatre.

Mus 151/152/251/252 Private Woodwinds**1+1+1+1 hours****Mus 153/154/253/254 Private Brass****1+1+1+1 hours****Mus 155/156/255/256 Private Percussion****1+1+1+1 hours****Mus 157/158/257/258 Private Strings****1+1+1+1 hours****Mus 171/172/271/272 Private Piano****1+1+1+1 hours****Mus 181/182/281/282 Private Organ****1+1+1+1 hours****Mus 191/192/291/292 Private Guitar****1+1+1+1 hours**

Private lessons in woodwinds, brass, percussion, strings, piano, organ and guitar by individual appointment with the instructor. Prerequisite: previous experience or consent of instructor. Prerequisite for second year courses: first year courses. Extra fee.

Mus 161/162/261/262 Private Voice**1+1+1+1 hours**

One-to-one vocal instruction that includes technical exercises to develop musical skills and physical coordination for singing and vocal literature chosen according to the personal, vocal and musical needs of the student. Extra fee.

Mus 200-201 Music Theory I, II**4+4 hours**

Studies music reading, dictation, composition, counterpoint, form, traditional and twentieth-century harmony and keyboard harmony. Prerequisite for Mus 200: Mus 105 or consent of instructor. Prerequisite for Mus 201: Mus 200.

Mus 240 Chorale: International Tour**1 hour**

The Chorale performs concerts in conjunction with the three-week European History and Fine Arts tour of Europe. The choir prepares a wide range of choral literature in preparation for the tour with an emphasis on European a cappella music from the Renaissance to the 20th Century and music by American composers. The choir gives approximately ten concerts during the tour in a variety of churches ranging from historic buildings to modern halls. Offered alternate summers. Open only to members of Hesston College Chorale and Bel Canto Singers. Credit optional.

Nursing**Nurs 100 Nursing I****8 hours**

Introduces concepts, processes and skills which are foundational in the delivery of holistic nursing care. Provides an introduction to the nursing process, beginning physical assessment skills, teaching/learning and the concepts of communication and caring. Emphasizes the importance of critical thinking in each nursing practice setting. Explores the impact of illness on the various adult body systems with an emphasis on the older adult. Examines legal and ethical issues which influence contemporary health care and asks students to identify their philosophy of nursing and career goals. Includes clinical participation in medical and gerontological care settings. Classroom: 5 credit hours (75 clock hours). Practicum: 3 credit hours (135 clock hours). Prerequisite: BiSc 205 or equivalent and official acceptance into Nurs 100.

Nurs 102 Nursing II**8 hours**

Builds upon the concepts, processes and competencies developed in Nursing I. Focuses upon knowledge and skills which are directly applicable to perioperative and maternal-child nursing. The nursing process, teaching/learning, critical thinking and concepts of communication and caring are applied to perioperative and maternal-child care situations. Students are asked to examine legal and ethical issues which directly apply to nursing and to assess the relationship between personal values/faith perspective and the effective delivery of holistic client care. Students learn to apply physical assessment skills to perioperative, maternal/newborn and pediatric care settings. Basic adult head-to-toe assessment is reviewed. Includes clinical participation in maternity, pediatric nursing, medical and perioperative care settings. Classroom: 5 credit hours (75 clock hours). Practicum: 3 credit hours (135 clock hours). Prerequisite: Nurs 100 and Psy 206 (or concurrent enrollment).

Nurs 105 Dosage Calculations**1 hour**

Introduces dosage calculations for administering medications, using dimensional analysis as the method for performing calculations. Includes reading,

interpreting and solving calculation problems encountered in the preparation of medications and converting between apothecary, household and metric systems of measurement.

Nurs 107 Nursing Pharmacology I

1 hour

Introduces the student to core concepts in pharmacology and the terms, principles and pharmacological concepts related to providing nursing care. Provides a beginning foundation for understanding the pharmacokinetics and pharmacodynamics of medications on clients through the adult lifespan. Explores use of herbal medications, vitamins and minerals and actions of medications used for nutritional support, inflammation and pain relief. Contemporary issues, research roles for nurses and the process for drug approval are encountered. Current trends and issues in pharmacology are introduced and are built upon in Nurs 108, 207 and 208. Includes medications administered in community settings and anti-infective pharmacology. Classroom: 15 hours.

Nurs 108 Nursing Pharmacology II

1 hour

Builds upon the concepts presented in Nursing Pharmacology I. Focuses on specific therapeutic regimens that relate to the perioperative, maternal/newborn and pediatric care experiences. Also addresses medications for the autonomic nervous system. Classroom: 15 hours. Prerequisite: Nurs 107.

Nurs 109 Test-taking Skills for Nurses

1 hour

A self-directed study that assists beginning students to maximize testing success. Focuses on development of study techniques, test-taking skills, time management and critical thinking and reasoning as applied to decision making and problem solving. Includes opportunities to practice test-taking skills.

Nurs 110 Medical Terminology

2 hours

A comprehensive, self-paced course designed for persons in the fields of allied health, nursing and business office technology. Provides a systematic learning experience with basic word structure, suffixes, prefixes and an overview of anatomy and physiology. Includes learning exercises/review questions regarding terminology related to surgical procedures and pathology, medical specialties, abbreviations, diagnostic and laboratory tests and vocabulary words.

Nurs 200 Nursing III

9 hours

Builds upon the concepts, processes and competencies developed in Nurs- ing I and II. Focuses upon nursing care for clients in acute care settings who are experiencing alterations in respiratory, cardiac, hematologic, endocrine and musculoskeletal function. Includes nursing care of clients with mental and emotional health disorders. Physical assessment skills are expanded in nursing areas of focus. The nursing process, teaching/learning, critical thinking and concepts of communication and caring are applied in the clinical experience. Students are asked to examine legal and ethical issues which directly relate to clients and to take positive steps to strengthen the relationship between personal values/faith perspective and effective holistic client care. Clinical practicum occurs in acute

medical-surgical, critical care and mental health settings. Classroom: 5 credit hours (75 clock hours). Practicum: 4 credit hours (180 clock hours). Prerequisite: Nurs 102 or equivalent (LPN/LVN).

Nurs 202 Nursing IV

9 hours

Builds upon the concepts, processes, and competencies developed in Nursing I through III. Focuses upon nursing care for clients in acute care settings who are experiencing alterations in nutrition; bowel and urinary elimination; immune and integumentary systems; neurologic, visual and auditory function; and sexuality/reproductive patterns. Includes nursing care of clients with gastrointestinal disorders, cancer and burns. Physical assessment skills are expanded in nursing areas of focus. Nursing process, teaching/learning, critical thinking and concepts of communication and caring are applied in client care situations and in the management of client care. Students are asked to integrate knowledge of legal and ethical issues and personal values/faith perspectives to promote effective holistic care. Clinical practicum occurs in acute medical-surgical, critical care and home health/hospice settings. Management of client care is a major clinical focus. Classroom: 5 credit hours (75 clock hours). Practicum: 4 credit hours (180 clock hours). Prerequisite: Nurs 200.

Nurs 207 Nursing Pharmacology III

1 hour

Builds upon the concepts presented in Nursing Pharmacology I and II. Focuses on specific therapeutic regimens related to clients experiencing alterations in cardiovascular, respiratory and endocrine function and mental and emotional health. Classroom: 15 hours. Prerequisite: Nurs 108.

Nurs 208 Nursing Pharmacology IV

1 hour

Builds upon the concepts presented in Nursing Pharmacology I, II and III. Focuses on specific therapeutic regimens related to clients experiencing alterations in gastrointestinal, hepatic, immunologic, reproductive and neurologic function, ears/nose/throat/skin health and clients with cancer. Classroom: 15 hours. Prerequisite: Nurs 207.

Nurs 212 Fluids and Electrolytes

2 hours

A self-directed study that explores signs and symptoms of fluid/electrolyte and acid-base balance and imbalance, including contributing processes of illness. Focuses on nursing care of clients experiencing imbalance in these areas. Prerequisites: BiSc 205 and Chem 101 or equivalent, Nurs 100 or consent of instructor.

Nurs 287 Nursing Cooperative Education

1 to 3 hours

Investigates the role of the nursing assistant within the structured health care setting. Educational objectives are formulated by the student and fulfilled through the cooperative education experience. The ratio of work hours to credit hours is at least 60:1. Prerequisite: one semester of enrollment at Hesston College.

Nurs 290 Integration Seminar**3 hours**

Provides an opportunity for students to integrate their nursing educational experiences, applying concepts, principles and critical thinking to solve problems and make decisions in client case studies. Designed to assist students in development of effective workplace behaviors, prepare for licensure testing and facilitate successful entry into nursing practice. Classroom: 45 hours. Prerequisite: Nurs 202.

Nutrition**Nutr 210 Principles of Nutrition****3 hours**

A study of nutrients, their functions and factors affecting their utilization in individuals during the life span. Emphasizes the importance of nutrition in the support of optimal growth and development and in maintenance of high-level wellness. The application of nutrition principles is emphasized throughout the course.

Physical Education**PhEd 105 Aerobics****1 hour**

Puts aerobic exercises to music. Students will be exposed to a variety of levels of aerobics beginning with low-impact aerobics and progressing to the high-impact level. Step aerobics may also be integrated into this course. Muscle toning through the use of floor exercises will be included in the class structure. Participation geared to individual fitness levels.

PhEd 114 Jogging/Walking**1 hour**

Instructs students on the proper mechanics of walking and running. Students learn how to construct and implement an exercise prescription utilizing target heart rates to work toward a walking/running goal.

PhEd 115 First Aid/CPR**1 hour**

A basic level first aid/CPR course. Utilizes Red Cross materials and standards for providing emergency aid to persons in need.

PhEd 119 Prayer Walking**1 hour**

An intentional integration and strengthening of the spiritual and physical dimensions of wellness through the action of prayer walking (fitness walking, prayer and journaling).

PhEd 120 Beginning Weight Training**1 hour**

Explores basic weight training core lift techniques and auxiliary lifts for muscle toning, conditioning and strengthening. This course focuses on proper movement and technique with less emphasis on strength development. Students will complete a set/rep/log book charting progress.

PhEd 131 Yoga**1 hour**

Teaches various yoga techniques designed to enhance strength, flexibility, endurance, balance and coordination.

PhEd 141 Folk Dance **1 hour**

Provides students with an appropriate level of knowledge and skills to teach international folk dance. Students learn principles, techniques, safe practices and various types of folk dances that can be taught in a variety of settings. The student will improve his/her general physical fitness and skill performance and will gain the ability to systematically teach a variety of international folk dances.

PhEd 202 Tennis **1 hour**

Introduces rules, techniques and strategies of the sport. Intended for the beginning tennis player. Students provide a racquet.

PhEd 204 Golf **1 hour**

Provides instruction for beginning or intermediate level golfers. Extra fee.

PhEd 205 Recreation Leadership **3 hours**

Prepares students to lead individuals or groups in recreational and leisure time activities. Includes a theoretical study of leisure, recreation and play, and a practical experience in planning, promoting and supervising recreational activities.

PhEd 210 Lifetime Fitness and Wellness **1 hour**

Introduces the foundations of wellness and physical fitness. Primary focus is on the role of exercise and nutrition. Required for graduation.

PhEd 211 Racquetball **1 hour**

Introduces techniques of play, rules and strategy of the game. Intended for beginning players. Students provide a racquet and safety glasses.

PhEd 215 Introduction to Health, Physical Education and Recreation **3 hours**

Studies the basic concepts and principles that form the foundation of health, physical education, exercise science, athletic training and recreation. Designed to acquaint the student with the organized body of knowledge and historical context of the disciplines and provide an understanding of the management of programs.

PhEd 220 Advanced Weight Training **1 hour**

Students with weight lifting experience will create their own personalized lifting program to meet personal goals. Students will learn more advanced fitness conditioning theories. Prerequisite: PhEd 120 Beginning Weight Training.

PhEd 233 Canoe Camping **1 hour**

For novice or beginning canoeists. Teaches correct techniques as well as complementary camping skills. Includes an extended weekend trip to the Missouri-Arkansas region. Extra fee.

PhEd 234 Backpack Camping **1 hour**

A partially self-contained backpacking and outdoor camping experience. Includes an extended weekend trip to the Rocky Mountains. Extra fee.

PhEd 236/246 Skiing I/II **1+1 hours**

Introduces snow skiing during an extended weekend in the Colorado Rockies. Students may take the course twice, enrolling in 236 the first time and 246 the second time. Extra fee.

PhEd 262 Prevention and Care of Athletic Injuries **3 hours**

Covers techniques in prevention, recognition and management of injuries most common to high school and college sports. Includes classroom and lab activities as students learn taping, wrapping and other methods of treating injuries. Extra fee.

VARSITY SPORTS

Students who make varsity teams may receive one hour of credit for each season they participate. These are intercollegiate varsity teams, and students who intend to participate should leave a block of time free from 4 to 6 p.m. for practice.

PhEd 122/222 Varsity Tennis **1+1 hours**

PhEd 123/223 Varsity Baseball **1+1 hours**

PhEd 128/228 Varsity Soccer **1+1 hours**

PhEd 129/229 Varsity Basketball **1+1 hours**

PhEd 137/237 Varsity Volleyball **1+1 hours**

PhEd 147/247 Varsity Softball **1+1 hours**

PhEd 158/258 Varsity Cross Country **1+1 hours**

Physical Science**PhSc 200 Principles of Physical Science** **4 hours**

A foundational course in the physical sciences, beginning with an introduction to the scientific method. Studies the “great ideas” of the physical sciences including matter and energy, measurement and classification, the laws of motion, thermodynamics, atomic theory, plate tectonics, the solar system and cosmology. Weekly laboratory experiments are designed to illustrate and complement the content of the course as are regularly scheduled assignments. Three hours lecture, one two-hour lab. Closed to students with credit for PhSc 201.

PhSc 201 General Astronomy **4 hours**

A laboratory course introducing the science of astronomy. Investigates current theories concerning the nature, history and state of the universe from the human perspective. Includes numerous laboratory exercises and experiments, utilizing the college’s reflecting telescope where appropriate. Mathematical proficiency is helpful. Closed to students with credit for PhSc 200.

Physics**Phys 203 College Physics I** **4 or 5 hours**

Includes the areas of mechanics, heat, waves and sound. Uses calculus to develop the concepts of physics. Science and engineering majors should enroll for

five hours. Additional problems and a research project are required of students enrolled for five hours. Prerequisites: for four hours—trigonometry; for five hours—calculus or concurrent enrollment in MaSc 141 Calculus I.

Phys 204 College Physics II **4 or 5 hours**

Continues College Physics I, including the areas of electricity and magnetism, light, optics and modern physics. The four hour course is non calculus based for students interested in general physics for science-related fields. The five hour course is calculus based and designed to meet the requirements for pre-engineering and majors in physics and other fields of science. Prerequisite: Phys 203 and math through pre-calculus level for four hours; MaSc 141 Calculus I and MaSc 142 Calculus II are required for students enrolled for five hours.

Political Science

PoIS 121 American Government and Politics **3 hours**

Introduces students to the fundamentals of American government, with a focus on the federal government. Also explores local and state governance, as well as the US in an international context. Surveys the development of the current government system and examines basic American political principles and practices, the Constitution, major institutions, political behavior, public policy and civil liberties.

Psychology

Psy 200 General Psychology **3 hours**

This course explores how the discipline of psychology can illuminate the student's own life. Examines the major theories of psychology through research and critical thinking exercises. Topics include the major theories of personality, the ways that biology affects psychological functioning, aspects of mental and emotional disorders, and understanding the fundamental motives that drive people. This is an entry level course for psychology majors and will meet the requirements for a social science credit for four-year programs.

Psy 201 Leadership Training **1 hour**

Required for all resident assistants (RAs) to equip them as leaders in the residence halls. Meets one hour per week during the fall semester.

Psy 206 Developmental Psychology **3 hours**

Provides an understanding of major theories in the field and encourages an appreciation of the impact of context and culture on human development. Examines the effect of both biology and environment on the individual's physical, mental, social, emotional and moral development through the stages of life. Required for nursing, education, psychology and early education students. Prerequisite: Psy 200.

Psy 212 Positive Psychology**1 hour**

Explores the topic of positive psychology, or what makes people healthy, in a seminar format. Examines classic theories, experiments and ideas of psychology in order to help students create a healthy philosophy of life and a better understanding of human complexity. Prerequisite: a total of three Psy or Soc courses or consent of instructor.

Psy 220 Social Psychology**3 hours**

Studies human behavior in its social context to reveal how one's feelings and actions can be influenced by other people including peers, family members, strangers and mass media. Topics covered may include hate and violence, love and relationship, and personal communication. Offered alternate years. Prerequisite: Psy 200.

Religion**BIBLICAL STUDIES****Relg 100 Biblical Literature****3 hours**

Studies the story and basic themes of the literature of the Old and New Testaments in their historical contexts. Gives attention to the unique characteristics and principles for interpreting the various biblical literary genre. Builds skill in the inductive method of Bible study and interpretation by completing major inductive studies. Examines various approaches to interpretation. Surveys the development of the biblical canon. A reading and writing intensive course.

Relg 202 Biblical Studies: Psalms and Epistles**3 hours**

Studies Psalms and a specific epistle. The class practices sound exegetical skills, learning how to read psalm and epistle genre. In the first half, students study the overall structure of psalms and their contribution to Israelite theology and worship. In the second half of the semester, the class surveys the Pauline epistles then practices exegetical skills with a selected New Testament epistle. Attention is given to the teaching, preaching and worship resources in each book. Students may enroll for a half semester with appropriate adjustment for one hour credit. Offered alternate years. Prerequisite: Relg 100 or consent of instructor.

Relg 208 Biblical Studies: Prophets and Revelation**3 hours**

Studies a prophetic book and Revelation. The class practices sound exegetical skills, learning how to read prophetic and apocalyptic genre. Students study how prophecy functions in Israel's history and theology and read a text in its historical-cultural setting. Studies Revelation in its historical-cultural context in the second half. Attention is given to the teaching, preaching and worship resources in each book. Students may enroll for a half semester with appropriate adjustment for one hour credit. Offered alternate years. Prerequisite: Relg 100 or consent of instructor.

Relg 260 Jesus and the Gospels **3 hours**

Study of Jesus in the historical, salvation history and literary contexts, focusing on birth, life and teachings, death and resurrection as recorded in the gospels. Special attention is given to the Sermon on the Mount. Includes inductive essays and applications of Jesus' teaching and modeling for the church and Christian life. Prerequisite: Relg 100 or consent of instructor.

HISTORY AND THEOLOGY

Relg 214 Peacemaking and Justice **3 hours**

Studies the biblical and theological foundations for nonviolence, peacemaking and justice. Examines historic and current positions and ethical method regarding participation in violence and war. Seeks to assist students to define their ethical method and commitment and equip them to dialog with others who differ. Prerequisite: Relg 100 and sophomore standing or permission of instructor.

Relg 215 Introduction to Theology **3 hours**

Explores the recurring questions and basic convictions of the Christian faith from a biblical and Anabaptist perspective. By examining the notions of revelation, God, creation, Jesus Christ, salvation, the church and the last things, students will learn to think biblically, creatively and critically about their own theology and that of others. Offered alternate years.

MINISTRIES OF THE CHURCH

Relg 121 Introduction to Youth Ministry **3 hours**

An introduction to the theology, theory and practice of youth ministry in the congregation within the Anabaptist tradition. Special attention is given to worldview of youth culture and adolescent development. Includes person- and program-centered approaches and the theology they represent. Explores skills and resources for ministry.

Relg 122 Evangelism and Church Growth **2 or 3 hours**

Examines the theology and models of evangelism, outreach and church growth helping students become competent in communicating the Gospel personally and together as a community of believers. Offered alternate years.

Relg 123 Programming for Youth Ministry **3 hours**

Focuses on program content, methods and resources for youth ministry. Emphases include discipleship training, outreach, service, worship, life planning, preparation for baptism and church membership. Offered alternate years.

Relg 221 Worship and Celebration **2 or 3 hours**

Studies and compares different forms of Christian worship and their biblical and historical foundations. Concentrates on the significance of worship and the process and resources for planning and leading worship. Students will observe, plan and lead a variety of worship experiences. Offered alternate years.

Relg 222 Preaching**3 hours**

A course in the foundations and practical skills of preaching. Through lectures, discussions, videos of outstanding preachers and preaching several kinds of sermons in class, students gain confidence and basic competence as preachers.

Relg 223 Pastoral Care and Leadership**4 hours**

Focuses on the person, role and work of the pastor in relationship to the leadership and pastoral care of a congregation. Includes study of church polity, systems thinking, conflict resolution, crisis intervention, office management and equipping members for ministry.

Relg 224 Christian Education**2 or 3 hours**

Affirms the purpose and importance of Christian education in the church. Explores the teaching ministry as spiritual formation. Students will examine methods, curriculum and program resources appropriate for the needs of various age groups. Equips students with understanding, skills and experience in teaching and providing leadership for the church's Christian education ministry. Offered alternate years.

Relg 225 Clinical Pastoral Education**3 hours**

The program is directed by chaplains who are certified to provide instruction and supervision in an approved clinical setting. Credits accumulate in CPE units and are translated into semester hours. Students must be recommended by the director of the Pastoral Ministries Program and must meet specific requirements of the CPE clinical director. Credit optional. Enrollment limited to Pastoral Ministries students.

SPIRITUAL GROWTH AND INTEGRATION**Relg 131 Faith and Discipleship****3 hours**

Explores the question, "What does it mean to be a Christian?" Studies selected elements of Christian faith and life and their expression in various Christian traditions. Gives major attention to types of Christian spirituality and to spiritual disciplines including prayer, meditation, journaling, devotional Bible study, confession and forgiveness.

Relg 132/133/232/233 Formation Seminar I/II/III/IV**I+I+I+I hours**

The formation seminars are at the heart of the Pastoral Ministries Program. Through small group experience and individual spiritual direction, students develop in-depth knowledge of themselves, their gifts and relationships. Seminars seek to assist students to grow spiritually and personally, integrating the spiritual, personal and academic in preparation for pastoral ministry. Spouses are expected to participate. Enrollment limited to Pastoral Ministries students.

Relg 188/288 Supervised Ministry Experience**I+I hours**

Provides an opportunity for students to experience ministry identity and practice skills in a local congregation as a means to further test and affirm their call

and review their readiness for ministry. Supervising pastors mentor the students as they plan, practice and evaluate their efforts to lead in administration, worship, preach, offer pastoral care, teach and evangelize. Enrollment limited to Pastoral Ministries students.

Relg 228-229 Youth Ministry Seminar I and II **I+I hours**

An integrative seminar that explores gifts and calling and personal and spiritual identity for ministry through group and individual meetings with the instructor. Includes observation, reflection and participation in youth ministries in various settings.

Skills for College Success

SCS 080 College Reading Strategies **I hour**

By learning and practicing a variety of reading strategies, students will enrich their understanding and increase their comprehension of college level text. Students who have concerns about reading in college will find this course helpful in the first semester. Nearly all assignments are based on reading requirements for other courses which will lead to increased academic success. Non-transferrable credit. Applies to Hesston College graduation requirements. Placement by ACT Reading score of 15 or lower, SAT Critical Reading score of 410 or lower, ASSET 37 or lower (scaled).

SCS 090 Beginning Keyboarding **I hour**

Keyboarding skills are necessary in nearly all college classes. Learning to type by touch is a great time saver. This course, designed for students with little or no keyboarding experience, introduces correct finger positions and challenges students to build speed and accuracy. Non-transferrable credit. Applies to Hesston College graduation requirements.

SCS 101 First-Year Seminar **I hour**

Introduces students to Hesston College resources and local culture while also challenging them to learn more about global issues and perspectives. The course helps students improve skills critical to college success, including skills in small group discussion, critical reading, writing and independent research. Including both disciplinary and interdisciplinary perspectives and at least one “common read,” course subject matter and texts vary. Linked to a general education course and required of all new students with fewer than 24 college credits earned since high school.

SCS 103 College Learning Strategies **2 hours**

Designed to help the student build skills necessary for academic success. Topics discussed and practiced include time management, test-taking tips, study techniques, memory-strengthening exercises, textbook reading and more.

SCS 165 Career Development **I hour**

Designed for students who are in the “deciding” phase regarding their majors and career choices. Interactive and discussion oriented, the course includes

components of self discovery, occupational research and current trends, informational interviews and reflection. Exploring individual strengths, skills, values and spirituality will guide students to the next phase of the career decision-making journey.

SCS 203 Speed Reading

1 hour

An individualized study designed to improve reading efficiency while maintaining comprehension. Students work through a series of interactive CD-ROM lessons that demonstrate and practice various hand motions, discuss blocks to reading speed and introduce comprehension and memory strategies. Skills are practiced and applied using speed reading software. Students enrolled in this eight week course are expected to report to the ACCESS lab two hours per week and complete a weekly Skills Practice Module.

Sociology

Soc 111 The Helping Relationship

3 hours

Looks at various types of help from informal settings to professional counseling. Emphasizes self-exploration as related to personal values, feelings and needs. Examines various psychological theories and introduces students to basic helping skills. Explores spiritual aspects of helping such as prayer and spiritual direction.

Soc 112 Introduction to Social Welfare

3 hours

Studies how the United States social welfare system responds to various social problems. Covers the history of social welfare, the influences of values on social welfare and social welfare professions such as social work and child care.

Soc 120 Transcultural Service Term

1 or 2 hours

Begins with on-campus course work focusing on location-specific history, cultural practices, language introduction and team-building activities. The remainder of the course is spent in a specific cultural location participating in discipline-related service, usually in conjunction with an established organization.

Soc 122 Religions of the World

3 hours

Surveys major world religions—their origins, beliefs and contemporary practices. Includes study of Judaism, Christianity, Islam, Hinduism, Buddhism, Confucianism and Taoism. Studies the relationships and interactions between religions and the cultures in which they are practiced. Prerequisite: sophomore standing.

Soc 123 Chicago Center for Urban Life and Culture

May Term

3 hours

A three-week urban experience sponsored by the Chicago Center for Urban Life and Culture exploring and learning about Chicago while engaging in a three-day-a-week placement practicum pertinent to the student's major (any and all majors).

Summer Session **9 hours**

The Chicago Center for Urban Life and Culture’s summer session includes a seminar, internship and city living. Spend four days a week in a professional internship and study the issues of race, class, culture and art in the “Chicago Communities and Cultures Seminar.”

Soc 150 Service Learning **1 to 6 hours**

Provides guided study and reflection of the social context for participants with Mennonite service agencies. The course will help the student integrate the service experience with basic sociological concepts and theories. Details are worked out in a learning contract with the vice president of academics or other appointed instructor prior to the beginning of the experience.

Soc 202 Introduction to Cultural Anthropology **3 hours**

Involves study of various past and present cultures throughout the world. Presents basic anthropological concepts such as kinship, economics, art, religion and government. Introduces related subjects of physical anthropology, archaeology and linguistics.

Soc 203 Introduction to Sociology **3 hours**

Examines group structure and the influences of group life on human behavior. Introduces such concepts as culture, socialization, deviance and the social institutions of religion, politics and education. Sophomores are given enrollment priority.

Soc 207 Sociology of Families **3 hours**

Explores the concept of family from a sociological research and systems perspective including foundations of marriage and family, intimate relationships, family life and inequalities and challenges in families. Students majoring in social work, sociology, early childhood education, disaster management or psychology as well as other persons interested in the subject matter are encouraged to enroll.

Soc 211 Conflict Resolution **1 hour**

Explores an extensive method of conflict resolution that can be applied to such settings as the legal system, churches, business, schools, families and disaster scenarios. Students will identify their own conflict style. This course has applications for all students no matter their field of study. Required for disaster management students.

Soc 215 Social Diversity **3 hours**

Explores social diversity from macro and micro perspectives. Types of diversity analyzed include race, ethnicity, gender, sexuality, social class, religion, age groups/generations and ableism. Examines the influences of social reality, social structure and social construction as related to social diversity. Makes inquiry in terms of how individuals carry various degrees of privilege or penalty depending on their place in society. Examines diversity in terms of the beauty it provides and the institutional and personal problems that accompany it. Offered alternate years.

Soc 220 Social Psychology**3 hours**

Same as Psy 220. See course description listed under Psychology.

Spanish**Span 101 Elementary Spanish I****4 hours**

Conversational and cultural approach to learning Spanish. Includes the fundamentals of listening, speaking, reading and writing. Surveys contemporary Latin American and Spanish cultures and societies.

Span 102 Elementary Spanish II**4 hours**

Continued study and practice of conversational skills, reading and writing of Spanish. Further study of Spanish and Latin American cultures and societies. Elementary reading. Prerequisite: Span 101 or consent of instructor.

Span 201 Intermediate Spanish I**3 hours**

Thorough review of basic grammar and syntax with major emphasis on conversation. Includes practice in composition and selected readings in literature and culture. Prerequisite: Span 101 and 102 or consent of instructor.

Span 202 Intermediate Spanish II**3 hours**

Continued review of grammar and conversation with emphasis on conversation. Further vocabulary building, composition and readings in literature and culture. Prerequisite: Span 201 or consent of instructor.

Theatre**ThAr 115 American College Theatre Festival****1 hour**

Students attend the Region 5 Kennedy Center American College Theatre Festival in January. Location varies. Students participate in workshops taught by experts in the field and attend the main stage shows together. Students write a brief description of workshops attended and submit a project highlighting one of the plays viewed, workshops attended, or one of the professional personalities at the festival. Instructor consent required. Additional fee.

ThAr 125/126/225/226 Drama Participation**1 or 2 hours**

Orients students to the inner workings of play production. Credit is earned by participating in one of the productions throughout the semester. Credit can be earned working on stage or behind the scenes in stage management, choreography, costuming, set building, light design, makeup, properties or publicity.

ThAr 127 Acting**3 hours**

Introduces students to the fundamentals of theatre performance. Instruction is given in basic acting technique including speech, movement and expression. Also introduces students to the basic theatre components utilized by actors including scene and character analysis and audition techniques.

ThAr 128 Directing**3 hours**

Students experience how a director's vision shapes a theatre production as well as the various components that go into a full production. Students select a one act play and then work with student and faculty designers to bring their vision to life. The shows are then offered for campus-wide viewing. An independent study at the first- and second-year level. Prerequisites: ThAr 127 and instructor's consent.

ThAr 141 Music Theatre Workshop**1 hour**

Introduces the fundamentals of performance for the singing actor, with instruction in movement, relaxation, acting technique and singing technique. Offered in the first half of spring semesters in which a full musical production is not mounted. Culminates with a public scenes program of works from the musical theatre and opera repertoire. Requires concurrent enrollment in Private Voice. Corequisite: concurrent enrollment in Mus 161, 162, 261 or 262 or consent of instructor.

ThAr 211 Drama in the Church**3 hours**

Prepares students to add to the dynamic life of the church through hands-on experience with dramatic readings, readers theatre, short dramatic pieces and full-length plays. Involves creative prayer and introduction to resources for creative additions to worship or outreach. Useful for church leaders, pastors and teachers as well as actors and performers.

Enrollment Fall 2011, 2012

	2011			2012		
	Male	Female	Total	Male	Female	Total
Freshmen	118	120	238	99	95	194
Sophomores	76	143	219	90	109	199
Unclassified	7	4	11	5	38	43
High School	0	0	0	5	2	7
	201	267	468	199	244	443
Full-time	186	219	405	183	198	381
Part-time	15	48	63	16	46	62
	201	267	468	199	244	443

States and Countries represented

	2011	2012		2011	2012		2011	2012
Alabama	-	1	Mississippi	-	1	Bangladesh	1	-
Arizona	3	5	Missouri	8	11	Bolivia	-	1
Arkansas	1	4	Nebraska	7	5	China	-	1
California	6	6	New Mexico	1	-	Colombia	-	1
Colorado	8	9	New York	2	-	D.R. Congo	1	4
Florida	2	-	North Dakota	-	1	Ecuador	-	1
Georgia	1	1	Ohio	26	20	Ethiopia	5	5
Hawaii	1	1	Oklahoma	11	13	Germany	1	-
Illinois	6	12	Oregon	4	7	Haiti	1	1
Indiana	36	30	Pennsylvania	22	14	Indonesia	1	7
Iowa	13	12	South Dakota	3	2	Japan	12	15
Kansas	242	215	Tennessee	1	1	Kenya	1	1
Kentucky	-	1	Texas	7	12	Mexico	3	-
Louisiana	-	2	Utah	-	1	Nigeria	1	-
Maryland	1	-	Virginia	7	6	Nepal	1	1
Michigan	4	7	Washington	3	1	South Korea	-	2
Minnesota	2	1				Taiwan	1	-
						Thailand	1	2
						Venezuela	1	1
						Vietnam	-	2



Legal Notices

Notice of Nondiscrimination

Applicants for admission, students, parents, employees and sources of referral of applicants for admission with Hesston College are hereby notified that this institution does not discriminate on the basis of age, gender, race, color, national/ethnic origin, religion or physical handicap in admission or access to, or treatment in, its programs and activities. Any person having inquiries concerning Hesston College's compliance with the regulations implementing Title VI, Title IX or Section 504 is directed to contact Mark Landes, vice president of finance and auxiliary services at Hesston College, 620-327-8217, who has been designated by Hesston College to coordinate the college's efforts to comply with the regulations implementing Title VI, Title IX and Section 504. Any person may also contact the Assistant Secretary for Civil Rights, U.S. Department of Education, regarding the college's compliance with the regulations implementing Title VI, Title IX or Section 504.

Notice for Students with Disabilities

According to the law, Hesston College must ensure access to all students by providing accommodations for students with disabilities. This may include attention issues, learning disabilities and mental or physical limitations. Providing documentation from a licensed professional enables those students to receive appropriate accommodations to support their success. Common accommodations are: additional time or quiet place for tests, electronic text or note taking services. To receive such accommodations, students must share information and documentation with Disability Services Coordinator Deb Roth.

Access to Student Records

Hesston College treats student educational records confidentially and in accordance with the 1974 Family Educational Rights and Privacy Act (FERPA). Personally identifiable information from educational records is not disclosed to third parties without written consent of the student, except where required by law, where needed by college personnel to perform their duties or where needed to ensure the health and safety of the student and others. Students have the right to inspect their educational records (with certain limitations) and to seek to amend records that they believe are inaccurate, misleading or in violation of their rights to privacy. Full details of the institution's FERPA policy are published in the Student Handbook. In addition, students are provided a written notification of rights during the registration process at the beginning of each year. More information is available from the Registrar's Office.

Concerns about compliance with these guidelines may be addressed to Family Policy Compliance Office, U.S. Department of Education, 600 Independence Avenue S.W., Washington, D.C. 20202-4605.

Hesston College Graduation Rates

The Student Right-to-Know Act, PL 101-542, requires that institutions publish graduation rates. The rates are based on new freshman entering an institution as first-time, full-time, degree-seeking students and graduating within 1.5 times the normal time for their program. The graduation rate for those entering Hesston College in the fall of 2009 and graduating within three years was 48 percent. The average rate over the last four years is 53 percent.

Accessibility Notice

Although certain facilities are not fully physically accessible to persons with disabilities, Hesston College will take such means as are necessary to ensure that no qualified person with disabilities is denied the benefits of, excluded from participation in, or otherwise subject to discrimination because Hesston College facilities are physically inaccessible to or unusable by persons with disabilities. The accessibility standard required by Federal law for “existing facilities” is that Hesston College’s programs or activities, when viewed in their entirety, must be readily accessible to persons with disabilities. Hesston College may meet this standard through such means as a reassignment of classes or other services to accessible locations, redesign of equipment, assignment of aids, alteration of existing facilities, and construction of new accessible facilities. Hesston College is not required to make structural changes in existing facilities where other methods are sufficient to comply with the accessibility standard described above.

Because scheduling of classes and arranging housing in accessible facilities may require reasonable advance planning, students with disabilities accepted for admission should identify themselves within 90 days of the start of the semester of admission and indicate the nature of accommodation that they need.

Grievance Procedures

Policies and procedures are established in order to assist in the fair resolution of student and employee grievances. Student procedures are outlined in the Hesston College Student Handbook and employee procedures in the Hesston College Human Resources Manual and the faculty handbook.



Faculty and Staff

Howard Keim, Ph.D. PRESIDENT

A.A., Hesston College, 1972; B.S., Central Michigan University, 1974; M.A., Central Michigan University, 1976; Ph.D., University of Kansas, 1996
Hesston College 1987-96, 2005-

Mark Landes, B.A. VICE PRESIDENT OF FINANCE AND AUXILIARY SERVICES

B.A., Goshen College, 1999
Hesston College 2013-

Rachel S. Miller, M.A. VICE PRESIDENT OF ADMISSIONS

A.A., Hesston College, 2000; B.A., Goshen College, 2002; M.A., Wichita State University, 2006
Hesston College 2002-04, 2011-

Lamar Roth, M.A. VICE PRESIDENT OF STUDENT LIFE

B.A., Goshen College, 1986; M.A., Western Kentucky University, 1988
Hesston College 2003-

Yvonne Sieber, M.B.A. VICE PRESIDENT OF ADVANCEMENT

A.A., Hesston College, 1971; B.S., Bethel College, 1990; M.B.A. Friends University, 1992
Hesston College 2007-

Sandra Zerger, Ph.D. VICE PRESIDENT OF ACADEMICS

B.A., Bethel College, 1966; M.A., University of Kansas, 1971; Ph.D., University of Kansas, 1992
Hesston College 2007-

Faculty

Vickie Andres, M.S. Business

B.S., Southwestern Oklahoma State University, 1977; M.S., Emporia State University, 1996
Hesston College 1989-

Becky Bartell, B.S.N. Nursing

B.S.N., Bethel College, 2002
Hesston College 2010-

Jeffrey Baumgartner, M.Ed. Mathematics

B.A., Bethel College, 1982; M.Ed., Millersville University, 1996
Hesston College 1997-

Richard Binkley, M.A.S. Aviation

B.S., University of North Carolina - Chapel Hill, 1984; M.A.S., Embry-Riddle Aeronautical University Worldwide, 2012
Hesston College 2013-

Amy Birdsell, B.A. Aviation

A.A.A.S., Hesston College, 2001; B.A., MidAmerica Nazarene University, 2003
Hesston College 2005-

Marion Bontrager, M.Div. Religion

A.A., Hesston College, 1957; B.A., Goshen College, 1959; B.Div., Goshen Biblical Seminary, 1963; M.Div., Goshen Biblical Seminary, 1996
Hesston College 1973-

Hugo Boschmann, D.Ed. Biology

B.A., Bethel College, 1969; M.A.T., University of Chicago, 1972; D.Ed., Ball State University, 1984; Kings College, London, 1985-86; Phillips University, Marburg, 1995-96
Hesston College 1978-

Anthony H. Brown, M.S.W. Sociology/Artist-in-Residence

B.A., Goshen College, 1973; M.S.W., University of Pennsylvania, 1979
Hesston College 2000-

Kendra Burkey, M.A. Communication

A.A., Hesston College, 2000; B.A., Goshen College, 2002; M.A., Wichita State University, 2007
Hesston College 2003-

Maria Day, B.A. Spanish

B.A., Goshen College, 1973
Hesston College 1995-

Hanna Eastin, B.A. Art

B.A., Principia College, 2000
Hesston College 2008-

Russ Gaeddert, M.Ed. Disaster Management

B.S., Bethel College, 1980; M.Ed., Wichita State University, 2000
Hesston College 2005-

Elizabeth Gatz, M.S.N. Nursing

B.S., Kansas State University, 1983; B.S.N., Wichita State University, 1987;
M.S.N., University of Phoenix, 2007
Hesston College 2006-

Howard Glanton, M.A. Music

B.A., Eastern New Mexico University, 1990; M.A., Texas Tech University, 1994
Hesston College 2003-

Ruby Graber, M.N. Nursing

A.A., Hesston College, 1973; B.S.N., Eastern Mennonite College, 1975; M.N.,
Wichita State University, 1982
Hesston College 1990-

Lorna Habegger Harder, B.A. Biology/Computer Science

B.A., Bethel College, 1988
Hesston College 1981-86, 1988-89, 1995-96, 1999-

Robert Harder, M.S. Aviation/Business Computer Science

B.A., Bethel College, 1977; M.S., Wichita State University, 1996
Hesston College 1979-

Michele Hershberger, M.A.T.S. Religion

A.A., Hesston College, 1981; B.A., Goshen College, 1983; M.A.T.S., Associated
Mennonite Biblical Seminary, 2000
Hesston College 2000-

Kurt Hostetler, B.S. Physical Education

B.S., Eastern Mennonite University, 2001
Hesston College 2007-

Joyce Huber, M.N. Nursing

B.S.N., Goshen College, 1972; M.N., Wichita State University, 1978
Hesston College 1973-

Rachel Jantzi, M.A. Communication

B.F.A., Emporia State University, 1999; M.A., Oklahoma State University, 2001
Hesston College 2010-

Bradley Kauffman, M.A. Music

B.A., Goshen College, 1996; M.A., University of Iowa, 2002
Hesston College 2007-

Joel Kauffman, M.Ed. Humanities

A.A., Hesston College, 1980; B.A., Fresno Pacific College, 1982; M.Ed., Wichita
State University, 1993
Hesston College 1987-

Bryan Kehr, B.A. Physical Education

B.A., Goshen College, 1982

Hesston College 2010-

Tamra Keim, M.S. Early Childhood Education

A.A., Hesston College, 1972; B.A., Central Michigan University, 1975; Early Childhood Special Education Certification, ACCK, 1998; M.S., Kansas State University, 2001

Hesston College 1987-

Nelson Kilmer, Ph.D. Physics

B.S., Goshen College, 1963; M.S., Kansas State University, 1967; Ph.D., Kansas State University, 1970; Post Doctoral Fellowship at University of Alberta, summers, 1970, 1972-74, 1976

Hesston College 1963-65, 1970-

Marissa King, M.A. Education

A.A., Hesston College, 2005; B.A., Eastern Mennonite University, 2008; M.A., Northcentral University, 2011

Hesston College 2011-

Laura Kraybill, M.A. Theatre

B.A., Goshen College, 2004; M.A., Emerson College, 2010

Hesston College 2010-

Larisa Miller Lawrence, B.A. Early Childhood Education

A.A., Hesston College, 1993; B.A., University of Northern Colorado, 1999

Hesston College 2005-

Sondra Leatherman, M.S.N. Nursing

A.A., Hesston College, 1980; B.S.N., Bethel College, 1998; M.S.N., Wichita State University, 2003

Hesston College 2000-

David LeVan, M.A., M.B.A. Business

B.A., College of Holy Cross, 1992; M.A., University of Oklahoma, 1997;

M.B.A., University of Oklahoma, 2007

Hesston College 2009-

Karen Sheriff LeVan, Ph.D. English

B.A., Bethel College, 1991; M.A., University of Oklahoma, 1994; Ph.D., University of Oklahoma, 2000

Hesston College 2008-

Tim Lichti, M.Div. Pastoral Ministries/Religion

A.A., Long Beach City College, 1976; B.A., California State University Long Beach, 1978; M.Div., Associated Mennonite Biblical Seminary, 1996

Hesston College 2010-

Dan Miller, M.B.A. Aviation

A.A., Hesston College, 1978; B.S., McPherson College, 1989; M.B.A., Friends University, 1995

Hesston College 1979-84, 1995-98, 1999-

Lois Misegadis, M.F.A. Art

B.A., Fort Hays State University, 1977; M.A., Fort Hays State University, 1984;
M.F.A., Fort Hays State University, 1988
Hesston College 1999-

Meghan Morford, M.S.N. Nursing

A.A.A.S., Hesston College, 2005; B.S.N., Tabor College, 2007; M.S.N., University of Phoenix, 2010
Hesston College 2008-

Margaret Myers, M.S.N. Nursing

A.S., Hutchinson Community College, 1986; B.S.N., Kansas Newman College, 1996; M.S.N., Newman University, 2003
Hesston College 2010-

Dave Osborne, M.Ed. English

A.A., Hesston College, 1966; B.S., Kansas State Teachers College, 1970; M.Ed., Wichita State University, 1984
Hesston College 1973-76, 1979-80, 1982-

Gary Oyer, M.S. Media and Instructional Technology Services

A.A., Hesston College, 1981; B.A., Goshen College, 1986; M.S., University of North Texas, 1995
Hesston College 1987-

Rita Peters, M.S.N. Nursing

B.S.N., Goshen College, 1992; M.S.N., University of Minnesota, 2001
Hesston College 2002-

Travis Pickerill, B.S. Aviation

A.A., Hesston College, 2000; B.S., Tabor College, 2003
Hesston College 1999-

Paul Regier, M.S. Physical Science/Mathematics

B.A., Bethel College, 2009; M.S., University of Oklahoma, 2011
Hesston College 2012-

Jean Smucker Rodgers, M.N. Nursing

B.S.N., Goshen College, 1968; M.N., Wichita State University, 1980
Hesston College 1974-75, 1978-81, 1984-

Kenneth Rodgers, M.A. Music

A.A., Hesston College, 1985; B.A., Goshen College, 1988; M.M., University of Kansas, 1998
Hesston College 1988-

Deb Roth, M.S. Student Support Services/Education

A.A., Hesston College, 1983; B.A., Goshen College, 1985; M.S., Kansas State University, 2009
Hesston College 2002-

Dwight Roth, M.S.W., M.A. LEAD

B.S., Temple University, 1969; M.S.W., Temple University, 1973; M.A., Wichita State University, 1981
Hesston College 1973-

Matt Schloneger, M.M. Music

A.A., Hesston College, 1992; B.A., Goshen College, 1995; M.M., University of Cincinnati, 1998; Certificate in French Language, La Sorbonne, 1994-95; Post Graduate Studies, Civica Scuola di Musica di Milano, 1999-2000
Hesston College 2001-

Gregg Schroeder, M.S.N. Nursing

A.A., Hesston College, 1986; B.S.N., Bethel College, 1992; M.S.N., Wichita State University, 1994
Hesston College 2001-07, 2009-

John Sharp, M.Div. History/Religion

A.A., Hesston College, 1973; B.A., Goshen College, 1976; M.Div., Associated Mennonite Biblical Seminary, 2005
Hesston College 2005-

Jennifer Smalley, M.S. Psychology

A.S., Hesston College, 2004; B.A., Wichita State University, 2009; M.S., Friends University, 2011
Hesston College 2011-

Bonnie Kauffman Sowers, M.S. Associate Dean/Nursing

B.S.N., Goshen College, 1969; M.S., Ohio State University, 1975
Hesston College 1970-72, 1975-

Clay Stauffer, M.S. Physical Education

A.A., Hesston College, 1999; B.A., Tabor College, 2002; M.S., Fort Hays State University, 2008
Hesston College 2006-

Carla Stephens, M.S.N. Nursing

A.A., Hesston College, 1999; B.S.N., Southwestern College, 2004; M.S.N., University of Phoenix, 2011
Hesston College 2005-

Holly Swartzendruber, D.M.A. Music

B.A., Goshen College, 1994; M.M., Ohio University, 1997; D.M.A., University of Kansas, 2001
Hesston College 2009-

Sharon Wedel, B.S.N. Nursing

A.A., Hesston College, 1990; B.S.N., Goshen College, 1992
Hesston College 2006-10, 2012-

Margaret Wiebe, M.L.S. Library

B.A., Tabor College, 1972; M.L.S., Emporia State University, 1977
Hesston College 1981-

Kevin Wilder, M.A. Religion/Psychology

B.A., Taylor University, 1986; M.A., Friends University, 1997
Hesston College 1998-

Brent Yoder, Ph.D. Registrar/Chemistry

A.A., Hesston College, 1998; B.S., Eastern Mennonite University, 2000; Ph.D.,
Virginia Polytechnic Institute and State University, 2005
Hesston College 2011-

Jim E. Yoder, Ph.D. Chemistry

A.A., Hesston College, 1962; B.A., Goshen College, 1964; Ph.D., Indiana Uni-
versity, 1969; Research at Kansas State University, Summer 1972; Lecturer, Uni-
versity of Swaziland, 1979-81, 2007-08; Visiting Assistant Professor, Wichita
State University, 1988-89, 1999-2000; Research at Wichita State University,
Summer 1990-92; Summer Adjunct Professor, Wichita State University, 1988-
91, 2000-07
Hesston College 1968-

Chicago Center for Urban Life and Culture**Scott Chesebro, Ph.D. Executive Director**

Ph.D., University of Notre Dame, 1982

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Randy Toews, Environmental

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Karen Bender
Patricia Friesen
Lavonne Hermstein
Marie Koehn
Carol Kratky, Asst. Mgr.
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Rick Borders, Web Admin./ PC
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Mgr.
Phillip Schoeller, Systems Admin.

LIBRARY

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COMMUNICATIONS**

Marathana Prothro, M.A.
Larry Bartel, Photographer/Web
Content Manager
Rachel McMaster, Public
Information Officer

Julie Miller-Steiner, Graphic
Designer
Andrew Sharp, Sports Information
Director

**MEDIA AND INSTRUCTIONAL
TECHNOLOGY SERVICES**
Gary Oyer, M.S.

POST OFFICE
Sena Osborne, A.A.

PRESCHOOL
Larisa Miller Lawrence, B.A.

PRESIDENT'S OFFICE
Howard Keim, Ph.D.
Cindy Loucks, Admin. Assist.

REGISTRAR
Brent Yoder, Ph.D.
Marlene Boese, Admin. Assist.

STUDENT LIFE
Lamar Roth, M.A.
Brenda Wenger, Admin. Assistant
Dan Harrison, Counselor
Julie Lehman, Counselor
Todd Lehman, Campus Pastor
Lindsey Mason, Resident Dir.-Erb
Hall
Mitchell Stutzman, Resident Dir.-
Kauffman Court
Jill Schlabach, Resident Dir.-
Erb Hall
Michael Smalley, Resident
Director, Kauffman Court

STUDENT SUPPORT SERVICES
Deb Roth, M.S.

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James L. Rosenberger, *chair*; Noel Santiago, *vice chair*; Malinda E. Berry, *secretary*; John Stahl-Wert, *treasurer*; Ramiro Hernandez; Marlene Kropf; Basil Marin; Janet Elaine Rasmussen; Carol L. Roth; Linwood Rush; Roy W. Williams.

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 and Church Relations

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 Assistants to the Director of Alumni and Church Relations

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