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Hesston
College

START HERE, GO EVERYWHERE

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Academic Calendar

	2011-12	2012-13
Fall Term		
Classes begin (Mon.)	Aug. 22	Aug. 20
Midterm (Thurs.)	Oct. 13	Oct. 11
Fall break (Fri.-Tues.)	Oct. 14-18	Oct. 12-16
Classes resume (Wed.)	Oct. 19	Oct. 17
Thanksgiving (no classes)	Nov. 24, 25	Nov. 22, 23
Reading Day (Mon.)	Dec. 12	Dec. 10
Final Exams (Tues.-Thur.)	Dec. 13-15	Dec. 11-13
Term ends (Thur.)	Dec. 15	Dec. 13
Spring Term		
Classes begin (Tues.)	Jan. 10	Jan. 8
Midterm (Fri.)	March 2	March 1
Spring break (Mon.-Fri.)	March 5-9	March 4-8
Classes resume (Mon.)	March 12	March 11
Good Friday (no classes)	April 6	March 29
Reading Day (Mon.)	April 30	April 29
Final Exams (Tues.-Fri.)	May 1-4	April 30-May 3
Term ends (Fri.)	May 4	May 3
Commencement (Sun.)	May 6	May 5
Summer Term	May 7-July 27	May 6-July 26

The contents of this catalog apply to the 2011-12 academic year. Hesston College reserves the right to make changes herein as necessary and without prior notice in order to accomplish its mission or to adjust to circumstances beyond its control. Visit www.hesston.edu for the most current copy of the Hesston College Catalog.

For more information:

Phone toll-free 800-99-LARKS (800-995-2757)

Fax 620-327-8300

Outside the United States, call collect 620-327-8222 (Admissions).

Write to Hesston College Admissions, Box 3000, Hesston, KS 67062.

Send email to admissions@hesston.edu.

General Information



About Hesston College

Hesston College, a two-year college founded in 1909, is located in Hesston, Kansas, 35 miles north of Wichita. The college has an enrollment of approximately 450 students who come from about 30 states and 11 countries. It has a faculty-student ratio of 1:14. Affiliated with Mennonite Church USA, Hesston College is governed by the Hesston College Board of Overseers. Board members are appointed by Mennonite Education Agency and the board of overseers.

Mission Statement

Hesston College, the two-year college of Mennonite Church USA, educates and nurtures each student within Christ-centered community, integrating thought, life and faith for service to others in the church and the world.

Vision

Hesston College graduates change the world as they serve through their vocations, churches, families and individual commitments to follow Christ.

Hesston College is a transforming community where students, faculty and staff dedicate their intellect, passion and skill to a future where:

Hope replaces despair

The poor are clothed and fed

The sick are made whole

Peace replaces war and conflict

Justice replaces oppression

Creation is renewed

The gospel is proclaimed.

To make this vision a reality:

- We will strive for excellence in all we do. We will measure our results and aspire to greatness in all areas of college life.
- Our graduates will be fully prepared to take the next steps in their education, professions and relationships.
- All academic and student life programs will be infused with the values of Christian community, stewardship of gifts and service to the world.

Values

Excellence

Aspire to high performance in all courses, programs and activities, measuring our results with accepted standards of achievement.

Learning

Give and expect each other's best efforts in teaching and learning. Encourage creativity, curiosity and critical thinking.

Christian Community

Invite students to follow Christ and to create Christ-centered community on campus.

Culture

Celebrate differences in backgrounds and cultures and make every effort to learn from each other.

Relationships

Create space and time to develop relationships so that faculty, students and staff learn together.

Creativity

Strive to break through to new ways of learning and service.

Stewardship

Care for the financial, physical, spiritual and emotional resources entrusted to us. Serve as stewards of the environment and work to develop sustainable facilities and practices.

Joy

Model lives of joy, eagerly working hard to achieve, and welcoming humor and fun along the way.

Transparency

Share information regarding our performance, finances and future plans within the organization, with our supporters and with those we serve.

Caring

Act with compassion and honesty, extending dignity and respect to all.

Statement of Purposes

The purposes of Hesston College are to:

Promote student learning and development through

- A general education core and other courses that culminate in the Associate of Arts or Associate of Science degree and satisfy lower division requirements for transfer to selected baccalaureate programs.
- Academic courses and enrichment programs that emphasize the scholarship of integration and student learning in the areas of biblical understanding, global perspective, critical thinking, self-awareness, communication and social responsibility.
- Student life programs, academic services and enrichment activities that promote development of the whole student (academic, personal, physical, social and spiritual).

Facilitate vocational and career development through

- A general education core and other courses that culminate in the Associate of Applied Arts and Sciences degree and prepare students with knowledge

and performance competencies required for immediate employment in selected careers.

- Academic advising and career services that assist students to adequately plan and prepare for their selected careers and guide those who are uncertain about future career choices.

Prepare future leaders who actively participate in the life and work of the church and display a commitment of service to others through

- A Christ-centered community where students are guided toward the model of Jesus Christ, encouraged to grow in their faith and empowered to view themselves as agents of change.
- Student leadership opportunities throughout the first two years of the college experience in academics, athletic activities, dramatic productions, worship planning, student recruitment, residential life, etc.
- Service-learning opportunities in a variety of curricular and extra-curricular activities.
- Experiences that expand students' vision of the Mennonite church, its values and tenets, its people and its programs.

Statement of Philosophy

Liberal Arts at Hesston College

Hesston College's liberal arts curriculum is based on the belief that there are two equally important questions about an education: "What can I do with it?" and "What will it do to me?" Hesston College prepares graduates for successful careers, but more importantly, it prepares persons of character to think deeply, communicate clearly and serve meaningfully. Both the church and the world need well-rounded persons who, regardless of profession, make sound personal and public decisions.

Hesston College seeks to produce graduates who dedicate their intellects, passions and skills to being agents of peace in the world. In the original language of the Bible, the word for peace means *universal flourishing, completeness, the way things are meant to be*. Of course, the world is far from the way it is meant to be, but we believe Hesston College graduates can make a positive difference.

Why a Liberal Arts Education?

Liberal arts education at Hesston aims to free people to understand themselves, to evaluate ideas, to think clearly and to serve as disciples of the servant Christ. Hesston College's motto is "The truth shall make you free." Jesus said, "If you continue in my word, you are truly my disciples; and you will know the truth, and the truth will make you free" (John 8:32). As a person lives out the teachings of Jesus, the ability to understand truth grows along with a person's character. A person who is liberally, as in generously, educated is free to live confidently in the world. A liberal arts education cultivates the human capacities of mind, character and soul. It educates students to be creative, literate and responsible citizens and leaders.

A liberal arts education leads learners to an integrated view of knowledge. Such an education draws from one discipline to inform another, connects learning

to contemporary life and places knowledge from individual disciplines into a broad perspective. Students affirm their relationships to one another and to the Creation. In a fragmented world whose citizens long for a coherent view of life, Hesston College challenges its graduates to make a positive difference. Students study across disciplines to develop a holistic view of life and prepare to participate in fulfilling God's purpose for humans in this world. Our board, faculty and staff share a Christian faith as expressed in the *Confession of Faith in a Mennonite Perspective* (Scottsdale, PA: Herald Press, 1995). We believe that a Christian is a follower of Jesus and a participant in Christ's church and mission.

General Education at Hesston College

Hesston College offers students a well-integrated, comprehensive general education in the liberal arts. General education is the portion of the liberal arts curriculum in which all students engage. General education at Hesston College is at the center of a curriculum designed to examine the totality of what it means to be human. Different disciplines offer diverse perspectives on how humans construct meaning. The task of general education is to prepare students for purposeful participation within a rapidly changing world and church. The following areas of emphasis characterize general education at Hesston College:

- **Developing *skills* that mark an educated person**
General education courses teach students skills in close reading, creative and critical thinking, logical reasoning, effective written and spoken communication and mathematical and technological competence.
- **Engaging *big questions* of life**
General education courses offer opportunities for students to engage questions such as the following: Who is God? What is the basis for ethics and values? What does it mean to be human and to live in community? Who have we been, and where are we going? What is the nature and value of the physical world? How can we deal positively with paradoxical and diverse ideas?
- **Integrating *knowledge, faith, service and community***
Required general education courses teach students the importance of life-long learning and prepare them to practice choices for healthy living. The "Hesston experience" involves a faith-based education within a community where worship, study, service and participation in the arts, athletics and recreation are all essential elements in students' growth.

Outcomes

The education, curriculum, academic divisions, divisions of staff and student life programs offer opportunities for students to develop as competent communicators, critical thinkers, socially responsible persons, persons of biblical understanding and faith, persons of wholeness and self awareness and persons of global perspective.

1. Competent communicators:
 - a. Assess strengths and weaknesses in various modes of communication.
 - b. Communicate effectively in various modes of communication.
 - c. Utilize technology appropriately as a tool for effective communication.

2. Critical thinkers:
 - a. Analyze data and events in a thoughtful and logical manner.
 - b. Draw conclusions based on evidence and reason.
 - c. Apply the problem solving process to make decisions.
3. Socially responsible persons:
 - a. Identify and assess community issues and the ability to act on them.
 - b. Understand and value diverse viewpoints.
 - c. Make informed, responsible and ethical decisions.
 - d. Act nonviolently on issues of injustice and prejudice.
4. Persons of biblical understanding and faith:
 - a. Understand the biblical story and its primary themes.
 - b. Articulate own values and faith commitments.
 - c. Act on values and faith commitments.
5. Persons of wholeness and self-awareness:
 - a. Identify personal gifts and strengths, as well as areas where growth is needed.
 - b. Establish and maintain healthy relationships at a variety of levels.
 - c. Practice healthy lifestyle choices related to body, mind and/or spirit.
 - d. Develop an appreciation of aesthetics.
6. Persons of global perspective:
 - a. Examine the complex relationships that make up global issues.
 - b. Articulate changes in one's worldview.
 - c. Act as a good steward of the environment.

Plan of Courses in General Education

Hesston College aims for coherence in the general education curriculum through two simultaneous approaches:

- A group of common courses that introduce students to the experience of academic community, while reflecting on subjects central to Hesston's vision and values
- A distribution of courses from the broad stream of the liberal arts, such as history, literature, the biological and physical sciences, humanities and the social sciences

Academic Degrees Offered at Hesston

Hesston College's educational program is designed to meet a variety of student needs. Hesston offers Associate of Arts (A.A.) and Associate of Science (A.S.) degrees for students interested in the first two years of a liberal arts program, various pre-professional programs and other fields of study requiring four-year degrees.

Students with specific career interests who plan to spend two years in college may choose to pursue an Associate of Applied Arts and Sciences (A.A.A.S.) degree to prepare for employment or further educational experiences in the following areas: aviation/air traffic control, aviation/flight, Bible and youth ministry, business, computer information technology, early childhood education, nursing and pastoral ministries.

Transferring Hesston College Courses

Hesston College prepares students for engagement in life-long learning op-

portunities. Most Hesston College graduates transfer to four-year accredited institutions, although other programs or levels of education may be their educational destination. Hesston College is committed to continual assessment and improvement of academic programs and to maintaining and developing articulation agreements with four-year institutions to which our students typically transfer.

Assessment of Student Learning

Hesston College is committed to improving both the process and outcomes of teaching and student learning/growth through the systematic assessment of students' academic achievement and personal development. Assessment of student learning and development is guided by the Hesston College mission, purposes and philosophy. Assessment results are used to improve the academic curriculum, teaching and student life programs. Hesston College believes that true excellence lies in the college's ability to enhance students' intellectual, personal and spiritual development and to make a positive difference in their lives. To establish reliable results for transfer, general education courses are assessed on a regular basis for their capacity to meet the typical requirements in future programs of study.

Accreditation

Hesston College is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools (30 North LaSalle Street, Suite 2400, Chicago, IL 60602-2504; 800-621-7440; www.ncahigherlearningcommission.org). The Higher Learning Commission is an institutional accrediting agency recognized by the U.S. Department of Education and the Council for Higher Education Accreditation.

The Division of Nursing is approved by the Kansas State Board of Nursing (900 SW Jackson, Suite 1051, Topeka, KS 66612-1230; 785-296-4929; www.ksbn.org) and accredited by the National League for Nursing Accrediting Commission (3343 Peachtree Road NE, Suite 500, Atlanta, GA 30326; 866-747-9965; www.nlnac.org).

Memberships

Hesston College is a member of the Kansas Independent College Association, the Kansas Independent College Fund and the Council of Independent Colleges. Hesston College is a member of the National Junior College Athletic Association.

Educational Facilities

Campus

The college is located on a 40-acre campus in the town of Hesston, Kansas. Major campus facilities include the following:

Alliman Administration Center—administrative offices.

Bontrager Student Center—dining hall, meeting rooms, student post office, Food Service offices.

Erb Hall—housing for 280 students; offices for vice president of student life, campus pastor, campus activities; and Larks Nest snack shop.

- Friesen Center for the Visual Arts**—Art Department studios, faculty offices, computer lab, classroom and student art gallery.
- J.D. Charles Hall of Science and Arts**—faculty offices and classrooms and laboratories for instruction in chemistry, biology and physics; **Lemons Center** (part of Charles Hall)—Nursing Department.
- Kauffman Court**—housing for 140 students.
- Kropf Center**—Bible and Ministry Center, Business Department, faculty offices, computer classroom, Computer Information Technology laboratory, classrooms.
- Laban Peachey Center**—Early Childhood Education laboratory/preschool, Campus Facilities Department offices and Disaster Management Program shop.
- Northlawn**—Music and Theater departments, additional classrooms, and faculty offices; **Studio Theater** (part of Northlawn)—rehearsal and performance space for music groups and Theatre Department productions.
- Smith Center and Mary Miller Library**—more than 25,000 volumes, subscriptions to 225 periodicals and newspapers and access to multiple online databases. Academic Center for Career Exploration and Student Success (ACCESS). Classrooms and archives on the lower level.
- Yost Center, Campus Activities Center, Oswald Field and Soccer Stadium**—physical education facilities (walking track and equipment and playing space for baseball, basketball, soccer, volleyball, tennis and racquetball).
- Hesston Mennonite Church**—space for chapel and other large campus gatherings.

Nursing Facilities

Nursing students use the following clinical affiliations in their education: Hutchinson Clinic and Promise Regional Medical Center, Hutchinson; Memorial Hospital, McPherson; Hospice Care of Kansas, Harvey County Health Department, DaVita Inc., Fresenius Medical Care, Newton Medical Center and Prairie View Mental Health Center, Newton; Schowalter Villa, Hesston; Progressive Home Health and Hospice, Via Christi Regional Medical Center and Wesley Medical Center, Wichita.

Aviation Facilities

Home base for Hesston's Aviation program is the Newton City-County Airport, a low-density traffic area. Training aircraft include Cessna 172s, a Cessna 172RG and a Piper Twin Comanche. Training equipment includes the Aviation Simulation Technology 201-Hawk Single-Multi engine FTD and two PC Aircraft Training Devices.

Students fly to a variety of nearby airports for practice. Fifteen airports lie within 35 miles of Newton, ranging from 1,500-foot sod strips to controlled airports such as Wichita Mid-Continent for advanced training, instrument approach, radar and VORTAC services.

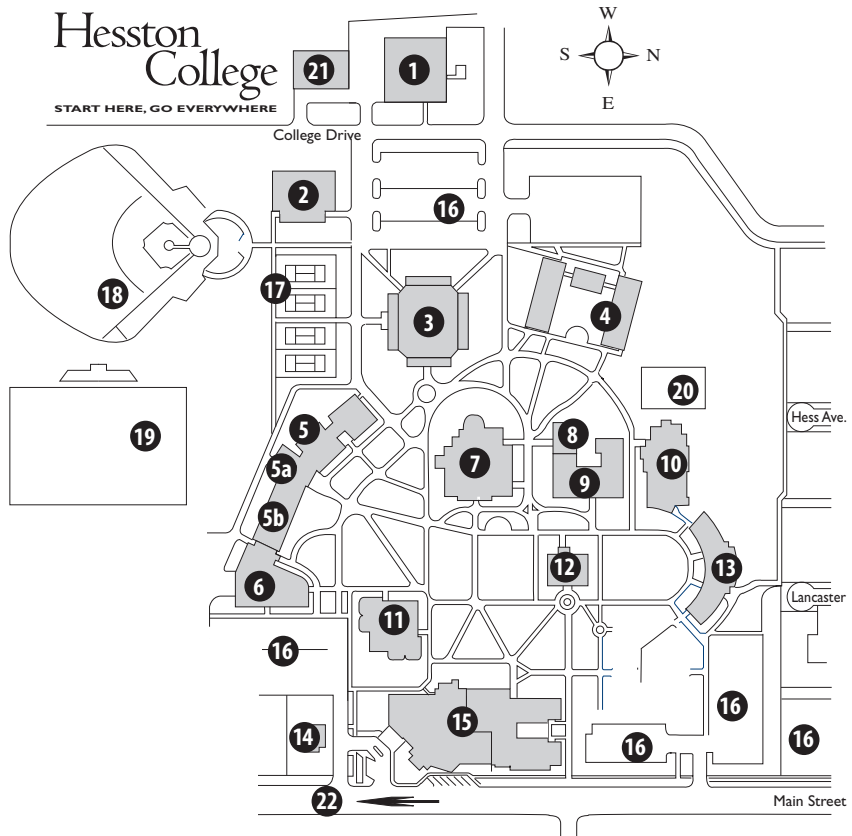
Stutzman Retreat Center

Stutzman Retreat Center is located about six miles from Hesston. The 17-acre setting includes a small lake, a rustic-style log cabin, several picnic areas and walking paths around the lake.

Dyck Arboretum of the Plains

Dyck Arboretum of the Plains is a setting for educational opportunities for the community and a place where visitors may come to enjoy nature or sit in quiet reflection. It consists of 25 acres and is located one block south of campus. Dyck Arboretum's Visitor and Education Center houses arboretum offices and an education hall for arboretum and community programs. The arboretum is designed to create an awareness of the natural beauty of Kansas with emphasis on trees, shrubs, flowers and grasses native to Kansas and/or characteristic of the prairie. In addition to dense plantings, open areas are part of the design, reminding the visitor of the vastness of the plains.

Campus Map



- | | |
|--|---|
| 1. Laban Peachey Center | 12. Alliman Administration Center |
| 2. Campus Activities Center | 13. Northlawn |
| 3. Yost Center (gym) | 14. Guest House |
| 4. Kauffman Court | 15. Hesston Mennonite Church |
| 5. Erb Hall | 16. Parking |
| 5a. Bookstore | 17. Tennis Courts |
| 5b. Larks Nest | 18. Oswald Field |
| 6. Bontrager Student Center
(dining hall) | 19. Soccer Stadium |
| 7. Smith Center and Mary Miller
Library | 20. Sand Volleyball Court |
| 8. Lemons Center | 21. Storage |
| 9. Charles Hall | 22. to Dyck Arboretum of the Plains
(two blocks south) |
| 10. Friesen Center for the Visual Arts | |
| 11. Kropf Center | |

Admissions



Admissions Policy

Hesston College admits those students who will benefit from the educational environment of the college and who will contribute to the shared life of the campus community. Applicants seeking a degree from Hesston College must be graduates of an accredited high school or its equivalent to be eligible to attend. Admission is granted after careful review of the candidate's academic promise, social character and potential for success, but without regard to age, gender, race, color, national/ethnic origin, religion or physical handicap. Gifted applicants with exceptional records who have not completed their senior year of high school may be admitted to the college by special action of the Vice President of Academics' Office. Applicants who have not completed high school but have taken the General Educational Development tests (G.E.D.) are considered for admission on the basis of official test scores. Each applicant to Hesston College shall be considered for acceptance based on the indicators below. Evidence of each indicator may include but not be limited to: official academic records, student information forms, personal reference forms or personal contact with the applicant. Absence of meeting any criterion may result in academic contractual acceptance or rejection of application.

Academic Promise

- High school transcript indicates GPA of 2.5 or above.
- Transcript analysis shows successful completion of appropriate high school curriculum or GED certificate.
- Standardized achievement test in the form of ACT or SAT is completed and results are reported to Hesston College.
 - ACT Reading Score is 12 or above.
 - SAT Reading Score is 330 or above.
 - ASSET Reading raw score of 15 or above (ASSET accepted for non-traditional students only).
- Shows academic readiness to do first-year, college-level work.

Social Character

- Displays appropriate social interactions.
- Will contribute to campus community in a positive way.
- Able to live independently by managing such things as time schedule, self care and finances.

Potential for Success

- Understands the expectations of Hesston College.
- Expresses personal and academic goals for attending college.

Applicants who do not meet these criteria will be reviewed by a Contractual Acceptance Committee chosen and chaired by the Vice President of Admissions and will include: student life representative, success coordinator, faculty representative and admissions counselor. This committee will meet monthly to review candidates for Academic Contractual Acceptance.

Admission

North American applicants, including transfer students, who intend to earn a degree at Hesston College are asked to complete the following steps:

1. **Application.** Submit a completed application form along with a non-refundable \$15 application fee to Hesston College Admissions. Application forms are available from the Admissions Office or online in the Admissions section of the college website (www.hesston.edu).
2. **Academic records.** Arrange for official copies of the following records to be sent to Hesston College Admissions:
 - a. High school transcript and/or General Education Development (G.E.D.) test results. Admission will be granted on the basis of a six or seven semester transcript. But a final transcript showing graduation date and grade point average must be on file before the student can attend classes. For academic records, **home-schooled applicants** are required to submit 1) an outline or transcript of coursework covered or a GED test score, 2) certificate of high school completion from the home state and 3) standardized test scores.
 - b. Transcripts of all previous college course work taken (if applicable).
 - c. Results of all exams taken through Advanced Placement (AP), College Level Examination Program (CLEP), or other testing agencies (if applicable).
3. **SAT or ACT test scores.** Arrange for scores from SAT I (Scholastic Aptitude Tests) or ACT (American College Test) tests to be sent to Hesston College. The Hesston College codes are 6274 for SAT and 1416 for ACT. Students who have not completed one of these tests will be required to take a placement test before they begin classes.
4. **Deposit.** Upon acceptance, submit a deposit of \$150. The fee is refundable upon request until May 1. For dormitory residents, \$50 of the fee will serve as a room deposit, refunded upon termination provided the student's dorm room is in good condition. The other \$100 serves as a tuition deposit and is applied toward first term tuition expenses.
5. **References.** Hesston College requests two references for each applicant. References may be submitted from teachers, guidance counselors, coaches, pastors or employers who know the applicant well. Applicants for the Nursing program who are employed in health care must include one reference from the current employer. **The college will not accept references from the prospective student's personal friends or relatives.** Prospective students may obtain reference forms from the Admissions office or from the Admissions section of the college website (www.hesston.edu).

Non-degree seeking applicants are asked to complete a part-time application. No application fee is charged. If at a later date the student chooses to earn a degree at Hesston College, he or she is asked to complete the regular admissions process.

High school students may be admitted as special students to take courses while completing their high school requirements. Students will need to submit a completed part-time application form. A part-time student who has not completed high school or furnished the results of the GED will be considered a degree-seeking student once he or she has completed 24 hours of Hesston College credit.

At that point, for any hours enrolled subsequently, the student shall be required to complete the regular admissions process.

International applicants are asked to complete the following steps:

1. **Application.** Submit a completed application to International Student Admissions, Hesston College, Box 3000, Hesston, KS 67062 USA. No application fee is required. Application forms are available from the International Student Office or online in the Admissions section of the college website (www.hesston.edu).
2. **Academic records.** Send a copy of the secondary school transcript (courses taken and grades earned) to Hesston College. If a national exam has been taken, send a copy of the results to the college as soon as available. If any university study has been completed, send a copy of that transcript as well. ACT and SAT I scores are not required.
3. **TOEFL (Test of English as a Foreign Language).** A TOEFL score is required in some cases. Minimum required score is 440 on the Paper-Based TOEFL (PBT), 123 on the Computer-Based TOEFL (CBT), or 41 on the Internet-Based TOEFL (IBT). Students who achieve scores above the following scores are not required to enroll in any English as a Second Language (ESL) courses at Hesston College: 500 on the PBT, 173 on the CBT, or 61 on the IBT. The college also recognizes STEP EIKEN test results. Grade 2 is required for admission with ESL requirement. Grade Pre-1 or higher is required for admission with no ESL requirement. IELTS scores are also accepted.
4. **Financial statement.** Submit documentation of financial resources for each year of study. Funds for a minimum of the first year of study must be assured before the student leaves his or her country. A bank statement or bank letter showing sufficient funds is usually acceptable for this requirement.

Additional Documents Required

All applicants must provide the following documents, in addition to the academic records mentioned above, before they are permitted to attend classes. Failure to provide any one of them by the end of the second week of classes may result in dismissal.

1. A payment plan must be in place for any outstanding balances. A financial aid file must be completed before any aid due the student can be applied to his or her account.
2. Proof of coverage under a parent's (or own) health insurance plan must be provided or the applicant must enroll in the Hesston College insurance program.
3. All health records requested by the Student Life Office must be on file.

Admission on Academic Contractual Acceptance (ACA)

An applicant may be admitted contractually in the absence of meeting any criteria as described on the acceptance criteria rubric used for each admit. By the end of the first semester, students admitted on Academic Contractual Acceptance (ACA) who have completed a minimum of eleven credit hours with a 1.5 GPA are restored to full academic eligibility for second semester. ACA students who

have completed a minimum of eight credit hours with at least a 1.0 GPA will be able to continue second semester on Academic Probation status. ACA students who have completed less than eight credit hours with less than a 1.0 GPA will be dismissed at the end of the first semester. *Satisfactory Academic Progress is defined in the Academic Life section of the catalog.*

Credit for Previous Education and Training

Transfer Credit. Courses taken at nationally or regionally accredited institutions may be applied toward a degree at Hesston College if they are comparable to courses offered at Hesston. Only courses with grades of C or better are considered. Transcripts are reviewed by the Registrar and by academic departments as appropriate. Course work taken at non-accredited institutions will be reviewed after the student has completed one term of study at Hesston. Transfer students seeking a degree must meet all Hesston College graduation requirements including those for residency and grade point average. Transfer credits are not included in Hesston College grade point average calculations or in determination of satisfactory academic progress at Hesston. Students presenting 24 or more hours of acceptable credit at the beginning of a term are classified as sophomores. Students who hold a bachelor's degree or a previous associate degree from Hesston College are generally considered to have met all general education requirements and are classified as undergraduate specials. Individual career programs reserve the right to require certain general education courses if appropriate to the needs of their graduates or if missing from the student's previous experiences.

Credit for Examinations. Hesston College may grant credit for Advanced Placement (AP) exams given by the College Entrance Examination Board, exams administered by International Baccalaureate (IB) schools with a Higher Level exam score of 4 or higher, as well as comprehensive exams given by Hesston College instructors where the grade earned is equal to a B or better. Credit may also be granted for exams administered by the College Level Examination Program (CLEP) following the credit-granting scores recommended by the American Council on Education equivalent to a grade of B or better in the course. A maximum of 12 credits by exam may be applied toward a degree.

Credit for Training. Hesston College may grant credit or course waivers for certain licenses held in practical nursing and in aviation. Contact the specific department for details. Up to 12 hours of credit may be granted for vocational training in other fields if the description is comparable to courses offered at Hesston College.

Re-Admission

Students who have previously attended Hesston College may apply for re-admission by notifying the Admissions Office. The student's original file will be reviewed and updated records may be requested.

A student who is dismissed for academic reasons may apply for re-admission to Hesston College after a minimum absence of one semester. The application for re-admission must be approved by the Student Success Team. The student must

provide evidence of success in a job or in college course work at another institution during the time away from Hesston. If re-admitted, the student will return on academic probation.

A student returning to Hesston College after an absence of five years or more may be required to meet degree requirements stated in the catalog that is current at the time of re-admission.

Financial Aid



Purpose/Philosophy

Hesston College assists its students by offering a variety of merit-based scholarships. Federal financial aid and some Hesston College grants are awarded on the basis of need as determined by the Free Application for Federal Student Aid (FAFSA). Financial aid is used to supplement, not replace, family resources for college.

Procedures for Applying for Financial Aid

Students who wish to receive the best financial aid package possible should complete the application process as soon as possible. The financial aid priority deadline is April 1. All forms must be completed by this date for the student to be assured of receiving financial aid.

All applicants who seek financial assistance from Hesston College must:

1. Complete the application for admission to Hesston College.
2. Submit a copy of high school transcript and test scores (ACT or SAT).
3. File the Free Application for Federal Student Aid (FAFSA) on the Web at www.fafsa.ed.gov. To be sure to receive the greatest consideration in financial assistance, students should file the FAFSA as soon as possible after January 1.
4. Financial Aid and Scholarship priority deadline is April 1.

Eligibility for Financial Aid

Requirements

A student must be admitted as a regular student pursuing an associate degree to be eligible for financial aid at Hesston College. The student must also satisfy one of the following requirements:

1. Be a high school graduate.
2. Pass the G.E.D. exams.

Financial aid is based on the number of credit hours for which students enroll each term, and then adjusted after the second week of the term, which is the end of the drop/add period. In order to receive maximum financial aid, students must be enrolled in 12 hours each semester.

Some aid sources are pro-rated to the following scale:

12 hours or more per term	100 percent of aid awarded
9-11 hours per term	75 percent of aid awarded
6-8 hours per term	50 percent of aid awarded
less than six hours	Not eligible for financial aid

For students taking fewer than six hours, there are limited federal funds available. All state grants require enrollment in at least 12 hours per term.

Maintaining Eligibility for Financial Aid

To remain eligible for financial aid a student must make satisfactory academic progress. See details under “Satisfactory Academic Progress” in the Academic Life section of this catalog. A student on academic probation is eligible for financial aid. But satisfactory progress during that probationary term is required in order to receive aid for the subsequent term. Kansas residents who receive a Kansas Comprehensive Grant must maintain a cumulative GPA of 2.0 or higher.

Scholarships

Hesston College offers a number of merit based scholarships. Students receive notification of their eligibility during their senior year in high school. Students must maintain at least a 2.0 GPA to renew their Hesston College grants or scholarships.

Hesston College Endowment Scholarships

Hesston has an increasing number of endowed scholarships available to students who have particular interests, qualifications and/or financial need. The scholarships are awarded on an annual basis. Following is a list of the endowed scholarships currently available:

Hesston College Art/Aviation Fund	Dr. Rachel Driver-Marshall Memorial
Bachman/Springer Scholarship	Scholarship
Philip Bedsworth Memorial Pastoral Ministries	Emery Eigsti Scholarship
Fund	Kathrine Eicher Frey Endowed Scholarship
Ryan Bender Scholarship Fund	Fund for Minority Women
Alvin Blough Memorial Pastoral Ministries Fund	Dustin Galyon Scholarship
Buetta Wyse Bontrager Education Scholarship	Jerry and Letha Gingerich Scholarship
Fund	David J. and Edith Graber Scholarship
Emery and Bernice Bontrager Scholarship	Meryl and Gladys Grasse Scholarship
Arnold and Phyllis Burkey Family Scholarship	John and Elsie Griffin Scholarship
Amanda Chupp Scholarship	Harper Industries Scholarship
Susan Claassen Nursing Scholarship	J.D. and Ada Hartzler Music Scholarship
Lloyd Coblenz Scholarship	John and Grace (Bontrager) Hershberger
Henry and Clara Coopriider Memorial	Memorial Music Scholarship
Scholarship	Miriam Hershberger Endowed Fund
DewEze Pastoral Ministries Scholarship	Hesston College Memorial Scholarship
Harry and Amanda Diener Memorial	Hesston College Pastoral Ministries Scholarship
Scholarship	Nelson and Eunice Histan Family Memorial
Jacob R. and Grace D. Diller Memorial	Scholarship
Scholarship	John and Esther Hodel Minority Student Aid
Karl and Margaret Dorsing Scholarship	Fund
Doug and Connie Dorsing Scholarship	Dale and Margaret Jantze Memorial Scholarship
D.D. Driver Memorial Scholarship	Fund

Melva Kauffman Scholarship
 Milo and Clara Kauffman Student Aid Fund
 Will and Pat Kaufman Scholarship
 Armeda Kidder-Alta George Student Aid
 Scholarship
 Anna Smith King Scholarship
 Henry and Sarah Kroeker Scholarship
 Ivan S. and Pearl Kropf Scholarship
 H.N. Kulp Scholarship
 Eugene and Vira Lemons Scholarship
 Bill Mason Business Scholarship
 J.A. Miller Memorial Scholarship
 Jason Miller Memorial Endowment
 Mary Miller Memorial Fund
 Peggy J. and Orvin L. Miller Nursing
 Scholarship
 Richard L. Miller Pastoral Ministries
 Scholarship Fund
 Roberta B. Miller Nursing Scholarship
 S. Enos Miller Memorial Fund
 Ruth Gisel Nafziger Education Scholarship
 Scott R. Nafziger Memorial Aviation
 Scholarship
 C. Evan Oswald Baseball Scholarship
 Ted and Marge Pankratz Family Endowed
 Nursing Scholarship
 Lewis and Rachel Powell Nursing Scholarship
 John and Alice Reschly Scholarship
 Glen and Jeanne Riegsecker Scholarship
 Lloyd and Pearl Rodgers Family Scholarship
 Stan Roth Memorial Aviation Scholarship
 John Schwanebeck Memorial Scholarship
 Roy and Esther Selzer Scholarship
 Menno Shellenberger Memorial Fund
 Lois Buckwalter Snyder Memorial Scholarship
 So Family Asian Student Scholarship
 South Central Conference Pastoral Ministries
 Scholarship
 Southeast Iowa Scholarship
 Clarence and Viola Stauffer Scholarship
 Samuel E. and Barbara Stutzman Memorial
 Scholarship
 Loren and Pat Swartzendruber Endowed
 Scholarship Fund
 Mary Jane Swartzendruber Nursing Scholarship
 Clifford and Louise Troyer Scholarship
 Everett and Naomi Ulrich Scholarship
 Albert and Ruth Weaver Memorial Scholarship
 Reuben M. Weaver Memorial Scholarship
 Raymond and Mary Wenger Scholarship
 Peter and Rheta Mae Wiebe Scholarship Fund
 Lester D. and Pauline Yoder Scholarship
 Levi and Esther Yoder Scholarship
 Maurice A. and Elizabeth G. Yoder Scholarship
 Phebe Yoder Scholarship
 Quinton and Edith Yoder Scholarship
 Ernie and Marilyn Yutzy Family Scholarship
 Nora E. and Joe N. Yutzy Scholarship Fund
 Orpha Zimmerly Scholarship Fund
 Ernest and Susan Coopridger Zimmerman
 Memorial Scholarship

Other trusts and scholarships

Adys and Mary Gingerich Memorial Nursing Scholarship
 South Central WMSC Scholarship
 Nebraska Mennonite Mission and Benevolent Board Scholarship Fund
 William and Edith Zehr Trust
 La Junta Mennonite School of Nursing Memorial Scholarship

Grants

Federal Grants

The Federal Pell Grant is designed to provide financial aid to students so they may attend a college or university of their choice. Awards are determined by the Federal Government. Final determination of the amount depends upon the funds appropriated by the Federal Government.

Federal Supplemental Educational Opportunity Grants are awarded to Pell Grant recipients. The amount of the award varies.

Federal Academic Competitiveness Grants are awarded to Federal Pell Grant recipients. Students must be full time in their first or second academic year of study, a U.S. citizen, and have completed a rigorous secondary school program of study.

State Grants and Scholarships

Grants are available for residents of Kansas, Pennsylvania, Vermont, Connecticut and Rhode Island to attend Hesston College. Full-time enrollment is required for eligibility. To apply, complete the Free Application for Federal Student Aid (FAFSA). Some states require an additional application. Kansas residents who receive a Kansas Comprehensive Grant must maintain a cumulative GPA of 2.0 or higher to renew the grant.

Hesston College Church Matching Grants

Hesston College will match up to \$500 per semester (\$1,000 per academic year) per student any monies given as direct aid by a congregation to its student(s). If church grants exceed \$1,000 per year, Hesston matches the first \$1,000 at 1:1 and all remaining dollars at 1:4 up to tuition less Hesston College scholarships and/or grants.

To receive the match, the student and/or the congregation must notify Hesston College of the scholarship by the first day of the term for which the student will receive the scholarship.

Loans

Federal Perkins Loan

The Federal Perkins Loan (formerly National Direct Student Loan) is a federal loan awarded and administered by Hesston College. Eligibility is based upon the Free Application for Federal Student Aid. An annual interest rate of five percent begins to accrue nine months after the borrower ceases to be a student on at least a half-time basis (six credit hours per term).

William D. Ford Direct Student Loan

The William D. Ford Direct Student Loan is a federal interest-delayed loan for college students. Eligibility is based upon the Free Application for Federal Student Aid. As long as students are enrolled in at least six credit hours each semester, no interest accrues and no payments are due. After graduation there is a six month period of grace before interest and repayment begin. Students may apply for William D. Ford Direct Student Loans online through the Financial Aid pages at www.hesston.edu. Students who do not qualify for the interest subsidy may still borrow in the William D. Ford Direct Student Loan program. Students who do not demonstrate financial need will be responsible for the interest while they are in school.

Hesston College Institutional Loan

The Hesston College Loan is awarded and administered by Hesston College. An annual interest rate of 10 percent begins to accrue when the loan is disbursed. A minimum monthly payment of \$30 is due during the repayment period which begins six months following the borrower's termination as a student. Following is a list of available loan funds:

Clayton V. Beyler Memorial Loan Fund
Brenneman Loan Fund
Class of 1915 Loan Fund
Class of 1927 Loan Fund
Detweiler Memorial Loan Fund
Rebecca Dubbs Memorial Fund
Harold L. Ely Memorial Fund
Clara Burkhart Haner Student Loan Fund
Hesston College Loan Fund
Michael E. Horst Memorial Fund
Magnuson Loan Fund
Adrian Miller Student Loan Fund
Jasper and Dolores Roth Nursing Loan Fund
E.G. Roupp Memorial Loan Fund
Ron Shetler Memorial Fund
Joseph E. Slatter Fund
Yoder Feeds, Inc., Loan Fund
Jon Yutzy Memorial Fund

Federal Work-Study Program

The Federal Work-Study Program is an employment program funded by the Federal Government. It provides funds for employment during the school year. As much as possible, job assignments are made to fit the student's past experience and career goals.

Aid Plan Revision

The Financial Aid Office reserves the right to revise Financial Aid Awards if necessary. Financial Aid Awards are made in good faith; however, they are contingent upon continued availability of funds.

Tuition and Fees



2011-12 Student Fees—Full-Time Students

Tuition (per semester for 12 to 17 credit hours)	\$10,656
Room and Board (60% Board and 40% Room, double occupancy, includes Wellness Center membership) - per semester	3,583
Technology Fee - per semester	170

2011-12 Student Fees—Part-Time Students

Tuition Per Hour For Credit for all hours if taking	
6 to 11 credit hours per semester	\$888
1 to 5 credit hours per semester	444
Tuition Per Hour For Audit for all hours if taking	
6 to 11 hours per semester.....	444
1 to 5 audit hours.....	222
Technology Fee (6 to 11 hours per semester)	85
(1 to 5 hours)	0

Part-Time Rate for High School Students

Per hour, credit or audit, if taking 1 to 5 hours.....	\$111
Per hour for all hours, credit or audit, if taking 6 to 11 hours.....	222

High School students are those younger than 20 without a high school diploma or G.E.D. High school rates apply for the first 15 cumulative hours of study taken by an individual student. Beginning with the 16th cumulative hour of credit, normal part-time student rates will apply.

Part-Time Rate for Senior Citizens

Senior Citizen Attender Fee.....	\$50
Per hour for all hours, credit or audit, if taking 1 to 5 hours.....	111
Per hour for all hours, credit or audit, if taking 6 to 11 hours.....	222

Senior citizen includes those 60 and older.

Other Charges

Per Hour Overload Charge (hours in excess of 17 per semester)	\$444
Nursing Fees	
Freshman Clinical Fee (Fall \$465, Spring \$465)	930
Sophomore Clinical Fee (Fall \$630, Spring \$630)	1,260
Advanced Standing Background Check (readmit, transfer and L.P.N. students)....	55
Private Music.....	275
Science Laboratory Fee	45-75

Additional fees assessed for some classes, off-campus trips
and special situations see course schedule

Student Health Insurance (Aug. 25, 2011 to Aug. 24, 2012)(estimate)	651
Student Health Insurance with Intercollegiate Sports Insurance (estimate) ..	1,001
Credit by Exam	
Exam Fee.....	50
Per Hour	50
Early Exam Fee.....	50
Transcript Fee (first copy free)	5
Room Deposit.....	50
Single room per semester (in addition to base room rate)	715

Summer Fees

Tuition (per hour)	\$444
Room (per week).....	90
Audit (per hour).....	222

Aviation Fees

Knowledge Test Fee for Ground School (estimate per test)	\$150
Avia 102 Private Pilot	7,480
Avia 220 Instrument Flight I.....	2,130
Avia 221 Instrument Flight II.....	4,850
Avia 225 Mountain Flying	1,550
Avia 230 Commercial Flight I	9,465
Avia 231 Commercial Flight II.....	7,450
Avia 232 Multi-Engine.....	3,850
Avia 240 Certified Flight Instructor.....	4,250
Avia 241 Certified Flight Instructor - Instrument.....	2,550
Avia 260 Airline Training Orientation Program.....	900
Avia 270 Advanced Multiengine.....	6,050
Avia 112, 113, 212, 213 Air Traffic Basics I, II, III and IV (per course)	1,500

Hours flown in excess of curriculum plan are charged at current rates.
Aviation rates are subject to changes in fuel cost or program revisions.

Payment Plan Options

A payment plan must be approved by the Business Office and payment made on the account each semester according to this plan before registration is finalized. If the student needs financial aid, financial aid applications should be completed at least one month before the semester begins to allow time for processing. Financial aid applications must be completed before the semester begins.

Fees for tuition, room and board and student health insurance less financial aid may be paid according to any of the following payment plans:

A. Prepayment Plan

Credit equal to 3% interest (per annum) is given on prepaid amounts. All charges are based on pre-registration fees less financial aid awarded. Any additional charges accrued are payable at the time they are incurred.

Full Year: For the entire bill paid on or before July 10, a 1% discount credit is applied to the AMOUNT PAID.

Fall Semester: For the fall semester bill paid on or before July 10, a .5% discount credit is applied to the AMOUNT PAID.

Spring Semester: For spring semester fees paid with the fall semester payment, a 1% credit is applied on the AMOUNT PAID FOR SPRING SEMESTER.

B. Regular Payment Plan

Fall Semester: Due and payable August 1, 2011.

Spring Semester: Due and payable Jan. 10, 2012 (the first day of classes).

Students not selecting or failing to meet terms of other payment options will be placed on this plan, which is subject to **FINANCE CHARGES** as shown below (see Past Due Accounts).

C. Monthly Installment Plan

1. The amount due will be divided into equal monthly payments with the **first payment due no later than July 25, 2011** and the **final payment due April 25, 2012**.
2. Any additional charges accrued are due and payable at the time they are incurred.

Past Due Accounts

When payments are not made according to the agreed upon payment plan, a **FINANCE CHARGE of 1.0% per month (12% A.P.R.)** will be added to any account 30 days past due. Failure to make payment in full on the current semester account will affect continuing enrollment at Hesston College as well as the availability of transcripts.

Student Financial Policies

Payment Plan and Financial Aid Documents

Failure to complete a payment plan or financial aid documents by the end of the second week of the enrollment period results in the student not being able to attend classes.

Class Changes

Tuition and fees are based upon registration at the end of the first week of the enrollment period. Tuition and fees adjustments are made based on registration at the end of the second week of the enrollment period.

Withdrawal Policy

A withdrawal occurs when a student officially withdraws, drops out or otherwise fails to complete the program of study on or after the first day of classes. The official withdrawal date is determined by the college registrar.

Refund Policy

The tuition, fees, room and board charges (institutional charges) for students who withdraw on or after the first day of regularly scheduled classes will be pro-

rated on a daily basis over the first 60 percent of the enrollment period. Hesston College institutional aid will be reduced by the same percentage as institutional charges. No reduction of institutional charges will occur after 60 percent of the enrollment period is completed.

Laboratory fees and clinical fees will be prorated based on percentage of curriculum plan completed prior to withdrawal. Bookstore charges, student health insurance and other personal costs are not prorated at withdrawal.

Hesston College follows federal aid guidelines in determining the amount of unearned aid to be refunded to Federal Student Financial Aid programs. A summary of when the return of Title IV federal student aid funds applies and a listing of which Title IV funds are included in these provisions is available from the Financial Aid office. Any refund will be applied in this order: Stafford Loan, PLUS, Perkins Loan, PELL Grant, FSEOG. Examples of calculations of earned and unearned institutional charges, financial aid and refunds upon withdrawal are available upon request. Other government or private aid will be refunded as required by the terms of the particular program.

Aviation Students

Students enrolled in aviation courses who have past due accounts will be suspended from flying until the account is brought current. Aviation instruction and aircraft hours in excess of curriculum plan will be charged at current rates.

Bookstore

Students may purchase textbooks and supplies online at www.hesstonbooks.com or in the Bookstore. The college encourages those who prefer to purchase used books to order online. The Bookstore accepts payment by credit card, cash or check. Students with accounts in good standing with the Business Office may charge textbook and supplies purchases to their student accounts.

Health Insurance

Hesston College requires all students to have health insurance. For students not enrolled in a health insurance plan, the college offers a plan that provides basic medical coverage from time of enrollment in the plan (but no earlier than Aug. 18, 2011) through Aug. 17, 2012. This policy remains in effect and no refund is provided even if the student withdraws or graduates from Hesston College prior to Aug. 17, 2012.

Hesston College requires that intercollegiate athletes submit evidence of health insurance coverage. If an athlete is not covered under an individual or family health plan, the college requires that the athlete purchase the student health plan and additional sport health coverage.

Student Life



Mission

The Student Life Department exists to promote the development of students' individual well being and to build community in a Christ-centered environment. Student Life's specific areas of responsibility include residence halls, campus activities, campus ministries, campus counseling and international student services.

Residence Life Program

The Student Life staff seeks to serve students and provide a living situation where students' basic needs are met and where they are challenged to live responsibly with others. The living units within each residence hall are called mods. Nine to 15 people live in a mod. These students share a common bathroom and lounge area. The group is led by a Christian student leader called a resident assistant (RA).

The Hesston College campus community welcomes all students regardless of race, gender, religion, ethnicity, nationality and social or economic class. Hesston College is, by design, a diverse campus with persons from across the United States and around the world. The community celebrates this diversity and realizes that differences require each individual to seek understanding and integrity in relationships.

Administration

The Student Life staff is responsible for managing residence hall life and activities. The vice president of student life coordinates all residential living policies and provides supervision and training to the resident directors (RDs) and RAs.

The RDs are adult staff who live in separate apartments in the dorms. Each RD supervises a group of RAs. The RD responds to student needs, provides leadership in the residence hall, is available for counseling and conflict resolution, and is involved in campus life as a mentor and role model for students. The RD responds to emergencies and assists the vice president of student life with campus security.

The RA is a second- or third-year student. Each RA is chosen to provide leadership for a mod. The RA is available to help students move in and get acquainted with other students and the college. RAs serve as a communication link between students and RD; help organize educational, social and recreational events and programs; and assist in enforcement of college policies. More complete information describing Student Life is available in the Student Handbook on the Hesston College website.

Campus Community Programs

Activities provide a change of pace from the daily routine of academic work, broaden students' interests and promote creativity and growth.

Campus Activities

Campus activities are planned, coordinated and carried out by the student activities director with the assistance of Campus Activities Board (CAB)—several selected students. The goal is to offer activities that provide opportunities for fellowship and recreation to all members of the campus community.

A wide variety of events are available throughout the year including movie nights, concerts, bowling nights, roller skating parties, Feast of Carols, powder-puff football and dances. In addition, CAB plans many non-traditional events with input from the larger student population and supervision from the director.

The college views these activities as an integral part of each student's mental, social and physical development. Spouses and immediate family members of students living off campus are also invited to participate in many of these activities.

Other Campus Activities

- Music - A wide variety of musical opportunities are available to students through Bel Canto Singers, Hesston College Chorale, Concert Band, pep band and student-organized singing groups.
- Intercollegiate sports - A member of the National Junior College Athletic Association (NJCAA), Hesston College competes with a variety of college and university programs, but mainly other junior colleges in Kansas and surrounding states. Hesston offers the following sports: women's soccer, volleyball, basketball, tennis, cross country and softball; men's soccer, basketball, baseball, cross country and tennis.
- Student publications - The *Lark* (yearbook), the *Hesston College Horizon* (newspaper), and the *Journal of Writing and Art* (literary magazine).
- Drama - The Theatre department stages several productions during the year including a musical in alternate years. Participation is open to all students.
- Intramural athletic events - Everyone can get involved in intramural volleyball, basketball, indoor soccer, floor hockey, racquetball, softball and tennis.

Other Campus Events and Resources

- Hesston-Bethel Performing Arts - The Hesston-Bethel Performing Arts series is sponsored by Hesston College and Bethel College in cooperation with the cities of Hesston and North Newton. Five events during the year present world-renowned performers. All full-time students are given a free season pass to HBPA events.
- Art - The Hesston College Gallery exhibits a rich variety of art in displays that change regularly. Exhibits often deal with social and religious issues. The Annual Student Art Exhibit is held at the end of the spring term. The gallery is located in Friesen Center and is meant for the enrichment and enjoyment of everyone. The Hesston College Art Collection, including the Paul A. Friesen Collection, provides a rich visual resource for the campus.

Campus Ministries

Hesston College creates an atmosphere where choices can be made that are consistent with the life and teaching of Jesus Christ.

Recognizing that Hesston students are at different places in their faith journeys, the college offers a variety of activities and leadership opportunities to all students, encouraging them to participate where they feel most comfortable.

Campus Pastor

The campus pastor is a vital resource to students, faculty and staff. The pastor is available for counseling and help in spiritual development and is responsible for religious life programs and ministry, Christian growth, leadership and worship. The following Campus Ministries activities fall under the leadership of the campus pastor.

Chapel

The college community gathers each Monday and Wednesday from 11 to 11:30 a.m. for chapel. Chapel is a time for worship and celebration of faith as well as the sharing of announcements and concerns of importance to the college community. The format of chapel will vary to reflect both the heritage and tradition of the Mennonite church and the diversity of the student population. Chapels include speakers and dramatic, musical or multi-media presentations. Leadership in chapel is given by students, faculty and staff of the college as well as other resource persons. Responsibility for chapel services rests with a planning committee chaired by the campus pastor.

Periodically the community gathers during the same time period on Fridays to consider current issues of local, national or international importance. Attendance at these gatherings may count toward the chapel attendance requirement.

All full-time students are required to attend chapel services each semester. Full-time on-campus students are required to attend at least 24 chapel services. For full-time off-campus students the minimum is 12 chapel services. Third-year students, students holding previous college degrees and part-time students are encouraged, but not required to attend. Attendance is recorded by using the bar codes on student IDs. It is the student's responsibility to keep record of how many chapels he or she has attended. Students will be contacted only if they are in violation of the requirement. The registrar will not release grades or transcripts for students who fail to meet chapel requirements. Students will not be allowed to return for another semester until they meet their chapel requirements.

Appropriate dress and conduct are expected. Caps and hats need to be removed. Direct questions of a spiritual nature to the campus pastor. Other disciplinary functions are handled by the vice president of student life.

Other Campus Ministries Activities:

- **Campus Worship**—the Campus Worship Team leads a weekly Wednesday evening gathering.
- **Bible Studies and Small Groups**—student ministry assistants lead groups for fellowship, sharing, Bible study and prayer.
- **Missions/Service Emphasis Days**—twice each year, representatives from various mission and service agencies provide information about their programs.
- **Camp Recruitment Days**—each year during the spring semester, representatives from various summer camps come to campus to provide information about the needs and opportunities within the camps they represent.

- **Retreats**—Stutzman Retreat Center is available for group use.
- **Counseling/Discipleship Training**—the campus pastor provides spiritual counseling and discipleship training on an individual basis and in small groups.
- **Service Opportunities**—voluntary service options are available in the area. The Peace and Service club plans activities related to mission, service and peace. Other volunteer options include prison ministry, Harvey County Big Brothers/Big Sisters program and Mennonite Disaster Service.
- **Pastor-in-Residence**—each semester the college invites a pastor to spend three days sharing in chapel, campus worship and in a variety of campus settings.
- **Sunday Worship**—students are invited to take part in the worship services of area churches.

Personal Counseling

Counseling services are available to all students, faculty and staff. Frequently raised questions or concerns include relationships, dating, anxiety, depression, family, eating disorders or low self esteem. The campus counselors' offices are located in Smith Center and Erb Hall. Contact the Student Life Office to make an appointment.

The counselor makes referrals to area mental health services if requested by the student or if longer intervention is needed. The counselor also refers persons who need evaluation for self-destructive or potentially life-threatening behaviors.

Campus Lifestyle Standards

To foster community, enhance the campus experience, assist in students' maturation and provide a safe learning and living environment, Hesston College has adopted a set of campus lifestyle standards to which all members of the college community are required to abide. These standards reflect Christian faith and commitment and promote wellness. A student's signature on the application for admission or the affirmation of college lifestyle standards form indicates that he or she understands and agrees to keep these standards, regardless of whether the standards represent the individual's conviction or preference. Consult the Hesston College Student Handbook in the Student Life section of the Hesston College website (www.hesston.edu) for the list of standards as well as the enforcement and appeals procedures that the college employs when individuals break the standards.

International Student Services

Through the office of the international student advisor, Hesston College provides a wide variety of support services to international students.

The international student advisor is also available for counseling and advising in matters related to cultural adjustment, dormitory and roommate concerns, transfer to other colleges and other concerns or problems that may occur.

North American students are also welcomed to utilize the international student advisor's services for counseling and advising related to issues or concerns that affect the college's unique mix of many cultures and backgrounds.

Academic Life



Academic Credits and Calendar

The **unit of credit** at Hesston College is the semester hour. A student enrolled in 12 or more hours per semester is considered full time. A student may take up to 17 hours under the regular tuition plan.

The **academic year** consists of a 16-week fall semester, a 16-week spring semester, and a series of short summer sessions. The final week of fall and spring terms is set aside for final examinations. The first day is a reading day on which no classes are held. During the next three or four days, classes are assigned a two-hour period for exams. Students who have more than three exams on one day may appeal to the registrar to reschedule the extra exams with no additional fee. The exam schedule is published with the course offerings at the beginning of the year.

Midterm and final exams are not administered early except under unusual circumstances. The consent of the instructor is required and a fee is charged.

Academic Advising

Each student is assigned to a faculty member for academic advising. Assignments are based primarily on the student's area of study. Advisors guide students in understanding higher education expectations and requirements. Advisors assist students with course selection, schedule changes, questions related to transferring to other institutions upon graduation and other areas of concern. Students may initiate a change in advisor assignment by contacting the registrar.

Registration

New and continuing students register in the spring and summer for both semesters of the coming year. Students may then add or drop courses with their advisor's approval. After the first week of classes, a student must have consent of the instructor to add a course. For a condensed summer course, a student must have consent of the instructor to add the course after the second day of classes.

Courses dropped within the first two weeks of a fall or spring term or within the first two days of a summer term do not appear on the student's permanent record. After that time period and until the course is 60 percent complete, a course from which a student withdraws remains on the record with a grade of W (not calculated into the GPA). Formal withdrawal from a course after it is 60 percent complete is permitted only if the student is passing the course.

See "Student Financial Policies" in the Tuition and Fees chapter of this catalog to learn the implications of registration changes on tuition and fees.

Withdrawal Procedures

A student choosing to withdraw from Hesston College should contact the Registrar's Office. The withdrawal procedure involves checking with the Business Office, the Financial Aid Office, the Retention Office and the Student Life Office. (See also the policies on registration changes and fee refunds.)

Administrative Course Withdrawal

Students are expected to attend all classes, complete assignments on time and behave in a manner appropriate for a college classroom. A student who fails to complete assignments, repeatedly disrupts class and/or misses class sessions for a course may be administratively withdrawn from the course. If opportunity remains for a student to pass the course, an instructor may initiate a request to the Student Success Team (SST) for a plan of improvement. Should the conditions of the plan not be met, the registrar may withdraw the student from the course in consultation with the instructor, academic advisor and the financial aid office. This action may occur at any point during the term. The student will be contacted prior to such action.

Repeat Courses

When a student repeats a course, both grades appear on the transcript. The hours are counted only once and only the latter grade is computed in the grade point average.

Auditing Courses

A student may elect to audit certain courses. No grade is given, no credit is earned and special audit fees apply. Courses NOT available for audit include physical education skill classes, Class Voice, Class Piano and other classes requiring group performance and/or considerable individualized or private instruction. The decision to audit rather than earn credit must be made within the first two weeks of fall or spring term and within the first two days of a summer term.

Senior citizens (age 60 and older) may choose to attend a class by making arrangements with the instructor. If no academic record is desired, only the attendee fee is charged.

Student Classification

Students are classified at the beginning of each term. Students with fewer than 24 hours completed are classified as freshmen. Students with at least 24 hours completed are classified as sophomores. Students entering Hesston College with a prior college degree and certain part-time students not pursuing a degree are classified as undergraduate specials.

Evaluation of Student Performance

Academic achievement in each course is evaluated at midterm for advising purposes. A final grade is assigned by the instructor at the end of each term. The final grade becomes a part of the student's permanent academic record. Reports

of both midterm and final grades are distributed to the student, his or her advisor, and, with the student's permission, to his or her parents.

The student evaluation system at Hesston College is based on letter grades. Quality points are assigned as follows:

A	(excellent)	4 quality points
B	(good, high average)	3 quality points
C	(low average)	2 quality points
D	(poor, but passing)	1 quality point
NC	(no credit; failed to meet course requirements)	0 quality points
W	(withdrew)	0 (not figured in GPA)
U	(audit)	0 (not figured in GPA)
CR	(credit; passing)	0 (not figured in GPA)
I	(incomplete)	

A grade of I (incomplete) is used if a student is unable to complete all requirements for a course due to circumstances beyond his or her control. At the end of the term, the instructor submits both an I and the grade the student has earned to date. The student has until the end of the next term to complete the missing work. If the student is successful, the instructor submits a new final grade. If the student is unsuccessful, the alternate grade originally submitted automatically becomes the final grade. While the I is on the record, the incompleting hours are not included in cumulative hours and GPA calculations and cannot be used to satisfy any requirements regarding eligibility for varsity athletics or financial aid.

Satisfactory Academic Progress

All students are expected to make satisfactory academic progress as defined below. All courses taken at Hesston College are considered, including developmental courses, the most recent attempt of repeated courses and courses from which a student withdraws. Courses transferred in or taken concurrently at another institution are not included.

Quantitative Progress

A student must earn (pass) the following minimum number of credit hours each semester:

- 11 hours if enrolled in 12 or more hours
- 9 hours if enrolled in 9 to 11 hours
- 6 hours if enrolled in 6 to 8 hours

A student may use no more than three years of full-time study or the equivalent to complete the two-year degree.

Qualitative Progress

A student must achieve a minimum cumulative grade point average (GPA) as follows:

- 1.50 when earned hours equal 1 to 21
- 1.75 when earned hours equal 22 to 43
- 2.00 when earned hours equal 44 or more

Academic Probation

A student who does not meet both the quantitative and qualitative standards above will be placed on academic probation for the next semester. A student on probation is required to meet regularly with an advisor or mentor. Additional expectations may be established that seek to address the factors that led to inadequate performance during the previous term.

A student on probation is required to:

1. Enroll in developmental reading, writing and math courses according to placement guidelines.
2. Limit enrollment in the first semester to 14 hours or less.
3. Meet weekly with an advisor.

The college will provide the following support:

1. Advising that focuses on the needs of the probation student.
2. Regular grade checks with professors.
3. Walk-in assistance at the ACCESS lab.
4. Help in arranging individual tutoring.
5. Other services to accommodate learning needs.

Reinstatement and Dismissal

A student who meets both criteria for satisfactory academic progress at the end of the probationary term will be reinstated to full academic eligibility. A student not meeting both criteria at the end of the probationary term will be dismissed. A dismissed student may request in writing that the dismissal be waived, allowing the student to return the following semester. If readmitted, the student will return on academic probation. Procedures for requesting waivers are available through the Registrar's Office.

Academic Eligibility for Extracurricular Activities

Hesston College is a member of the National Junior College Athletic Association and follows NJCAA requirements for eligibility to participate in intercollegiate athletics. Eligibility questions should be directed to the Hesston College athletic director.

Students who enter Hesston College on academic probation will be eligible to participate in extracurricular activities, but remaining eligible is contingent on meeting the requirements of the probationary term.

Academic Integrity

Hesston College students are expected to adhere to the ideal of academic integrity in all academic work. Academic honesty, respect for the work of others, and respect for the learning environment are considered unbreakable standards in this college setting.

Lack of academic integrity includes, but is not limited to, plagiarism, cheating, misuse of computers, misuse of library privileges and inappropriate conduct within the learning environment.

Plagiarism is giving the impression that another's work is one's own; this can be intentional or through poorly documented sources. These sources may include

others'

- words (through direct quotes)
- paraphrased or summarized ideas and research (including statistics, opinions and theories)
- pictures or graphs
- music
- electronic content (websites, graphics, designs, computer code).

To avoid plagiarism, students at Hesston College must document and/or acknowledge sources and others' work completely and accurately in a way that complies with the expectations of the course and the field of study. The Hesston College faculty is required to reinforce these expectations by modeling appropriate use of resources in their own work and holding students accountable for any violations.

This requirement to document and/or acknowledge extends to student work that includes

- papers and essay tests
- speeches and other formal oral communications
- presentations (including multimedia and visual presentations)
- websites and online content.

Examples of common documentation errors, well-documented sources and widely used documentation formats may be found at the Mary Miller Library pages on the Hesston College website.

Students who fail to maintain the standard of academic integrity are subject to disciplinary action that may include loss of credit in the course involved or dismissal from the college. Each incident will be reported to the Student Success Team (SST). The disciplinary action is determined by the instructor(s) involved and the SST. Students may appeal to the Student Appeals Committee for review of the decision. Procedures for the appeal process are available through the Registrar's Office.

Special Courses – Applicable to all departments

Topics Courses

Any academic department may offer special topics courses on a one-time basis. Credits may vary from one to three hours. Course numbers used are 195 (fall), 197 (spring), and 198 (summer) for first year participants and 295 (fall), 297 (spring), and 298 (summer) for second year participants.

Directed Study

A student may arrange to take a course in the catalog during a term in which it is not offered. The student and instructor must write a study contract to be approved by the vice president of academics before the drop/add period ends for the term in which credit is to be granted. The student is registered for the course when the approved contract is submitted to the registrar. Directed Study guideline forms may be obtained from the Registrar's Office

Independent Study

A student may wish to pursue topics not covered by existing courses. To

qualify for an independent study, the student must have completed at least one semester at Hesston College and earned a cumulative GPA of 3.0 or better. The student and sponsoring instructor must write a study contract, to be approved by the vice president of academics before the drop/add period ends at the beginning of the term in which credit is to be granted. The student may earn from one to three hours of credit. The student is registered for the course when the approved contract is submitted to the registrar. Independent Study guideline forms may be obtained from the Registrar's Office. Extra fee.

Cooperative Education

A student may choose to earn credit for a planned and supervised work experience related to his or her field of study. To qualify, the student must have completed one semester at Hesston College and earned a cumulative GPA of 2.00 or better. Specific assignments to be completed as a part of the experience are designed by the student, the employer and a faculty member and written into a contract. The study may carry from one to three hours of credit. The ratio of work hours to credit hours is 60:1 or greater. A student is registered for the course when the contract is submitted to the registrar.

Academic Records and Transcript Requests

The Registrar's Office is custodian of all academic records and transcripts are available upon written request. The request should include the name used while attending Hesston, signature, dates of attendance, present mailing address and complete instructions for processing and mailing the transcript. Corroborating information such as student number, birth date or Social Security number may be requested to help identify the record. Transcripts are issued only after all financial obligations to the college have been fulfilled and all chapel attendance requirements have been met.

Appeal Procedure

A student is guaranteed the right to appeal decisions regarding his or her academic record or status if

- The decision was unreasonably disproportionate to the infraction,
- Policies and procedures that affect the student's right to receive a fair decision were not followed,
- The decision was not supported by evidence,
- New evidence has become available.

A formal appeal should be submitted in writing to the vice president of academics. Concerns about grades or other course related issues should be discussed first with the instructor or department involved.

Academic Support Services

ACCESS

The ACCESS Program (Academic Center for Career Exploration and Student Success), located on the main floor of Smith Center, provides the following services to help all students achieve academic success:

- Group study sessions for selected challenging courses.

- Accommodations for students with special needs. Professional documentation may be required to receive these services.
- Courses designed to improve study skills and to develop tools that are an integral part of lifelong learning—Basic Writing, College Reading Strategies, Beginning Keyboarding and Career Development.
- Quiet study atmosphere and staff to assist students with course work.
- Individual consultation with ACCESS staff for problem-solving, brainstorming and discussing strategies that will enhance academic success.
- Free peer tutoring services available for any student.
- Writing assistance for any stage of the writing process.
- Career advising for students still deciding on or changing their major.

Mary Miller Library

As the information and learning center for Hesston College, Mary Miller Library supports the academic programs, students, faculty and staff by providing a variety of information resources and access to resources, by educating library patrons in the use and evaluation of the resources and by assisting library patrons with their information research needs. The library:

1. Provides appropriate and up-to-date information resources and access to resources which support all academic areas of the college.
2. Provides orientation in the use of and evaluation of the information resources.
3. Serves the students, faculty and staff by providing individual research and reference assistance in a courteous and caring fashion.
4. Provides library spaces and atmosphere which inspire study and learning and are comfortable and inviting.
5. Provides hours of service helpful to library patrons.
6. Provides leisure resources for library patrons.

Writing Fellows Program

Writing Fellows work with students in assigned courses on designated course assignments to facilitate drafting and revision processes. Fellows meet with professors to understand course writing assignments and relevant writing conventions, and then comment on students' rough drafts and meet with students in individual conferences to discuss prepared feedback and guide revision. Fellows also assist students in the planning, drafting, editing and documenting stages of the writing process.

In preparation for Writing Fellow positions, students apply to participate in the required training course, Engl 215 Advanced College Writing. If invited, they enroll in and pay for the course. To be eligible to be a fellow, a student must complete the course with an A or B, and the course instructor must recommend him or her as a fellow. Professors confer with the Writing Fellow Program Coordinator to arrange for a course fellow, and the program coordinator assigns available fellows to appropriate courses.

Media and Instructional Technology Services

Hesston College Media and Instructional Technology Services (MITS) aids faculty in effectively using instructional technologies to support learning in and out of the classroom. The director of MITS manages course management soft-

ware and provides audio visual equipment not currently installed in classrooms to assist students. These services and support are provided for both academic and non-academic areas of the campus community. MITS provides DVD copies of recorded Hesston College events for \$5 each.

LEAD

Lifelong Education and Development (LEAD) blends the campuses of Hesston College, Schowalter Villa retirement community, Hesston Wellness Center and Dyck Arboretum of the Plains. The Journey of Life Walkway connects these campuses. This allows for interdisciplinary education and provides a synergy of the resources of these organizations. Hesston College students are involved in a number of ways at the villa both with young children and elders. A speaker's bureau is being developed featuring older adults from Schowalter Villa and the Hesston College faculty. The goal is to have an exchange of expertise between the villa and the college.

Off-Campus Relationships

Transfer articulation agreements

Hesston College has transfer articulation agreements with Baker University-School of Professional and Graduate Studies (Wichita, Kan.), Bethel College (North Newton, Kan.), Bluffton (Ohio) University, Eastern Mennonite University (Harrisonburg, Va.), Friends University College of Adult and Professional Studies (Wichita, Kan.), Goshen (Ind.) College, Kansas Wesleyan University (Salina, Kan.), Messiah College (Grantham, Pa.), Newman University (Wichita, Kan.), Sterling (Kan.) College and Tabor College (Hillsboro, Kan.).

Baker University-School of Professional and Graduate Studies accepts Hesston College students who graduate with an associate of arts degree or associate of science degree as having met the general education requirements at Baker University provided that students meet all Baker University admission criteria. Admissions will otherwise be limited to program availability and openings.

Beginning with the Hesston College graduating class of 2001, **Bethel College** accepts the associate of arts degree as meeting the Bethel College lower-level (100- and 200-level) general education requirements. All competencies and upper-level (300- and 400-level) general education requirements must be met on the same basis as any other Bethel College student. The Bethel College Cross-Cultural Learning (CCL); Peace, Justice, and Conflict Studies (PJCS); and Basic Issues of Faith and Life (BIFL) requirements must be met during the junior or senior year. Some Bethel College degree programs have specific general education and grade point average requirements. Hesston College graduates entering these programs must meet these requirements to be part of these degree programs. Hesston College students who anticipate transferring to Bethel College should plan their general education programs accordingly. The Hesston College associate of applied arts and sciences graduates are not included in this agreement. Bethel College will assess the records of these graduates on an individual basis. An additional agreement outlines the transfer of students into the Athletic Training program.

Beginning with the Hesston College graduating class of 2005, **Bluffton University** assures the acceptance of any Hesston College associate of arts or associate of science graduate and assures junior standing. All lower-level general education requirements at Bluffton are satisfied by either of these Hesston degrees. Some upper-level requirements may be satisfied as well. All other competencies, prerequisites, and upper-level general education requirements must be met on the same basis as any other Bluffton student.

Beginning with the Hesston College graduating class of 2004, **Eastern Mennonite University** (EMU) accepts the associate of arts and associate of science degrees as meeting the Eastern Mennonite University lower-level general education requirements. These degrees may meet some upper-level requirements and cross-cultural requirements. All other competencies, prerequisites and upper-level general education requirements must be met on the same basis as any other Eastern Mennonite University student. In all cases, the student must successfully complete at least one course from each of the following areas: natural science/mathematics, social/behavioral sciences, and fine art/humanities either at Hesston College or at EMU. Some EMU degree programs require a minimum grade point average for admission. Hesston College graduates must meet any admission standards specified by departmental policies. The Hesston College associate of applied arts and sciences degree is not included in this agreement. Graduates holding this degree will be considered on an individual basis and courses will be assessed on a course-by-course basis.

Friends University College of Adult and Professional Studies (CAPS) accepts Hesston College graduates with an associate of arts, associate of science, or associate of applied arts and sciences degree based on a baccalaureate oriented sequence at a state and regionally accredited Kansas public or private college, and whose program of study has met the requirements of Friends University CAPS-Kansas Public/Private Colleges Transfer Agreement and Articulation Guide. These students will be accepted with junior standing and will have satisfied the general education requirements of Friends University CAPS. Students transferring to Friends University who have not completed an associate of arts, associate of science or associate of applied arts and sciences degree will have courses accepted on a course-by-course basis. Additional information on this agreement is available in the Vice President of Academics' Office.

Beginning with the Hesston College graduating class of 2003, **Goshen College** assures the acceptance of any Hesston College associate of arts or associate of science graduate with junior standing. All lower-level general education requirements at Goshen are satisfied by either of these Hesston degrees. These degrees may meet some upper-level and international education requirements. All other competencies, prerequisites, upper level general education requirements, and any grade point average admission requirements in specific degree programs must be met on the same basis as any other Goshen College student. Spaces will be reserved for Hesston transfers in the Study Service Term units following their first year at Goshen. Hesston credits and grades will be included in the Goshen College grade point average calculation.

Kansas Wesleyan University assures the acceptance of any Hesston College associate of arts graduate as a baccalaureate degree-seeking student with junior standing, beginning with the graduating class of 2010. The associate of arts degree meets the Kansas Wesleyan University Liberal Studies requirement. The associate of applied arts and sciences and the associate of science graduates are not included in the agreement. Some Kansas Wesleyan University degree programs have specific Liberal Studies and grade point average requirements which must be met to be part of these degree requirements.

Messiah College assures the acceptance of any Hesston College associate of arts graduate into its degree programs with junior standing providing that students follow the prescribed Messiah College baccalaureate degree requirement, earn an associate degree in the transfer program at Hesston College with a cumulative GPA of 2.5 or higher, submit the Christian Life Recommendation form, and sign the Community Covenant. These students are assured admission to Messiah College with a junior level standing. The determination of specific program requirements for a baccalaureate degree shall be the responsibility of Messiah College. Hesston College students will be treated the same as other students transferring to Messiah College of equal class standing when applying for financial aid and in the award and distribution of funds; will receive consideration for campus housing on the same basis as native Messiah College students of equal class standing; and will receive equal opportunity to pre-register for classes and have access to other student services on the same basis as native Messiah College students of equal class standing.

Newman University assures the acceptance of any Hesston College associate of arts and associate of science graduate as a baccalaureate degree-seeking student with junior standing. Beginning with the Hesston College graduating class of 2010, Newman University accepts the associate of arts degree as meeting the Newman University lower level (100 and 200 level) general education requirements. All competencies and upper level (300 and 400 level) general education requirements must be met on the same basis as any other Newman University student. Newman University's Faith and Society requirement, the requirement for three additional hours of coursework in theology and the requirement for six hours of coursework in philosophy must be met during the junior or senior year or by transfer credit evaluated apart from this agreement.

Sterling College assures the acceptance of the Hesston College associate of arts degree and the associate of science degree students as having automatically met the general education requirements at Sterling College with the exception of the Theology Ministry, Foundations and chapel requirements needed to graduate from Sterling College. Sterling College will provide the professional education coursework necessary for the online completion program, offered through e.Sterling (Sterling College Online). The purpose of this agreement is to bring the online programs offered by Sterling (Kan.) College to the students of Hesston College.

Beginning with the Hesston College graduating class of 2001, **Tabor College** assures the acceptance of any Hesston College associate of arts or associate

of science graduate into its degree programs with junior standing. All lower-level general education requirements at Tabor are satisfied by the Hesston degree. Tabor's Intercultural Awareness Requirement can be met at either Hesston or Tabor. A maximum of nine hours of credit earned with a grade of D will be accepted. Some Tabor degree programs may have special general education requirements that the Hesston transfer must meet. An additional agreement with Tabor College outlines a smooth transfer curriculum for students studying youth ministry. A separate agreement assures the acceptance of any Hesston College associate of applied arts and sciences in nursing graduate into its bachelor of science in nursing program.

Hesston College Credit for Service Policy

Participants in voluntary service assignments with Mennonite service agencies may earn academic credit through Hesston College. The participant must be admitted as a part-time student, enroll in Soc 150 Service Learning and design the learning contract prior to the beginning of the service term. One hour of credit may be earned for each month of full-time service up to a maximum of six hours. The learning contract is drawn up between the participant and the vice president of academics or an instructor appointed by the vice president of academics. The participant may use the full length of the service term or 12 months, whichever is shorter, to complete the requirements of the contract. A special tuition rate applies, with full payment due at the time of enrollment. Participants are eligible to enroll in additional online Hesston College courses at the same discounted rate.

Mennonite Disaster Service

Hesston College and Mennonite Disaster Service (MDS) cooperate to provide a program of study that prepares students for leadership in MDS projects. See the plan of study under "Disaster Management."

Chicago Center for Urban Life and Culture

Chicago Center for Urban Life and Culture provides multicultural and urban education programs for national and international colleges and universities. Programs include internships, volunteer placements and seminars designed to increase awareness of critical issues and provide avenues for involvement in constructive change. Hesston College students can enroll in Soc 123 Chicago Center for Urban Life and Culture, a three-hour course offered during May or a nine-hour summer session.

Central American Study and Service Program

The Central American Study and Service program (CASAS) of Guatemala City, Guatemala, welcomes Hesston College students interested in learning Spanish in an integrated, inter-cultural, faith-based context. Students may earn up to three hours of credit for Spanish in May and up to 12 hours of credit during a 12-week program. Typically six of these hours are for Spanish, three for Introduction to Central America, and three for a class of the student's choice. Students may also participate without receiving college credit. Contact the Hesston College registrar for details.

Degrees & Programs of Study



Degrees Granted

Hesston College awards the following degrees.

Associate of Arts (A.A.)

The Associate of Arts is awarded to students who complete a broad distribution of courses in the humanities, social sciences and natural sciences. It serves the needs of those transferring into a four-year program after two years of study at Hesston. It includes the general education courses typically required in the first two years of a four-year program of study. See page 44 for details.

Associate of Science (A.S.)

The Associate of Science is awarded to students who complete a broad distribution of courses like those of the A.A., but with the emphasis on math and the natural sciences. It serves the needs of students transferring into a four-year program in the sciences, medicine, computer science, mathematics and engineering. See page 45 for details.

Associate of Applied Arts and Sciences (A.A.A.S.)

The Associate of Applied Arts and Sciences is awarded to students who complete a combination of general education and technical courses in aviation, Bible, business, computer information technology, early childhood education, nursing or pastoral ministries. It serves those who intend to seek entry-level employment in one of these fields after two years of study at Hesston. See page 62 for details.

Graduation and Commencement Ceremonies

Commencement exercises are held once a year on the first Sunday morning after the close of spring semester. Students who will have completed at least 57 hours are invited to participate with the degree awarded when all graduation requirements are met.

Requirements for a degree may be completed during any term, with the official graduation date being the date that the last requirement is met. For students who complete degree requirements by transferring work back to Hesston College from another institution, the graduation date is the date the registrar receives the transcript.

Second Degree

Students with one Hesston College degree may receive a second degree upon completion of a minimum of twelve Hesston College hours and all departmental graduation requirements. These hours are in addition to those required for the first degree.

The Associate of Arts Degree

General Requirements

Total credits: 60 hours (up to six hours of advanced level ESL may apply).

Grade point average: 2.00 or better in Hesston College courses. Transfer hours must have grades of C or better.

Residency: one semester of full-time study or a minimum of 30 Hesston College hours. Twenty of final 30 hours must be earned at Hesston College.

Orientation: SCS 101 First-Year Seminar.

Wellness: PhEd 210 Fitness Concepts.

Skill Proficiency (9 hours minimum)

Written Communication (3 hours) - Engl 125 College Writing I (or a higher level writing course if qualified).

Oral Communication (3) - Comm 206 Speech Communication.

Computer Competence (0-3) - Pass the Hesston College computer placement examination or BuCS 112 Introduction to Computers or a higher level computer course.

Mathematics (3) - MaSc 105 College Algebra or a higher level mathematics course.

Hesston College Distinctives (6 hours)

Relg 100 Biblical Literature and one of the following: Relg 214 Peacemaking and Justice, Hist 213 Anabaptist History and Thought, Engl 216 Modern Literature, Soc 122 Religions of World, Hum 209 Human Thought and Belief.

Liberal Arts Distribution (26 hours)

Social Sciences - 6 hours (one course from two of the following areas):

Psy 200 General Psychology, Psy 206 Developmental Psychology
Soc 202 Cultural Anthropology, Soc 203 Introduction to Sociology
Econ 221 Principles of Macroeconomics, Econ 222 Principles of Microeconomics.

Humanities - 6 hours (including at least one history):

Hist 221/222 U.S. History I/II, Hist 251/252 History of World Civilization I/II, Hum 120 Exploring the Arts, Hum 200 Art Appreciation, Hum 203 Theatre Appreciation, Hum 206 Music Appreciation, Hum 215 Introduction to Film, Engl 112 Studies in Literature, Engl 216 Modern Literature.

Natural Science - 7 hours (one lab science course from two of the following): biology, chemistry, physical science, physics.

Additional hours as necessary to satisfy the 26-hour distribution requirement. Select from social science, humanities, natural science, art, communication, computer programming, language, music, religion and theatre.

The Associate of Science Degree

General Requirements

Total credits: 60 hours (up to six hours of advanced level ESL may apply).

Grade point average: 2.00 or better in Hesston College courses. Transfer hours must have grades of C or better.

Residency: one semester of full-time study or a minimum of 30 Hesston College hours. Twenty of final 30 hours must be earned at Hesston College.

Orientation: SCS 101 First-Year Seminar.

Wellness: PhEd 210 Fitness Concepts.

Skill Proficiency (9 hours minimum)

Written Communication (3 hours) - Engl 125 College Writing I (or a higher level writing course if qualified).

Oral Communication (3) - Comm 206 Speech Communication.

Computer Competence (0-3) - Pass the Hesston College computer placement examination or BuCS 112 Introduction to Computers or a higher level computer course.

Mathematics (3 hours) - MaSc 210 Elementary Statistics, MaSc 115 Precalculus, MaSc 141 Calculus I, or a higher level mathematics course.

Hesston College Distinctives (6 hours)

Relg 100 Biblical Literature and one of the following: Relg 214 Peacemaking and Justice, Hist 213 Anabaptist History and Thought, Engl 216 Modern Literature, Soc 122 Religions of World, Hum 209 Human Thought and Belief.

Liberal Arts Distribution

Math/Science - Six courses representing at least two of the following four areas: biology, chemistry, physics and mathematics. Mathematics courses acceptable include MaSc 210 Elementary Statistics, MaSc 141 Calculus I or higher. Programming courses from Business/Computer Information Technology may also count as mathematics courses. Except for the computer programming courses, a math course that fits this category will also satisfy the math requirement in the Skill Proficiency section.

Social Science/History/Humanities - (6 hours/two courses, must come from different departments): Psy 200 General Psychology, Psy 206 Developmental Psychology, Econ 221 Principles of Macroeconomics, Econ 222 Principles of Microeconomics, Soc 202 Cultural Anthropology, Soc 203 Introduction to Sociology, Hist 221/222 U.S. History I/II, Hist 251/252 History of World Civilization I/II, Engl 112 Studies in Literature, Engl 216 Modern Literature, Hum 120 Exploring the Arts, Hum 200 Art Appreciation, Hum 203 Theatre Appreciation, Hum 206 Music Appreciation, Hum 215 Introduction to Film.

Agricultural Sciences (A.S. degree)

First Year Fall Program courses

General Chemistry I
Botany or Zoology

Recommended courses

College Writing I
Principles of Macroeconomics
First-Year Seminar
computer course or competency exam

Spring Program courses

General Chemistry II
Microbiology

Recommended courses

Biblical Literature
Precalculus
Fitness Concepts

Second Year Fall Program courses

College Physics
Organic Chemistry
Botany or Zoology

Recommended courses

Speech Communication

Spring Program courses

Cell Biology
Biochemistry or Organic Chemistry II

Recommended courses

history or humanities course
second writing course
second Hesston College distinctive

Recommendations: Include an economics course as one of the social science options. Check transfer catalogs for suggestions for agribusiness and production and other agriculture-related programs.

Art (also advertising, pre architecture, graphic design) (A.A. degree)

First Year Fall Program courses

Introduction to Design
Introduction to Drawing

Recommended courses

First-Year Seminar
computer course or competency exam
Fitness Concepts or math course
College Writing I
social science course

Spring Program courses

Drawing II
Introduction to Photography

Recommended courses

Biblical Literature
science course with lab
Speech Communication

Second Year Fall Program courses

Introduction to Painting or Watercolor
Painting
Ceramics I

Recommended courses

history course
second social science course
second science course

Spring Program courses

Color Theory
Ceramics II
Graphic Design
Art Appreciation

Recommended courses

math course or Fitness Concepts
second Hesston College distinctive

Recommendations: Include Art Appreciation as humanities course. Check transfer catalogs for additional guidance in selecting courses for related fields such as advertising, pre architecture and graphic design.

Athletic Training (A.A. degree)

First Year Fall Program courses

Principles of Nutrition
physical science course with lab

Recommended courses

First-Year Seminar
computer course or competency exam
General Psychology
College Writing
humanities or history course

Spring Program courses

Prevention and Care of Athletic Injuries
Fitness Concepts

Recommended courses

Biblical Literature
Speech Communication
Elementary Statistics
general education elective

Second Year Fall Program courses

Anatomy and Physiology

Recommended courses

General Chemistry I or Physics I
second Social Science
electives

Spring Program courses

General Chemistry II or Physics II

Recommended courses

humanities or history course
second Hesston College distinctive
electives based on transfer school require-
ments.

Requirements for a bachelor's degree in athletic training vary from school to school. The student should consult transfer programs for guidance in selecting courses at Hesston. Those wishing to pursue a degree in athletic training for the CAATE accredited program at Bethel College should begin taking Bethel athletic training courses during their sophomore year at Hesston, provided they are granted provisional admittance into the Bethel program. Upon graduation from Hesston College and enrollment at Bethel College, students will have completed the first year of a three-year program.

Bible and Ministry (also religion, youth ministry) (A.A. degree)

First Year Fall Program courses

Faith and Discipleship
Biblical Literature
Anabaptist History and Thought

Recommended courses

First-Year Seminar
computer course or competency exam
College Writing I
Developmental Psychology

Spring Program courses

Jesus and the Gospels or Prophets and
Revelation
Peacemaking and Justice or Worship and
Celebration
Psalms and Epistles or history or hu-
manities course

Recommended courses

Speech Communication
College Algebra

Second Year Fall Program courses

The Helping Relationship

Recommended courses

history or humanities course
Fitness Concepts
Introduction to Sociology
science course with lab

Spring Program courses

Jesus and the Gospels or Prophets and
Revelation
Peacemaking and Justice or Worship and
Celebration
Psalms and Epistles or second history or
humanities course

Recommended courses

second science course

Biology (also medicine) (A.S. degree)

First Year Fall Program courses

General Chemistry I
Botany or Zoology

Recommended courses

First-Year Seminar
computer course or competency exam
College Writing I
humanities or history course

Spring Program courses

General Chemistry II
Cell Biology or Microbiology

Recommended courses:

Biblical Literature
Speech Communication
Fitness Concepts

Second Year Fall Program courses

College Physics I or Calculus I
Organic Chemistry I
Botany or Zoology

Recommended courses

social science course

Spring Program courses

Cell Biology or Microbiology
Organic Chemistry II
Calculus II or Physics II

Recommended courses

second Hesston College distinctive
electives

Business (also accounting, administration, economics, finance, management, marketing) (A.A. degree)

See also Computer Information Technology

First Year Fall Program courses

Exploring Business
Principles of Macroeconomics
business or computer elective(s)

Recommended courses

College Writing I
First-Year Seminar
computer course
history or humanities course

Spring Program courses

Principles of Microeconomics
business or computer elective(s)

Recommended courses

Biblical Literature
history or humanities course
Speech Communication
Environmental Biology or other science
course with lab

Second Year Fall Program courses

Management
Financial Accounting I
Advanced Excel
business or computer elective(s)

Recommended courses

Principles of Physical Science or other
science course with lab
history or humanities course
Speech Communication

Spring Program courses

Managerial Accounting I
business or computer elective(s)

Recommended courses

second Hesston College distinctive
Fitness Concepts
Environmental Biology or other science
course with lab

Chemistry (A.S. degree)

First Year Fall Program courses

General Chemistry I
Botany or Zoology or Calculus I

Recommended courses

First-Year Seminar
computer course or competency exam
College Writing I
humanities or history course

Spring Program courses

General Chemistry II
Cell Biology, Microbiology or
Calculus II

Recommended courses

Biblical Literature
Speech Communication
Fitness Concepts

Second Year Fall Program courses

College Physics I
Organic Chemistry I
Botany, Zoology or Calculus I

Recommended courses

social science course

Spring Program courses

Cell Biology or Microbiology
Organic Chemistry II or Calculus II
Physics II

Recommended courses

Computer Programming I
second Hesston College distinctive

Add courses each year in biology, physics, mathematics or computer science, depending on the student's needs or interests.

Child and Family Studies with emphasis on either early childhood education or social science (A.A. degree)

First Year Fall Program courses

Introduction to Early Childhood Education

Recommended courses

First-Year Seminar
computer course or competency exam
Fitness Concepts
General Psychology or Developmental Psychology
College Writing I
Introduction to Biology

Spring Program courses

Teaching/Learning Strategies in ECE
Infants and Toddlers or Child Health Care

Recommended courses

Biblical Literature
Speech Communication
Introduction to Sociology or economics course

Second Year Fall Program courses

social science (Sociology of Families, Social Diversity or Conflict Resolution)

Recommended courses

second science course
Introduction to Mathematics (or College Algebra or Elementary Statistics in spring)
U.S. History or History of World Civilization

Spring Program courses

Infants and Toddlers or Child Health Care

Recommended courses

second Hesston College distinctive
College Algebra or Elementary Statistics
fine arts course
electives

For social science emphasis: take Introduction to Early Childhood Education, Child Health Care and Infants and Toddlers. Remainder of emphasis includes General Psychology, Introduction to Sociology, Cultural Anthropology, Developmental Psychology, Introduction to Social Welfare and Social Diversity.

Communication Arts (also advertising, journalism, mass communication, public relations, radio/TV/video, speech, theatre) (A.A. degree)

First Year Fall Program courses

Publication Seminar – Newspaper
Speech Communication

Recommended courses

First-Year Seminar
College Writing I
history course
social science course
computer course or competency exam
science course with lab

Spring Program courses

Publication Seminar - Yearbook
Desktop Publications
Introduction to Photography
Introduction to Journalism

Recommended courses

Biblical Literature
Fitness Concepts
College Algebra or higher

Second Year Fall Program courses

Mass Communication and Society
Introduction to Film

Recommended courses

Introduction to Design
Web Authoring and Publishing
College Writing II
second science course

Spring Program courses

Introduction to Digital Media
Introduction to Journalism

Recommended courses

Creative Writing or Advanced College Writing
Introduction to Graphic Design
Website Design
second social science course
second Hesston College distinctive

Computer Information Technology (A.A. degree)

First Year Fall Program courses

Web Authoring and Publishing
Networking Technologies
Exploring Business

Recommended courses

First-Year Seminar
College Writing I
Fitness Concepts
electives

Spring Program courses

Website Design
Computer Programming I

Recommended courses

Biblical Literature
Speech Communication
history or humanities course

Second Year Fall Program courses

Computer Programming II or elective

Recommended courses

natural science course
social science course
business electives

Spring Program courses

Service and Support
Principles of Microeconomics

Recommended courses

history or humanities course
second Hesston College distinctive
College Algebra or higher

Business elective recommendations: Financial Accounting I, Business Communications, Management, Marketing and Sales, Entrepreneurship, Principles of Microeconomics.

Computer Science (A.S degree)

First Year Fall Program courses

Web Authoring and Publishing
Networking Technologies

Recommended courses

First-Year Seminar
College Writing I
Fitness Concepts
electives

Spring Program courses

Website Design
Computer Programming I

Recommended courses

Biblical Literature
Speech Communication
social science course

Second Year Fall Program courses

Computer Programming II
College Physics I
Calculus I

Recommended courses

history or humanities course
electives

Spring Program courses

College Physics II
Calculus II

Recommended courses

second Hesston College distinctive
electives

Other recommended courses: General Chemistry I.

Disaster Management (A.A. degree)

First Year Fall Program courses

Introduction to Disaster Response
MDS Culture I

Recommended courses

First-Year Seminar
computer course or competency exam
College Writing I
Introduction to Sociology
history course
electives

Spring Program courses

MDS Culture II
Conflict Resolution
business course

Recommended courses

natural science course
Biblical Literature
Speech Communication
Fitness Concepts
electives

Second Year Fall Program courses

MDS Culture III
sociology course

Recommended courses

history or humanities course
General Psychology
electives

Spring Program courses

Disaster Management Leadership Development
MDS Culture IV

Recommended course

second science course
College Algebra or higher
second Hesston College distinctive
electives

Summer Field Experience – 3 credit hours – eight weeks with Mennonite Disaster Service (MDS) first year. After second year, an eight-week internship with MDS or another disaster response or recovery organization.

Education - Elementary and Early Childhood (also appropriate for special education) (A.A. degree)

See also **Child and Family Studies**

First Year Fall Recommended courses

First-Year Seminar
computer course or competency exam
Fitness Concepts
General Psychology or Developmental Psychology
College Writing I
Introduction to Biology

Spring Program courses

Introduction to Education

Recommended courses

Biblical Literature
Speech Communication
College Algebra
electives

Second Year Fall Program courses

Social Science (Sociology of Families, Social Diversity or Conflict Resolution)
Diverse Learners

Recommended courses

physical science course
Introduction to Mathematics (or College Algebra or Elementary Statistics in spring)
Introduction to Sociology or economics course
electives

Spring Recommended courses

second Hesston College distinctive
fine arts course
history course
electives

Recommendations for electives: Spanish. For the student interested in early childhood education: Introduction to Early Childhood Education, Teaching/Learning Strategies in ECE, Early Childhood Environments and Field Experience in Early Childhood Education.

Education - Secondary (also appropriate for special education) (A.A. degree)

First Year Fall Recommended courses

First-Year Seminar
computer course or competency exam
Fitness Concepts
General Psychology or Developmental Psychology
College Writing I
Introduction to Biology

Spring Program courses

Introduction to Education

Recommended courses

Biblical Literature
Speech Communication
College Algebra
electives

Second Year Fall Program courses

History of World Civilization
Diverse Learners

Recommended courses

Principles of Physical Science
Introduction to Mathematics (or College Algebra or Elementary Statistics in spring)
Introduction to Sociology or economics course
electives

Spring Recommended courses

second Hesston College distinctive
fine arts course
electives

Recommendations for electives: Spanish.

Engineering (A.S. degree)

First Year Fall Program courses

General Chemistry I
Calculus I

Recommended courses

First-Year Seminar
computer course or competency exam
College Writing I
elective

Spring Program courses

General Chemistry II
Calculus II

Recommended courses

Biblical Literature
Speech Communication
Fitness Concepts

Second Year Fall Program courses

College Physics I
Calculus III

Recommended courses

Principles of Macroeconomics
history or humanities course

Spring Program courses

Physics II
Differential Equations

Recommended courses

Computer Programming I
second Hesston College distinctive

Recommendations: Include an economics course as a social science. Check transfer catalog for additional guidance in selecting courses for specific fields in engineering.

English and Literature (A.A. degree)

First Year Fall Program courses

College Writing I
Studies in Literature or Literature in
Contemporary Society

Recommended courses

First-Year Seminar
computer course or competency exam
social science course
science course with lab
electives

Spring Program courses

Advanced College Writing
Modern Literature or English
Literature I

Recommended courses

Biblical Literature
Fitness Concepts
history or humanities course
Business Communication

Second Year Fall Program courses

College Writing II
Studies in Literature or Literature in
Contemporary Society

Recommended courses

Speech Communication
history or humanities course
second science course

Spring Program courses

Modern Literature or English
Literature I
Creative Writing

Recommended courses

second Hesston College distinctive
College Algebra or higher
second social science course

Health and Medical Occupations (also cytotechnology, medical technology, physical therapy, respiratory therapy, x-ray technology) (A.A. or A.S. degree)

First Year Fall Program courses

General Chemistry I
Botany, Zoology or Calculus 1

Recommended courses

College Writing I
history or humanities course
First-Year Seminar
computer course or competency exam

Spring Program courses

General Chemistry II
Cell Biology, Microbiology or Calculus II

Recommended courses

Biblical Literature
College Algebra or higher
Fitness Concepts

Second Year Fall Program courses

Anatomy and Physiology

Recommended courses

social science course
College Writing II
Speech Communication

Spring Program courses

Cell Biology, Microbiology or Introduction to Biochemistry
Elementary Statistics

Recommended courses

second Hesston College distinctive electives

The above recommendations are for an A.S. degree. For the A.A. degree, add one additional history or humanities course and one additional sociology course in place of two science courses. Recommendations: include College Physics I for physical therapy.

History (A.A. degree)

First Year Fall Program courses

U.S. History I

Recommended courses

First-Year Seminar
College Writing I
science course
Introduction to Sociology
computer course or competency exam

Spring Program courses

U.S. History II
African American History

Recommended courses

Speech Communication
Biblical Literature
Fitness Concepts
humanities course

Second Year Fall Program courses

History of World Civilization I

Peacemaking and Justice

Cultural Anthropology

Recommended courses

second science course
electives

Spring Program courses

History of World Civilization II
Anabaptist History and Thought

Recommended courses

College Algebra or higher
General Psychology
electives

Horticulture-Public Gardening (A.A. degree)

First Year Fall Program courses

Introductory Chemistry or General Chemistry I
 Introduction to Biology or Environmental Biology

Recommended courses

First-Year Seminar
 social science course
 College Writing I
 computer course or competency exam

Spring Program courses

Introduction to Biochemistry
 Horticulture Practicum

Recommended courses

Speech Communication
 Biblical Literature
 Fitness Concepts
 history or humanities course

Second Year Fall Program courses

Botany or Organic Chemistry I

Recommended courses

Financial Accounting I
 history or humanities course
 electives

Spring Program courses

Principles of Microeconomics
 horticulture practicum

Recommended courses

College Algebra or higher
 second Hesston College distinctive
 electives

Horticulture Science (A.S. degree)

First Year Fall Program courses

General Chemistry I
 Introduction to Biology

Recommended courses

First-Year Seminar
 College Writing I
 history or humanities course
 computer course or competency exam

Spring Program courses

General Chemistry II
 Introduction to Biochemistry or Environmental Biology
 Horticulture Practicum

Recommended courses

Speech Communication
 Biblical Literature
 Fitness Concepts

Second Year Fall Program courses

Calculus I
 Organic Chemistry I

Recommended courses

Financial Accounting I
 electives

Spring Program courses

Introduction to Biochemistry or Environmental Biology
 Elementary Statistics
 Principles of Microeconomics

Recommended courses

College Algebra or higher
 second Hesston College distinctive
 Horticulture Practicum

Liberal Arts and Sciences, General Studies (A.A. degree)(serves the needs of many general and pre-professional programs as well as the deciding student.)

First Year Fall Recommended courses

First-Year Seminar
College Writing I
computer course or competency exam
social science course
exploratory courses

Spring Recommended courses

Fitness Concepts
math or science course
Biblical Literature
history course
exploratory courses (see below)

Second Year Fall Recommended courses

Speech Communication
math or science course
social science course
exploratory courses
Career Development

Spring Recommended courses

second Hesston College distinctive
electives in field of interest
history or humanities course

Other Recommended courses: Spanish, second year Cooperative Education in field of interest

Exploratory Courses: *Introduction to Aviation, Introduction to Design, Introduction to Graphic Design, Exploring Business, Networking Technologies, Introduction to Disaster Response, Introduction to Early Childhood Education, Introduction to Education, Recreational Leadership, History and Philosophy of Physical Education, Introduction to Social Welfare, Conflict Resolution, Web Authoring and Publishing, activity courses in music, drama or physical education.*

Mathematics (A.A. or A.S. degree)

First Year Fall Program courses

Calculus I

Recommended courses

First-Year Seminar
College Writing I
social science course
Fitness Concepts
computer course or competency exam
science course

Spring Program courses

Calculus II
Computer Programming I

Recommended courses

Biblical Literature
Speech Communication
history course

Second Year Fall Program courses

Calculus III

Recommended courses

Physics I
history or humanities course
social science course

Spring Program courses

Differential Equations (required for some degrees in Math, but not all)
science course or Computer Programming I

Recommended courses

second Hesston College distinctive
electives

Medicine (first two years of pre-professional programs in dentistry, medicine, pharmacy and veterinary) (A.S. degree)

First Year Fall Program courses

General Chemistry I
Botany or Zoology

Recommended courses

First-Year Seminar
computer course or competency exam
College Writing I
history or humanities course

Spring Program courses

General Chemistry II
Cell Biology or Microbiology

Recommended courses

Biblical Literature
Speech Communication
Fitness Concepts

Second Year Fall Program courses

College Physics I or Calculus I
Organic Chemistry I
Botany or Zoology

Recommended courses

social science course

Spring Program courses

Cell Biology or Microbiology
Organic Chemistry II
Calculus II or Physics II

Recommended courses

second Hesston College distinctive
electives

Note: Calculus may be delayed until the student's junior year. College Physics may be needed but also can be taken during the student's junior year. Pre-pharmacy include Anatomy and Physiology.

Music (A.A. degree)

First Year Fall Program courses

music ensemble
private lessons

Recommended courses

First-Year Seminar
computer course or competency exam
Fitness Concepts
College Writing I
psychology course
Speech Communication

Spring Program courses

Introduction to Music Theory
Music Appreciation
music ensemble
private lessons

Recommended courses

Biblical Literature
science course with lab

Second Year Fall Program courses

Music Theory I
Introduction to Conducting
music ensemble
private lessons

Recommended courses

history course
second science course

Spring Program courses

Music Theory II
music ensemble
private lessons
sophomore recital

Recommended courses

College Algebra or higher
Introduction to Sociology
second Hesston College distinctive

Nursing (serves as the first two years of a bachelor of science in nursing program) (A.A. degree)

First Year Fall Program courses

Introductory Chemistry or General Chemistry I

Recommended courses

First-Year Seminar
Elementary Spanish I
Speech Communication
Introduction to Sociology
College Writing I
computer course or competency exam

Spring Program courses

Microbiology
Developmental Psychology

Recommended courses

Elementary Spanish II
Biblical Literature
Fitness Concepts

Second Year Fall Program courses

Anatomy and Physiology
Principles of Nutrition

Recommended courses

General Psychology
history or humanities course

Spring Recommended courses

Introduction to Biochemistry
history or humanities course
College Algebra or Elementary Statistics
second Hesston College distinctive electives

Physical Education (also coaching, health, health instruction and recreation) (A.A. degree)

First Year Fall Program courses

Fitness Concepts
Recreation Leadership or History and Philosophy of Physical Education
physical activity course

Recommended courses

First-Year Seminar
computer course or competency exam
College Writing I
Introduction to Chemistry or Introduction to Biology
General Psychology
electives

Spring Program courses

Prevention and Care Athletic Injuries
Introduction to Education
physical activity course

Recommended courses

Biblical Literature
Speech Communication
history or humanities course

Second Year Fall Program courses

Recreation Leadership or History and Philosophy of Physical Education
Principles of Nutrition
physical activity course

Recommended courses

Anatomy and Physiology
history course
electives

Spring Program courses

Diverse Learners
Field Experience
physical activity course

Recommended courses

second Hesston College distinctive social science course
College Algebra or higher

Physics (A.S. degree)

First Year Fall Program courses

General Chemistry I
Calculus I

Recommended courses

First-Year Seminar
College Writing I
elective
computer course or competency exam

Spring Program courses

General Chemistry II
Calculus II

Recommended courses

Biblical Literature
Speech Communication
Fitness Concepts

Second Year Fall Program courses

College Physics I
Calculus III

Recommended courses

social science course
history or humanities course

Spring Program courses

Physics II
Differential Equations

Recommended courses

Computer Programming I
second Hesston College distinctive

Psychology (also counseling) (A.A. degree)

First Year Fall Program courses

Introduction to Sociology
General Psychology

Recommended courses

First-Year Seminar
College Writing I
Fitness Concepts
U.S. History I or II
computer course or competency exam
electives

Spring Program courses

Developmental Psychology

Recommended courses

Speech Communication
science course with lab
Social Diversity
Biblical Literature
electives

Second Year Fall Program courses

The Helping Relationship
Sociology of Families

Recommended courses

Conflict Resolution
science course
electives

Spring Program courses

Social Diversity

Recommended courses

second Hesston College distinctive
humanities course
College Algebra or Elementary Statistics
electives

Social Work and Sociology (A.A. degree)

see also **Child and Family Studies**

First Year Fall Program courses

Introduction to Sociology
General Psychology

Recommended courses

First-Year Seminar
computer course or competency exam
U.S. History I or II
College Writing I
electives

Spring Program courses

Introduction to Social Welfare

Recommended courses

Biblical Literature
Speech Communication
Fitness Concepts
science course with lab
electives

Second Year Fall Program courses

Developmental Psychology
Helping Relationship
Sociology of Families

Recommended courses

science course
Conflict Resolution
electives

Spring Recommended courses

history or humanities course
second Hesston College distinctive
College Algebra or Elementary Statistics
electives

Theatre Arts (A.A. degree)

see also **Communication Arts**

First Year Fall Program courses

Acting
Drama Participation
Theatre Appreciation

Recommended courses

First-Year Seminar
computer course or competency exam
Fitness Concepts
College Writing I
Speech Communication
electives

Spring Program courses

American College Theatre Festival
Drama in the Church
Drama Participation

Recommended courses

Biblical Literature
science course with lab
social science course
electives

Second Year Fall Program courses

Theatre Appreciation
Drama Participation

Recommended courses

history course
social science course
science course
electives

Spring Program courses

Drama Participation
Directing
Music Theatre Workshop

Recommended courses

College Algebra
second Hesston College distinctive
electives

Youth Ministry (A.A. degree)

First Year Fall Program courses

Introduction to Youth Ministry
Biblical Literature
Faith and Discipleship

Recommended course

First-Year Seminar
computer course or competency exam
Fitness Concepts
College Writing I
Developmental Psychology

Spring Program courses

Prophets and Revelation
Christian Education or Worship and
Celebration
Youth Ministry Seminary

Recommended courses

Environmental Biology or General
Astronomy
Speech Communication
College Algebra or higher

Second Year Fall Program courses

Jesus and the Gospels
Peacemaking and Justice
The Helping Relationship
Anabaptist History and Thought

Recommended courses

history or humanities course

Spring Program courses

Programming for Youth Ministry
Psalms and Epistles
Preaching or Drama in the Church

Recommended courses

Environmental Biology or General
Astronomy
history or humanities course
social science course

Associate of Applied Arts and Sciences

The Associate of Applied Arts and Sciences (A.A.A.S.) is awarded to students in General Studies and to those who complete majors in Aviation, Bible, Business, Computer Information Technology, Early Childhood Education, Nursing or Pastoral Ministries. The following standards apply to all A.A.A.S. degrees.

General Requirements

Total credits: 60 hours (up to six hours of advanced level ESL may apply).

Grade point average: 2.00 or better in Hesston College courses. Transfer hours must have grades of C or better.

Residency: one semester of full-time study or a minimum of 30 Hesston College hours. Twenty of final 30 hours must be earned at Hesston College.

Orientation: SCS 101 First-Year Seminar.

Wellness: PhEd 210 Fitness Concepts.

Skill Proficiency (6 hours minimum)

Written Communication (3 hours) - Engl 125 College Writing I (or higher level writing course if qualified).

Oral Communication (3) - one of the following: Comm 125 Interpersonal Communication or Comm 206 Speech Communication.

Computer Competence (0-3) - Pass the Hesston College computer placement examination or BuCS 112 Introduction to Computers or a higher level computer course.

Mathematics (0-3) - Present an ACT Math score of 20 or higher, an SAT Math score of 500 or higher or an ASSET numerical raw score of 23 or higher or pass BuAd 112 Personal Finance or MaSc 100 Intermediate Algebra or a higher level math course.

Hesston College Distinctives (6 hours)

Biblical Literature and one of the following: Relg 214 Peacemaking and Justice, Hist 213 Anabaptist History and Thought, Engl 216 Modern Literature, Soc 122 Religions of the World, Hum 209 Human Thought and Belief, Nurs 290 Integration Seminar (for nursing).

Liberal Arts Distribution

(NOTE: Some programs specify the courses to be completed)

Social Sciences - one course from the following: Psy 200 General Psychology, Psy 206 Developmental Psychology, Soc 202 Cultural Anthropology, Soc 203 Introduction to Sociology, Econ 221 Principles of Macroeconomics, Econ 222 Principles of Microeconomics.

Humanities - one course from the following: Hist 221/222 U.S. History I/II, Hist 251/252 History of World Civilization I/II, Hum 120 Exploring the Arts, Hum 200 Art Appreciation, Hum 203 Theatre Appreciation, Hum 206 Music Appreciation, Hum 215 Introduction to Film, Engl 112 Introduction to Literature, Engl 216 Modern Literature.

Natural Science - one lab course from the following: biology, chemistry, physical science, physics.

Specific Requirements for each Major Field of Study (21-46 hours)

See individual program details on the following pages. At least half of the Required Program Courses must be completed at Hesston College.

Programs of Study Leading to the Associate of Applied Arts and Sciences

The programs leading to the A.A.A.S. degree are designed to prepare the student for entry-level employment at the end of the two years of study. While many of the courses in these programs apply to the four-year degree as well, the A.A.A.S. is not covered under general transfer agreements. A student pursuing this degree who plans to pursue further studies after Hesston may wish to check with the intended transfer school to see which courses will satisfy the requirements of the higher-level degree.

General Studies Option Degree: Associate of Applied Arts and Sciences

The General Studies option is designed for students who wish to combine courses from several of the career programs, or who want to build a program of study to fit particular transfer situations that are not compatible with the Associate of Arts (A.A.) or Associate of Science (A.S.) degree requirements, or who otherwise wish to design their own programs of study beyond the basic requirements of the A.A.A.S. degree.

Required Program Courses: None

First Year Fall Recommended courses

First-Year Seminar
College Writing I
computer course or competency exam
history course
social science course
electives

Spring Recommended courses

Fitness Concepts
Personal Finance or Intermediate Algebra
(may be met with ACT math score of 20 or higher, SAT Math score of 500 or higher or ASSET numerical raw score of 23 or higher)
Biblical Literature
electives

Second Year Fall Recommended courses

Speech Communication or Interpersonal Communication
science course with lab
electives

Spring Recommended courses

second Hesston College distinctive
electives in field of interest

Aviation Major

Degree: Associate of Applied Arts and Sciences

The Aviation program offers tracks in Air Traffic Control and Flight.

The Air Traffic Control track follows guidelines and curriculum provided by the Federal Aviation Administration's Air Traffic-Collegiate Training Initiative (AT-CTI) program and prepares students for the FAA's Air Traffic Selection and Training evaluations (ATSAT). Students who pass the ATSAT are eligible for admission to the FAA Academy in Oklahoma City for further training. Hesston College Aviation is one of 36 colleges and universities in the FAA's AT-CTI program. Hesston College has been approved by the FAA as an AS-Professional Pilot or Air Traffic Control degree program. Participation in the AT-CTI program requires a minimum ACT Composite score of 20 or a minimum SAT combined Critical Reading and Mathematical score of 950.

The Flight curriculum prepares students for flight instructing and, with experience, for careers in charter, business and airline flying. Flight training coupled with training in airplane maintenance provides background for Christian mission flying. Students may also pursue aviation for personal enrichment. The Private Pilot, Commercial Pilot and Instrument Rating flight courses are approved under Federal Aviation Administration Part 141. All Aviation ground schools and all other flight courses are conducted under Federal Aviation Administration Part 61. The length of the flight program may vary from two to three years.

Participation in the flight program requires a minimum ACT Composite score of 18 or a minimum SAT combined Critical Reading and Mathematics score of 870 (or a minimum ASSET Reading Skills raw score of 20 if neither the ACT nor SAT was taken). Students meeting these requirements usually complete the program in two years (four semesters). Students not meeting this requirement may enroll in the Introduction to Aviation class. If they successfully complete the class and pass the FAA test on the first attempt, they may enroll in the flight program the following semester. These students usually complete the program in two and a half to three years (five to six semesters). Any student beginning a term on academic probation will not be permitted to enroll in any flight courses during that term and may prolong completion dates by one semester. A student may also opt to take the program over two and a half or three years, allowing one or two semesters for elective courses and time for extracurricular activities, employment or other responsibilities.

Aviation/Air Traffic Control Track Required Program Courses: 19 hours including at least one semester of full-time enrollment (grade of C or better required in courses, minimum score of 80 percent required in air traffic basic knowledge evaluations)

Air Traffic Basics I, II, III, IV, Private Ground School, Private Pilot

First Year Fall Program courses

Air Traffic Basics I

Recommended courses

First-Year Seminar

Fitness Concepts

computer course or competency exam

social science course

College Writing I

electives

Spring Program courses

Air Traffic Basics II

Recommended courses

Biblical Literature

Speech Communication or Interpersonal

Communication

history or humanities course

electives

Second Year Fall Program courses

Air Traffic Basics III

Recommended courses

science course with lab

electives

Spring Program courses

Introduction to Aviation

Private Pilot

Air Traffic Basics IV

Recommended courses

Intermediate Algebra or higher math

course (may be met with ACT Score

of 20 or higher, SAT score of 950 or

higher or ASSET numerical raw score

of 23 or higher)

second Hesston College distinctive

electives

Aviation/Flight Track Required Program Courses: 27-28 hours (grade of C or better required)

Introduction to Aviation, Private Pilot, Commercial Ground School, Instrument Ground School, Instrument Flight I/II, Mountain Flying, Commercial Flight I/II, Flight Instructor Ground School and Multiengine or Flight Instructor Airplane.

First Year Fall Program courses

Introduction to Aviation
Private Pilot

Recommended courses

First-Year Seminar
Fitness Concepts
social science course
College Writing I
computer course or competency exam
Intermediate Algebra or higher math
course (may be met with ACT Score
of 20 or higher, SAT score of 950 or
higher or ASSET numerical raw score
of 23 or higher)

Spring Program courses

Instrument Ground School
Instrument Flight I
Instrument Flight II

Recommended courses

Biblical Literature
Speech Communication or Interpersonal
Communication
history or humanities course

Second Year Fall Program courses

Commercial Ground School
Commercial Flight I
Mountain Flying

Recommended courses

science course with lab
electives

Spring Program courses

Commercial Flight II
Flight Instructor Ground School or
Certified Flight Instructor
Multiengine (may replace Flight Instruc-
tor Airplane for degree completion)
Flight Instructor Airplane - Instrument
Airline Training Orientation Program
(ATOP)

Recommended courses

second Hesston College distinctive
electives

Aviation/Flight Three-Year Track Required Program Courses: 27-28 hours (grade of C or better required)

Introduction to Aviation, Private Pilot, Commercial Ground School, Instrument Ground School, Instrument Flight I/II, Mountain Flying, Commercial Flight I/II, Flight Instructor Ground School and Multiengine or Flight Instructor Airplane.

First Year Fall Program courses

Introduction to Aviation

Recommended courses

First-Year Seminar

Fitness Concepts

social science course

College Writing I

computer course or competency exam

Intermediate Algebra or higher math

course (may be met with ACT Score of 20 or higher, SAT score of 950 or higher or ASSET numerical raw score of 23 or higher)

Spring Program courses

Private Pilot

Recommended courses

Biblical Literature

Speech Communication or Interpersonal Communication

history or humanities course

Second Year Fall Program courses

Instrument Ground School

Instrument Flight I

Instrument Flight II

Recommended courses

science course with lab electives

Spring Program courses

Commercial Ground School

Commercial Flight I

Airline Training Orientation Program (ATOP)

Recommended courses

second Hesston College distinctive electives

Third Year Fall Program courses

Commercial Flight II

Mountain Flying

Spring Program courses

Flight Instructor Ground School or

Flight Instructor Multiengine (may replace Flight Instructor Airplane for degree completion)

Flight Instructor Airplane-Instrument

Bible Major

Degree: Associate of Applied Arts and Sciences

The Bible curriculum prepares students for transfer to a baccalaureate degree course of study, for an enhanced life of faith and service in the church and for holding ministry responsibilities in the church. The program includes courses in Bible study, theology, formation and ministry in the church. For older students with more life experience, the program may lead to entry-level employment in a ministry setting.

The student may choose one of two tracks of study: Bible and Religion or Youth Ministry.

I. Bible and Religion Track Required Courses: 21 hours (grade of C or better required)

Biblical Studies: Jesus and the Gospels, Psalms and Epistles, Prophets and Revelation.

History and Theology: Choose one from Anabaptist History and Thought, Peacemaking and Justice, Introduction to Theology, Religions of the World. (Course cannot double count for second Hesston College distinctive.)

Ministries of the Church: Choose one from Evangelism and Church Growth, Worship and Celebration, Christian Education.

Religion Electives (6 hours).

First Year Fall Program courses

Faith and Discipleship
Biblical Literature
Anabaptist History and Thought

Recommended courses

College Writing I
Developmental Psychology
First-Year Seminar
computer course or competency exam

Spring Program courses

Prophets and Revelation or Evangelism and Church Growth
Peacemaking and Justice or Worship and Celebration
Christian Education

Recommended courses

Speech Communication or Interpersonal Communication
Personal Finance or Intermediate Algebra or higher math course (may be met with ACT Score of 20 or higher, SAT score of 950 or higher or ASSET numerical raw score of 23 or higher)

Second Year Fall Program courses

Jesus and the Gospels
Introduction to Theology
Psalms and Epistles

Recommended courses

history course
The Helping Relationship
Recreation Leadership
Fitness Concepts

Spring Program courses

Prophets and Revelation or Evangelism and Church Growth
Peacemaking and Justice or Worship and Celebration

Recommended courses

General Astronomy or Environmental Biology
electives

II. Youth Ministry Track Required Courses: 29 hours (grade of C or better required)

Biblical Studies: Jesus and the Gospels.

History and Theology: Anabaptist History and Thought and Peacemaking and Justice. (Course cannot double count for second Hesston College distinctive.)

Ministries of the Church: Introduction to Youth Ministry and Programming for Youth Ministry. In addition, choose one from Worship and Celebration, Preaching, Christian Education, Drama in the Church.

Spiritual Growth and Integration: Faith and Discipleship, Youth Ministry Seminar I/II.

Related Courses: Recreation Leadership and The Helping Relationship.

First Year Fall Program courses

Biblical Literature

Faith and Discipleship or Recreation Leadership

Introduction to Youth Ministry

Recommended courses

First-Year Seminar

College Writing I

Developmental Psychology
computer course or competency exam

Spring Program courses

Peacemaking and Justice

Youth Ministry Seminar I

Recommended courses

Speech Communication or Interpersonal Communication

Personal Finance or Intermediate Algebra or higher math course (may be met with ACT Score of 20 or higher, SAT score of 950 or higher or ASSET numerical raw score of 23 or higher) electives

Second Year Fall Program courses

Youth Ministry Seminar II

Faith and Discipleship or Recreation Leadership

The Helping Relationship

Jesus and the Gospels

Recommended courses

history or humanities course

Fitness Concepts

Spring Program courses

Programming for Youth Ministry

Anabaptist History and Thought

Preaching or Drama in the Church

Recommended courses

General Astronomy or Environmental Biology

Human Thought and Belief electives

Business Major

Degree: Associate of Applied Arts and Sciences

The Business curriculum prepares students for entry into many growing and rewarding occupations or for transfer to four-year programs. Potential career fields include management, marketing and sales, administration, accounting, entrepreneurship, international business, office management and business systems.

Required Program Courses: 27 hours (grade of C or better required)

Core Business Courses: Financial Accounting I, Business Communication, Management, Principles of Microeconomics, and a minimum of 3 hours from Introduction to Accounting Software, Advanced EXCEL, Web Authoring and Publishing, Desktop Publications.

Support Business Courses: Choose a minimum of 12 additional hours from Business Accounting, Business Administration, Business Computer Systems (except 101 and 112), and Economics. Other courses may be substituted with departmental approval.

First Year Fall Program courses

Exploring Business
Principles of Macroeconomics

Recommended courses

College Writing I
First-Year Seminar
history or humanities course
computer course

Spring Program courses

Principles of Microeconomics
Marketing and Sales or Entrepreneurship
business or computer elective

Recommended courses

Biblical Literature
Fitness Concepts

Second Year Fall Program courses

Business Communication
Financial Accounting I (if not taken first year)
Management
business or computer elective

Recommended courses

Advanced Excel

Spring Program courses

business or computer electives

Recommended courses

second Hesston College distinctive
Speech Communication

General Education Notes: take Principles of Microeconomics to meet the social science requirement. An economics and an accounting course is required to meet math requirement regardless of ACT, SAT or ASSET score.

Computer Information Technology Major Degree: Associate of Applied Arts and Sciences

The Computer Information Technology curriculum prepares the two-year career student to manage a computer network, connect and represent that network to the Internet community and service and support network hardware and software. The student also learns business skills needed to relate to the business community a CIT professional frequently serves. Hands-on training in the well-equipped Computer Information Technology lab integrates theory, practice and professional techniques.

Hesston College is a Novell Authorized Training Partner (NATP) and a member of the Microsoft Developer Network Academic Alliance. Specific courses and certification requirements are subject to industry changes. The college reserves the right to make substitutions in program requirements as necessary to offer the most current opportunities for students.

Required Program Courses: 27 hours (grade of C or better required):

Computer Core (required): Web Authoring and Publishing, Website Design, Networking Technologies, Service and Support, Computer Programming I, Computer Network Administration.

Business electives (choose three): Principles of Macroeconomics, Principles of Microeconomics, Financial Accounting I, Business Communication, Management, Marketing and Sales, Entrepreneurship, Exploring Business.

First Year Fall Program courses

Web Authoring and Publishing
Networking Technologies
Exploring Business

Recommended courses

First-Year Seminar
College Writing I
Fitness Concepts
Intermediate Algebra

Spring Program courses

Website Design
Computer Programming I

Recommended courses

Biblical Literature
Speech Communication

Second Year Fall Program courses

Computer Programming II or elective
Recommended courses
natural science course with lab
business electives

Spring Program courses

Computer Network Administration
Service and Support
Principles of Microeconomics

Recommended courses

history or humanities course
second Hesston College distinctive
electives

Recommended electives: Advanced Excel, Web Authoring and Publishing, Marketing and Sales, Personal Finance, Desktop Publications, Entrepreneurship, Introduction to Accounting Software, Business Seminar, Office and Information Management, Cooperative Education.

Early Childhood Education Major

Degree: Associate of Applied Arts and Sciences

The Early Childhood Education curriculum prepares students to teach in preschools, child care centers or child care homes; to serve as nannies in private homes; or to relate with parents and young children in other settings. Emphasis on special education also prepares the student for employment as a paraprofessional in special education preschool classrooms. Selection of sociology or psychology coursework for the elective courses can further prepare students for employment in other family- and child-related professions.

Required Program Courses: 22 hours (grade of C or better required):

Introduction to Early Childhood Education, Teaching/Learning Strategies in ECE, Infants and Toddlers, Early Childhood Environments, Child Health Care, Field Experience, sociology course.

General Education Note: take General Psychology or Developmental Psychology to meet the psychology requirement. Sociology Course Note: options include Social Diversity, Cultural Anthropology and Sociology of Families.

First Year Fall Program courses

Introduction to Early Childhood Education

Recommended courses

First-Year Seminar
 Personal Finance or Intermediate Algebra or higher math course (may be met with ACT Score of 20 or higher, SAT score of 950 or higher or ASSET numerical raw score of 23 or higher)
 computer course or competency exam
 Fitness Concepts
 General Psychology or Developmental Psychology
 College Writing I
 electives

Spring Program courses

Teaching/Learning Strategies in ECE
 Infants and Toddlers or Child Health Care

Recommended courses

Biblical Literature
 Speech Communication or Interpersonal Communication
 humanities course

Second Year Fall Program courses

Early Childhood Environments
 Sociology of Families, Social Diversity or Conflict Resolution

Recommended courses

science course with lab electives

Spring Program courses

Field Experience (in Early Childhood Education)
 Infants and Toddlers or Child Health Care

Recommended courses

second Hesston College distinctive electives

Recommendations for pursuing teacher licensure: Introduction to Education, Diverse Learners

Recommendations for Early Childhood and Family Studies: Introduction to Sociology, Introduction to Social Welfare, Cultural Anthropology, Religions of the World (for second Hesston College distinctive).

Nursing Major

Degree: Associate of Applied Arts and Sciences

The Nursing curriculum prepares entry-level nurses to provide direct client care in acute and extended care facilities. The graduate is eligible to apply for the NCLEX (licensing examination) to become licensed as a Registered Nurse (RN).

The length of the nursing program may vary from one to three years. LPNs may receive advanced placement and typically complete the nursing course work in two semesters. Students with no previous nursing course work usually complete the program in two years (four semesters). Prerequisite course work is required for admission into the two-year nursing program (contact the Admissions Office or the Nursing Department for more information on the nursing admission policy). A student may also opt to take the program over two-and-one-half or three years, allowing one or two semesters for prenursing and elective courses and time for extracurricular activities, employment or family responsibilities. Total hours required in the nursing program range from 65 to 75 depending on the student's academic preparation and competencies.

The Hesston College nursing program is accredited by the National League for Nursing Accrediting Commission and approved by the Kansas State Board of Nursing (see page 10).

Required Program Courses: 41 hours (grade of C or better required):

Nursing I (8 hours), Nursing II (8), Nursing III (9), Nursing IV (9), Nursing Pharmacology I/II/III/IV (1+1+1+1), Integration Seminar (3).

General Education Notes: for nursing students, Developmental Psychology meets the social science requirement, Anatomy and Physiology and Microbiology meet the natural science requirement, Principles of Nutrition meets the Fitness Concepts requirement and Integration Seminar meets the second Hesston College distinctive requirement. Grades of C or better are required in these courses. Introduction to Chemistry is required of students who have not completed one year of high school chemistry with a grade of C or better in the last five years. Prior to the first term of the two-year program, student must complete Anatomy and Physiology.

First Year Fall Program courses

Nursing I
Nursing Pharmacology I

Recommended courses

Introductory Chemistry
First-Year Seminar
College Writing I
math course or math competency exam*
computer course or competency exam

Spring Program courses

Nursing II
Nursing Pharmacology II

Recommended courses

Microbiology
Principles of Nutrition
Developmental Psychology

Second Year Fall Program courses

Nursing III
Nursing Pharmacology III

Recommended courses

Biblical Literature
Speech Communication or Interpersonal
Communication

Spring Program courses

Nursing IV
Nursing Pharmacology IV
Integration Seminar

Recommended courses

humanities course

General Education Note: students are required to demonstrate math competency in dosage calculations through testing in Nursing I. If math competency is not met, students must successfully complete Nurs 105 Dosage Calculations. This requirement is mandatory regardless of ACT, SAT or ASSET scores.

Recommendations: Test-Taking for Nurses, Medical Terminology, Fluids and Electrolytes, Nursing Cooperative Education. Note: students choosing a three-year plan of study focus on general education courses during the first year. They begin nursing courses the second year.

Pastoral Ministries Major

Degree: Associate of Applied Arts and Sciences

The Pastoral Ministries curriculum prepares students for pastoral ministry. The program is designed for the mature student with a strong sense of call to ministry. Admission to the program requires a personal statement of call, detailed references, and affirmation from the applicant's home congregation. The program integrates general education with courses in Bible, theology, church ministry, personal formation and supervised ministry experience. The program may be completed in either a two-year or three-year plan.

Required Program Courses: 40-43 hours (grade of C or better required)

- Biblical Studies (in addition to Biblical Literature): Jesus and the Gospels, Psalms and Epistles, Prophets and Revelation.
- History and Theology: Anabaptist History and Thought, Peacemaking and Justice, Introduction to Theology.
- Ministries of the Church: Evangelism and Church Growth, Worship and Celebration, Preaching, Pastoral Care and Leadership, Christian Education.
- Spiritual Growth and Integration: Faith and Discipleship, Formation Seminars I/II/III/IV, Supervised Ministry Experience, Clinical Pastoral Education (credit optional).

First Year Fall Program courses

- Biblical Literature
- Pastoral Care and Leadership
- Formation Seminar I
- Faith and Discipleship

Recommended courses

- First-Year Seminar
- computer course or competency exam
- College Writing I
- Fitness Concepts

Spring Program courses

- Prophets and Revelation
- Worship and Celebration
- Christian Education
- Formation Seminar II
- Preaching
- Supervised Ministry Experience
- Peacemaking and Justice

Summer: Clinical Pastoral Education

Second Year Fall Program courses

- Anabaptist History and Thought
- Formation Seminar III
- Supervised Ministry Experience
- Introduction to Theology
- Jesus and the Gospels
- Speech Communication

Recommended courses

- math course or math competency exam

Spring Program courses

- Psalms and Epistles
- Evangelism and Church Growth
- Formation Seminar IV

Recommended courses

- science course with lab
- Developmental Psychology
- history course
- Personal Finance or Intermediate Algebra or higher math course (may be met with ACT Score of 20 or higher, SAT score of 950 or higher or ASSET numerical raw score of 23 or higher)

Course Descriptions



Art

Art 100 Introduction to Design

3 hours

Examines the ideas needed to arrange materials into organized visual composition, the interrelationship of two dimensional visual elements and principles of organization. Applies design understanding to practical problems. Includes visits to professional designers. Makes use of computer and design software. Recommended for the general student and for art, graphic design and architecture majors.

Art 101 Introduction to Drawing

3 hours

Develops fundamental drawing skills leading to mastery of graphic expression. Explores various media throughout the course and investigates creative compositional approaches toward the course's end. Drawing as distinctive art form and basis for other art forms and enrichment for the beginner. Recommended for general as well as art students.

Art 102 Introduction to Ceramics

3 hours

Introduces creative clay work, focusing on hand-building methods, wheel and glazing techniques and development of aesthetic sensitivity. For the general student, child care and art students.

Art 103 Introduction to Photography

3 hours

Emphasizes photography as a means of expression and reflection. Covers technical theory, camera use, basic elements of composition and the processing, printing and presentation of black and white photography as well as use of Photoshop software in digital photography. Recommended for art and graphic design students.

Art 104 Introduction to Painting

3 hours

Investigates alkyd and acrylic painting techniques, encourages personal expression through structured formats, introduces color theory and poetic imagery, includes study excursions and field trips to local painting shows. Experience in drawing is desirable, but not required. Recommended for general as well as art students. Offered alternate years.

Art 105 Introduction to Watercolor Painting

3 hours

Develops fundamental watercolor painting skills through many studies on a variety of paper surfaces. Color theory, drawing skill and inventive composition will be developed as skills progress. Course includes painting excursions and field

trips to painting shows. Experience in drawing is desirable, but not required. Recommended for general as well as art students. Offered alternate years.

Art 115 Web Technologies for the Designer **1 hour**

Provides an introduction to web authoring and image editing software and to pixel- and vector-based animation.

Art 200 Introduction to Graphic Design **3 hours**

Traces the history of classic typeface design, design of graphic images and composition. Relies heavily on computer software including Illustrator, Photoshop and InDesign. Prerequisite: Art 100 or consent of instructor.

Art 201 Drawing II **4 hours**

More fully investigates the fundamental graphic skills developed in Introduction to Drawing. Emphasis is placed on drawing from the human form, experimenting with images and new media and developing strong visual compositions. Prerequisite: Art 101.

Art 202 Ceramics II **3 hours**

Continues study of the process of ceramic construction, particularly the use of the potter's wheel. Also covers mass production, glaze formation, kiln construction and firing techniques. Prerequisite: Art 102 or consent of instructor.

Art 205 Introduction to Printmaking **3 hours**

Investigates various types of printmaking techniques including relief print, intaglio, screen and monotype. Traces the printmaking processes and teaches the proper care of fine art prints. Offered alternate years. Recommended background: Art 101.

Art 215 Color Theory and Practice **3 hours**

Concentrates on color as two-dimensional design. Students create two-dimensional designs to help them understand design/composition and the nature of color, the most complex, relative and difficult component of the visual arts. Both theory and practical application will be studied.

Aviation

Avia 101 Introduction to Aviation **3 hours**

Private pilot ground school covering required subject areas in preparation for the Private Pilot - Airplane written exam. This course may be taken separately or concurrently with Avia 102. See Aviation Fees.

Avia 102 Private Pilot **4 hours**

Includes a minimum of 40 hours of actual flight training. Introduces the student to the solo and cross-country phases of private pilot training. This course, in conjunction with Avia 101, qualifies the student for the FAA Private Pilot flight test. Prerequisite: Avia 101 or enrollment in the same term. See Aviation Fees.

Avia 112 Air Traffic Basics I **3 hours**

Provides an overview of the air traffic system from both the pilot and controller perspectives.

Avia 113 Air Traffic Basics II **3 hours**

Studies the general control procedures applied in the en route and terminal environments. The role of Flight Service will be discussed as well. Prerequisite: Avia 112.

Avia 151 Commercial Ground School **3 hours**

Prepares the student for the FAA Commercial Pilot written examination. Covers aerodynamics, flight instruments, weather, advanced flight operation techniques and Federal Aviation regulations. Prerequisite: Avia 101 or equivalent. See Aviation Fees.

Avia 211 Instrument Ground School **3 hours**

Prepares the student for the FAA Instrument Rating Written Examination. Covers meteorology, aircraft systems, navigation and air traffic control. Prerequisite: Private Pilot License. See Aviation Fees.

Avia 212 Air Traffic Basics III **3 hours**

This third semester course is designed in modules to continue the study of principles of operation, air traffic rules, procedures, separation criteria and methods in the control tower environment are a primary focus of this course. Prerequisite: Avia 113.

Avia 213 Air Traffic Basics IV **3 hours**

Focuses on separation criteria, speed control and other rules and procedures to apply separation standards in both the terminal radar and en route center environments. This course completes the course requirements for the Air Traffic Control track of the Aviation degree. Prerequisite: Avia 212.

Avia 220 Instrument Flight I **1 hour**

The student will learn precise airplane attitude control by instrument reference and radio navigation. Prerequisite: Private Pilot License. See Aviation Fees.

Avia 221 Instrument Flight II **2 hours**

The student will learn to perform accurate instrument approach procedures, missed approaches and holding patterns. The student will be introduced to IFR cross-country procedures and will increase his/her proficiency to the level required of a competent instrument pilot. Prerequisite: Avia 211, 220. See Aviation Fees.

Avia 225 Mountain Flying **1 hour**

The student receives advanced training associated with the complexities of flying in the mountains. This training includes an extended cross-country flight into the Colorado Rockies. The student will become familiar with high altitude airports, high altitude operations and limited survival techniques. Prerequisite: Avia 221 and concurrent enrollment in Avia 230. See Aviation Fees.

Avia 230 Commercial Flight I **3 hours**

The student is introduced to and practices maneuvers required for the commercial pilot flight test. The student also receives instruction and practice in a complex aircraft. Prerequisite: Avia 221. See Aviation Fees.

Avia 231 Commercial Flight II **2 hours**

The student continues working toward proficiency in maneuvers required for the commercial pilot as well as proficient operation of a complex aircraft. Prerequisite: Avia 151, 230. See Aviation Fees.

Avia 232 Multiengine **1 hour**

The student receives instruction in aircraft systems and the piloting skills required to operate a multiengine aircraft safely. Prerequisite: Avia 231 or permission of instructor. See Aviation Fees.

Avia 235 Flight Instructor Ground School **4 hours**

Prepares the commercial pilot to become a teacher. Covers information included in FAA Flight Instructor-Airplane and Flight Instructor-Instrument tests as well as Advanced and Instrument Ground Instructor tests. Prerequisites: Avia 151 and 211 or equivalent. See Aviation Fees.

Avia 240 Flight Instructor Airplane **2 hours**

Instruction in teaching techniques, maneuver analysis and performance and other subjects required to be a competent FAA Certificated Flight Instructor. Prerequisite: Avia 231, 235. See Aviation Fees.

Avia 241 Flight Instructor Airplane - Instrument **1 hour**

Instruction in teaching techniques and analysis and performance of maneuvers required for the FAA Certificated Instrument Flight Instructor. Prerequisite: Avia 240. See Aviation Fees.

Avia 260 Airline Training Orientation Program (ATOP) **1 hour**

Introduction to the Boeing 737/300. During this program conducted by ATOP, Inc., the student will receive:

- 10 hours of Systems and Flight Procedures Ground School
- 2 hours of Cockpit Procedures Training
- 1 hour of Simulator Flight Observation
- 1 hour of Simulator Flight

“High Altitude” Operations Training and Endorsement

Prerequisite: Private Pilot's License and U.S. citizenship. See Aviation Fees.

Avia 270 Multiengine Instructor - Advanced **2 hours**

Introduces the student to the multiple crew environment, Crew Resource Management (CRM) and Airline Transport Pilot (ATP) requirements. The student is further prepared for instructing in a multiengine airplane and upon completion will take the Multiengine Instructor Practical Test. See Aviation Fees.

Bible and Ministry

BIBLICAL STUDIES

Relg 100 Biblical Literature

3 hours

Studies the story and basic themes of the literature of the Old and New Testaments in their historical contexts. Gives attention to the unique characteristics and principles for interpreting the various biblical literary genre. Builds skill in the inductive method of Bible study and interpretation by completing major inductive studies. Examines various approaches to interpretation. Surveys the development of the biblical canon. A reading and writing intensive course. Required for graduation.

Relg 202 Biblical Studies: Psalms and Epistles

3 hours

Studies Psalms and a specific epistle. The class practices sound exegetical skills, learning how to read psalm and epistle genre. In the first half, students study the overall structure of psalms and their contribution to Israelite theology and worship. In the second half of the semester, the class surveys the Pauline epistles, then practices exegetical skills with a selected New Testament epistle. Attention is given to the teaching, preaching and worship resources in each book. Students may enroll for a half semester with appropriate adjustment for one hour credit. Offered alternate years. Prerequisite: Relg 100 or consent of instructor.

Relg 208 Biblical Studies: Prophets and Revelation

3 hours

Studies a prophetic book and Revelation. The class practices sound exegetical skills, learning how to read prophetic and apocalyptic genre. Students study how prophecy functions in Israel's history and theology and read a text in its historical-cultural setting. Revelation is studied in its historical-cultural context in the second half. Attention is given to the teaching, preaching and worship resources in each book. Students may enroll for a half semester with appropriate adjustment for one hour credit. Offered alternate years. Prerequisite: Relg 100 or consent of instructor.

Relg 260 Jesus and the Gospels

3 hours

Study of Jesus in the historical, salvation history and literary contexts, focusing on birth, life and teachings, death and resurrection as recorded in the gospels. Special attention is given to the Sermon on the Mount. Includes inductive essays and applications of Jesus' teaching and modeling for the church and Christian life. Offered alternate years. Prerequisite: Relg 100 or consent of instructor.

HISTORY AND THEOLOGY

Hist 213 Anabaptist History and Thought

3 hours

See course description listed for History 213.

Relg 214 Peacemaking and Justice

3 hours

Studies the biblical and theological foundations for nonviolence, peacemaking

and justice. Examines historic and current positions and ethical method regarding participation in violence and war. Seeks to assist students to define their ethical method and commitment and equip them to dialog with others who differ. Prerequisite: Relg 100 and sophomore standing or permission of instructor.

Relg 215 Introduction to Theology **3 hours**

Explores the recurring questions and basic convictions of the Christian faith from a biblical and Anabaptist perspective. By examining the notions of revelation, God, creation, Jesus Christ, salvation, the church and the last things, students will learn to think biblically, creatively and critically about their own theology and that of others. Offered alternative years.

MINISTRIES OF THE CHURCH

Relg 121 Introduction to Youth Ministry **3 hours**

An introduction to the theology, theory and practice of youth ministry in the congregation within the Anabaptist tradition. Special attention is given to worldview of youth culture and adolescent development. Includes person- and program-centered approaches and the theology they represent. Explores skills and resources for ministry.

Relg 122 Evangelism and Church Growth **2 or 3 hours**

Examines the theology and models of evangelism, outreach and church growth helping students become competent in communicating the Gospel personally and together as a community of believers. Offered alternate years.

Relg 123 Programming for Youth Ministry **3 hours**

Focuses on program content, methods and resources for youth ministry. Emphases include discipleship training, outreach, service, worship, life planning, preparation for baptism and church membership. Offered alternate years.

Relg 221 Worship and Celebration **2 or 3 hours**

Studies and compares different forms of Christian worship and their biblical and historical foundations. Concentrates on the significance of worship and the process and resources for planning and leading worship. Students will observe, plan and lead a variety of worship experiences. Offered alternate years.

Relg 222 Preaching **3 hours**

A course in the foundations and practical skills of preaching. Through lectures, discussions, videos of outstanding preachers and preaching several kinds of sermons in class, students gain confidence and basic competence as preachers.

Relg 223 Pastoral Care and Leadership **4 hours**

Focuses on the person, role and work of the pastor in relationship to the leadership and pastoral care of a congregation. Includes study of church polity, systems thinking, conflict resolution, crisis intervention, office management and equipping members for ministry.

Relg 224 Christian Education**2 or 3 hours**

Affirms the purpose and importance of Christian education in the church. Explores the teaching ministry as spiritual formation. Students will examine methods, curriculum and program resources appropriate for the needs of various age groups. Equips students with understanding, skills and experience in teaching and providing leadership for the church's Christian education ministry. Offered alternate years.

Relg 225 Clinical Pastoral Education**3 hours**

The program is directed by chaplains who are certified to provide instruction and supervision in an approved clinical setting. Credits accumulate in CPE units and are translated into semester hours. Students must be recommended by the director of the Pastoral Ministries Program and must meet specific requirements of the CPE clinical director. Credit optional. Enrollment limited to Pastoral Ministries students.

SPIRITUAL GROWTH AND INTEGRATION**Relg 131 Faith and Discipleship****3 hours**

Explores the question, "What does it mean to be a Christian?" Studies selected elements of Christian faith and life and their expression in various Christian traditions. Gives major attention to types of Christian spirituality and to spiritual disciplines including prayer, meditation, journaling, devotional Bible study, confession and forgiveness.

Relg 132, 133 Formation Seminars I and II (first year)**1+1 hours****Relg 232, 233 Formation Seminars III and IV (second year)****1+1 hours**

The formation seminars are at the heart of the Pastoral Ministries Program. Through small group experience and individual spiritual direction, students develop in-depth knowledge of themselves, their gifts and relationships. Seminars seek to assist students to grow spiritually and personally, integrating the spiritual, personal and academic in preparation for pastoral ministry. Spouses are expected to participate. Enrollment limited to Pastoral Ministries students.

Relg 188, 288 Supervised Ministry Experience**1+1 hours**

Provides an opportunity for students to experience ministry identity and practice skills in a local congregation as a means to further test and affirm their call and review their readiness for ministry. Supervising pastors mentor the students as they plan, practice and evaluate their efforts to lead in administration, worship, preach, offer pastoral care, teach and evangelize. Enrollment limited to Pastoral Ministries students.

Relg 228, 229 Youth Ministry Seminar I and II**1+1 hours**

An integrative seminar that explores gifts and calling and personal and spiritual identity for ministry through group and individual meetings with the instructor.

Includes observation, reflection and participation in youth ministries in various settings.

Biology

BiSc 100 Introduction to Biology **4 hours**

An introductory study of living organisms, with emphasis on human systems; homeostatic, genetic and developmental processes; human interaction with the environment; and the scientific method of inquiry. Designed for general education. Three lectures and one two-hour lab per week.

BiSc 102 Introduction to Biochemistry **4 hours**

Surveys the structure, chemical properties and functions of the common classes of organic compounds with a special emphasis on those which are important to living organisms. Begins with basic organic compounds followed by discussion of enzymes, energy production and the structure and functions of proteins, lipids, carbohydrates and nucleic acids. One two-hour lab per week. Prerequisite: Chem 101 or equivalent. Offered alternate years.

BiSc 103 Cell Biology **4 hours**

Basic concepts of cellular and molecular biology including the study of chemical components of cells, cell ultrastructure, metabolism, steady state regulations, nuclear control of the cell, cellular reproduction and development. Lectures include methods in genetic engineering and the application of these procedures in the laboratory. One three-hour lab per week. Prerequisite: high school chemistry or college chemistry or consent of instructor. Offered alternate years.

BiSc 110 Environmental Biology **4 hours**

Explores fundamental ecological principles that provide the foundation for understanding environmental issues. Outdoor laboratory field exercises and lectures emphasize the process of science as it relates to a biological description of the natural world. Requires basic math skills. Designed for science and non-science majors. Pre-requisite: high school biology.

BiSc 203 Botany **4 hours**

Introduces structure and function of organisms with special emphasis on the plant kingdom. Compares internal structure and habitats of various organisms. Prerequisites: high school advanced biology or consent of instructor. Offered alternate years.

BiSc 204 Zoology **4 hours**

Introduces structure and function of organisms with special emphasis on the animal kingdom. Compares various systems as they developed in the living world. Prerequisite: high school chemistry or consent of instructor. Offered alternate years.

BiSc 205 Anatomy and Physiology **4 or 5 hours**

Begins with a survey of four topics essential for the understanding of physiology: terminology, cell function, basic chemical principles and tissues. Follows with an in-depth anatomical/physiological study of the ten systems of the human body. Prerequisite: minimum high school GPA of 3.25, or ACT Composite 19 or equivalent, or a minimum GPA of 3.00 on at least 12 college semester hours, or consent of instructor.

BiSc 206 Microbiology **3 or 4 hours**

Emphasizes structural, physiological, chemical and environmental aspects of microorganisms. Concentrates on bacteria that cause disease. Lab work includes identifying unknown bacterial cultures. Prerequisite: minimum high school GPA of 3.25, or ACT Composite 19 or equivalent, or a minimum GPA of 3.00 on at least 12 college semester hours, or consent of instructor.

Business Accounting**BuAc 205 Financial Accounting I** **3 hours**

Provides a foundational understanding of accounting as a tool for communicating financial information about the activities of a business. Emphasizes the concepts and principles used to analyze accounting transactions. The course includes the accounting cycles for service/merchandising firms, corporate accounting methods and preparing and interpreting related financial statements. Specific aspects of accounting also addressed include control over cash, current and plant/fixed assets, current and long-term liabilities and the time-value of money. Financial Accounting I is designed for both accounting majors and non majors. Prerequisite: sophomore standing or consent of instructor.

BuAc 206 Managerial Accounting I **3 hours**

Focuses on the study of accounting in terms of management's information requirements. This course emphasizes the use of accounting information to assist managers in decision making, planning and controlling the operations of the business. Prerequisite: BuAc 205.

Business Administration**BuAd 109 Exploring Business** **3 hours**

Provides a broad introduction to the various fields of business, including an overview of the business environment, entrepreneurship and business organization, management, marketing, accounting, finance and business ethics. This class is designed for entering business students as well as those exploring interest in the field of business.

BuAd 112 Personal Finance **3 hours**

Provides a comprehensive coverage of personal financial planning in the areas of money management, career planning, stewardship, taxes, consumer credit, housing and other consumer decisions, legal protection, insurance, investments,

retirement planning and estate planning. Includes the fundamentals of financial planning so the student can make informed choices related to spending, saving, borrowing and investing that lead to long-term financial security. For business and non-business students.

BuAd 205 Business Communication **3 hours**

Success in business requires effective written and oral communication. This writing-intensive course analyzes various standard business situations to allow students to gain confidence in business communication. Specific focus will be given to clarifying the writer's audience and focus throughout the writing process. Prerequisite: Engl 125 and keyboarding/typewriting skills or SCS 090 Beginning Keyboarding.

BuAd 210 Marketing and Sales **3 hours**

Marketing, according to American Marketing Association, is "the activity, set of institutions, and processes for creating, communicating, delivering and exchanging offers that have value for customers, clients, partners and society at large." This course is designed to acquaint students with the principles and problems of marketing goods and services as well as the methods of distribution from producer to the consumer.

BuAd 211 Office and Information Management **3 hours**

Explores administrative office principles and functions of managing an office and the integration of basic skills, knowledge, technology, software, human relations and administrative elements of the office environment. Prerequisite: computer skills and instructor approval.

BuAd 218 Entrepreneurship **3 hours**

In a step-by-step process, students will learn how to turn business ideas into opportunities by starting and operating a small business. This course is not a simulation. The business creation will be real as students work in groups of two or three to start and run their businesses. Upon completion of the business project, students will analyze their successes and failures and then decide what charitable organizations should receive the net profit from the operations of the business.

BuAd 220 Management **3 hours**

Explores the basic management functions of planning, organizing, leading and controlling. Emphasizes communication, decision-making, diversity, ethics, hiring, problem solving and teamwork. Other topics include self-assessment and career planning. Students are encouraged to explore their own management skills and styles. Course assignments apply classroom concepts to real situations. Prerequisite: BuAd 109 or consent of instructor.

BuAd 230 Business Seminar **3 hours**

Explores personal management philosophy within the context of personal belief systems and discusses contemporary perspectives of change management. Students will combine the results of several personal measurement tools to prepare a report of their own operating styles. Business people from the Wichita metro area

will present their stories to the group. Students also will travel to local businesses to observe their business practices.

Business/Computer Information Technology

BuCS 112 Introduction to Computers 2 hours

An overview for entry-level computer users covering selected computer terminology, file management and software applications. This hands-on course includes introductions to word processing, electronic spreadsheets, presentation software and other software. Prerequisites: keyboarding/typewriting skills or SCS 090 Beginning Keyboarding.

BuCS 114 Introduction to Accounting Software 1 hour

This is a hands-on course for computer users wishing to gain knowledge of accounting software. The course emphasizes the main features and explores more advanced features of QuickBooks and Peachtree accounting software applications. This course will also reinforce a basic understanding of accounting terminology and the process of analyzing and recording business transactions. Prerequisite: BuAc 205 or consent of instructor.

BuCS 115 Desktop Publications 3 hours

A hands-on course focused on desktop publishing (DTP), which is the process of using a computer to communicate messages via the creation of effectively designed page layouts for books, newsletters, advertisements, brochures, menus, catalogs, PDFs, price lists, etc. DTP goes beyond word processing; it enables a company to create high-quality, modestly priced documents in house that utilize graphics, illustrations, borders, multi-column layout and a wide variety of type styles and sizes. The course will cover an understanding of a publication's goal, its intended audience and venue; the understanding and application of basic design principles to give form and visual meaning to a publication (based on its purpose); and the understanding use of professional software for layout, design, creation and manipulation of graphics. (Same as Comm 115). Prerequisite: SCS 090.

BuCS 119 Advanced EXCEL 1 hour

This is a hands-on course for computer users wishing to gain comprehensive spreadsheet skills. The course emphasizes the use of Microsoft EXCEL 2007 to solve a variety of spreadsheet problems that are likely to be encountered in both the workplace and in the personal life of an individual. Advanced Excel includes more details of creating worksheets/charts, working with lists/reports and creating pivot tables. This course will also include working with more advanced formulas, creating/using macros and solving complex problems. Prerequisite: BuCS 112 or consent of instructor.

BuCS 123 Web Authoring and Publishing 3 hours

Teaches Web page creation and other aspects of Web authoring. Introduces Hypertext Markup Language (HTML), cascading style sheets (CSS), text and

graphical editors and server and client-side technologies. Upon completion, students will be able to create Web pages that contain text, graphics, hyperlinks, tables, forms, frames and scripts.

BuCS 126 Networking Technologies **3 hours**

Covers basic data communications and networking concepts including network models, protocols, operating systems, cabling and hardware; IP addressing and subnetting; switching and routing; wireless technologies; networking services; network administration and troubleshooting procedures.

BuCS 138 Computer Programming I **3 hours**

Focuses on structured programming techniques and introduces object-oriented programming. Topics include data types, calculations, control structures, arrays, classes, inheritance, input/output and files. This introductory programming course is taught using Alice and Java. Prerequisite: BuCS 112 or consent of instructor.

BuCS 141 Computer Network Administration **3 hours**

Provides the knowledge and skills necessary to perform installation, implementation, administration and troubleshooting tasks in Novell NetWare and Microsoft Windows environments. After course completion, students have the option of testing for Certified Novell Administrator (CNA) certification. Prerequisite: BuCS 126 or BuCS 164.

BuCS 163 Microsoft Windows Workstation Administration **3 hours**

Provides the knowledge and skills necessary to perform installation, implementation, administration and troubleshooting tasks in a current Microsoft Windows workstation environment. After course completion, students have the option of testing for Microsoft Certified Technology Specialist (MCTS) certification. Prerequisite: BuCS 112 or consent of instructor.

BuCS 164 Microsoft Windows Server Administration **3 hours**

Provides the knowledge and skills necessary to perform installation, implementation, administration and troubleshooting tasks in a current Microsoft Windows Server environment. After course completion, students have the option of testing for Microsoft Certified Technology Specialist (MCTS) certification. Prerequisites: BuCS 126 or BuCS 163 or consent of instructor.

BuCS 225 Website Design **3 hours**

Includes discussion, demonstration and development of beginning Web design and techniques using HTML, Photoshop, Dreamweaver and Flash. Assignment criteria will emphasize the development of aesthetics, personal expression, critical thinking and beginning technical competence. The basic principles of art and design will be cultivated along with design communication skills, image and Web analysis. Prerequisite: BuCS 123 or consent of instructor.

BuCS 230 Service and Support **3 hours**

Covers the installation, configuration, upgrade, diagnosis and troubleshooting of computer software and hardware in a hands-on lab environment. After course completion, students have the option of testing for CompTIA A+ certification. Prerequisite: BuCS 126 or consent of instructor.

BuCS 238 Computer Programming II **3 hours**

Focuses on structured programming techniques and object-oriented programming. Topics for this second course in computer programming include software engineering principles, sorting and searching algorithms, dynamic variables and data structures. Prerequisite: BuCS 138 or consent of instructor.

Chemistry

Chem 101 Introductory Chemistry **4 hours**

Covers atomic structure, chemical bonding, reactions, states of matter, acids and bases. Introduces organic chemistry and nuclear chemistry. Basic algebra required. Three hours lecture and one two-hour lab per week. Designed for students with no chemistry background. Students with high school chemistry should take Chem 121 General Chemistry I.

Chem 102 Introduction to Biochemistry **4 hours**

Surveys the structure, chemical properties and functions of the common classes of organic compounds, with a special emphasis on those which are important to living organisms. Discusses stereo-chemistry, enzymes, energy production and the structure and functions of proteins, lipids, carbohydrates and nucleic acids. Prerequisite: Chem 101 or equivalent. Offered alternate years.

Chem 121 General Chemistry I **4 or 5 hours**

Reviews basic concepts including atomic structure, chemical bonding reactions, states of matter and thermochemistry. Three hours lecture and one three-hour lab per week. Prerequisite: Chem 101 or high school chemistry (with grade of C or better). Algebra background required. Additional lab work, problem assignments and a case study paper required for 5 hours credit.

Chem 122 General Chemistry II **4 or 5 hours**

Treats thermodynamics, electrochemistry, chemical kinetics and equilibrium including acids and bases, as well as some representative elements and nuclear chemistry. Introduces organic chemistry and qualitative analysis. Three hours lecture and one three-hour lab per week. Prerequisite: Chem 121. Additional lab work required for 5 hours credit.

Chem 203 Organic Chemistry I **4 hours**

Studies the structure, properties and reaction mechanisms of carbon compounds. Three hours lecture and one three-hour lab per week. Prerequisite: Chem 122.

Chem 204 Organic Chemistry II **4 hours**

Continues Chem 203, emphasizing synthesis and mechanisms of reactions. Introduces spectroscopy. Three hours lecture and one three-hour lab per week. Prerequisite: Chem 203.

Communication Arts**Comm 111/112 Publication Seminar - Newspaper** **1+1 hours**

Provides experience related to news reporting and production. Students create multimedia content for *The Hesston College Horizon* newspaper and/or *The Journal of Writing and Art* literary magazine. Positions include writing, editing, photography, business management and advertising design and lay-out.

Comm 115 Desktop Publications **3 hours**

Same as BuCS 115. See course description listed under Business/Computer Information Technology. Prerequisite: SCS 090.

Comm 117 Publication Seminar - Yearbook **1+1 hours**

Focuses on production of college yearbook. Ideal for student skilled in writing/editing, design, photography or computer. Prerequisite: Comm 115.

Comm 125 Interpersonal Communication **3 hours**

Introduces the theory and practice of interpersonal (dyadic) communication. Course content includes the influence of self concept, perception, culture, non-verbal behavior, emotions and conflict on interpersonal communication. Through journaling, group discussion, collaborative class projects and class presentations, students will develop greater understanding of, and expertise in, their interpersonal communication.

Comm 128 Introduction to Digital Media **3 hours**

Introduces the basics of media production with a variety of digital software tools and techniques. Students will work briefly creating web pages that will display their projects and then more in depth with projects with still images, digital audio and digital video done via Photoshop and Apple's iLife suite of programs.

Comm 141 Introduction to Journalism **3 hours**

Covers basic news writing techniques for a variety of media with an emphasis on Associated Press style. Includes a focus on journalism issues and ethics. Taught in a workshop format. Students will write news and feature stories for *The Hesston College Horizon* and/or *The Journal of Writing and Art* literary magazine. Offered alternate years.

Comm 151 Mass Communication and Society **3 hours**

Examines the history, industry and controversy surrounding mass media, highlighting the ways in which those media shape culture. Emphasis is given to equipping students with the critical tools necessary to enable them to become informed consumers of mass media. Students will complete written and oral presentations, which will critically analyze different media messages.

Comm 205 Business Communication**3 hours**

Same as BuAd 205. See course description listed under Business Administration.

Comm 206 Speech Communication**3 hours**

Teaches the fundamentals of inventing, planning, organizing, researching and delivering public presentations. Emphasis is placed on helping the student become a more competent, audience-centered, extemporaneous public speaker.

Computer Information Technology Computer Science

see **Business/Computer Information Technology**

Disaster Management

DMgt 105 Introduction to Disaster Response**3 hours**

Introduces and explores the field of disaster management. Provides background for dealing in organized ways with disasters, victimization and economic losses from disasters. Examines how organizations serve communities and individuals from a service perspective.

DMgt 110/120/210/220 MDS Culture I/II/III/IV**1+1+1+1 hours**

Covers the history of Mennonite Disaster Service (MDS) and disaster response and recovery from the MDS perspective. Students develop an understanding of the many roles and aspects of planning and working on an MDS project site, including essential construction skills and the spiritual nature of MDS work. Students learn how to relate to other disaster relief agencies and to disaster survivors.

DMgt 175 Field Experience**3 hours**

Students spend eight weeks on a Mennonite Disaster Service project site during the summer following the first year of study and are introduced to all phases of project leadership including construction, cooking, office management and working with short-term and long-term volunteers, project directors, local community members and disaster survivors. Students gain an understanding of how an MDS site operates and how MDS works with the community in recovering from a disaster. Prerequisite: DMgt 105.

DMgt 205 Disaster Management Leadership Development**3 hours**

Introduces leadership principles and styles, especially as they apply to disaster management positions. Examines the need for effective leadership in many areas and the roles and demands of leaders. Covers leadership styles and traits of leaders past and present. Helps students examine their own leadership styles and traits and how they can be developed.

Economics

Econ 221 Principles of Macroeconomics **3 hours**

Studies human behavior and choices as they relate to the entire economy. This course analyzes the economic “big picture” to help students understand how the economy functions on an aggregate level.

Econ 222 Principles of Microeconomics **3 hours**

Studies human behavior and choices as they relate to small, individual decisions such as choices made by single households, businesses or markets. This course analyzes the economic relationship between individual households and business firms.

Education

Educ 103 Introduction to Education **3 hours**

A comprehensive, collaborative and reflective study of K-12 educational issues. Includes educational philosophies and history of education, teaching strategies and theories, working with diverse student populations, assessment, cooperative learning and other relevant issues. Includes 30 hours of field experience with placement in nearby schools. Students will examine issues from a pre-professional educator perspective and create a personal educational portfolio to use in their career. Assists students in making an informed decision about their educational career.

Educ 104 Field Experience **1 hour**

Builds upon Educ 103 and provides opportunity for students to experience K-12 education first hand. The instructor places students in local schools for 30 hours of observation and interaction. In-class and small-group discussions during weekly class sessions students reflect upon school experiences and discuss such topics as classroom climate, lesson design and behavior management. Prerequisite: Educ 103.

Educ 200 Introduction to Early Childhood Education **3 hours**

Provides an overview of early childhood education history and philosophy, variations in child development and developmentally appropriate teaching practices for young children. Includes study of specific curriculum areas and assessment techniques. Students observe and participate in the college laboratory preschool one session a week.

Educ 201 Teaching/Learning Strategies in ECE **3 hours**

Includes theory, practice and development of early childhood education curriculum. Focuses on school, family and community interactions; ethics for teachers; curriculum models and curriculum development; specific focus on music and movement, literacy development, literature and art curriculum areas; and student assessment. Students participate in the laboratory preschool under the supervi-

sion of an instructor and have responsibilities for planning and implementing learning activities. Prerequisite: Educ 200 with grade of C or better or consent of instructor.

Educ 202 Infants and Toddlers **3 hours**

Emphasizes normal and exceptional development from conception to three years of age. Studies infants and toddlers as developing individuals within diverse family and social contexts. Provides an in-depth look at quality group care and communication with families.

Educ 207 Early Childhood Environments **3 hours**

Explores major aspects of ECE: historical foundations, theories, current types of programs and practices, recent trends and issues and cultural diversity. Students develop and write their own beginning personal philosophy of education. They observe in a variety of schools and educare programs serving children birth to age eight, with the selection of specific programs based on the student's interests and plans. Prerequisites: sophomore standing, Educ 103 or Educ 200 or consent of instructor.

Educ 210 Diverse Learners **3 hours**

A comprehensive, collaborative and reflective study of educating diverse learners in the K-12 classroom. Includes intensive study and understanding of many diversities, including cultural and linguistic diversity, learning disabilities, autism and behavior disorders among others. Discusses laws and legislation as well as Response to Intervention tiers and strategies. Educ 210 is designed to prepare future educators to welcome, appreciate, understand and accommodate all types of diversity in their classrooms. Students will examine issues from a pre-professional educator perspective. Prerequisite: Educ 103.

Educ 211 Child Health Care **3 hours**

Provides a survey of information and skills necessary to provide for and teach about health, physical fitness, safety and nutrition in educare settings and elementary schools. Students earn Red Cross CPR and First Aid certificates. Offered alternate years.

Educ 275 Field Experience in Early Childhood Education **2-4 hours**

Provides the opportunity to participate as an assistant teacher in the preschool program at Hesston College Preschool. Students apply principles and techniques to plan, implement and evaluate a curriculum that facilitates children's learning. Students develop skills in child observation, classroom management, teamwork, relating with families, meeting specific needs of children and leadership. The ratio of work hours to credit hours is at least 60:1. Prerequisites: Educ 200 and 201. Four hour Field Experience required for A.A.A.S. in Early Childhood Education.

Cooperative Education **1-3 hours**

English

Engl 100 Basic Writing

3 hours

Reviews basic grammar, with emphasis on composing focused paragraphs and essays, creating thesis statements and developing ideas with supporting details. Does not satisfy Hesston College writing requirement and may not transfer to a four-year school. Placement in this course is based upon college entrance scores and high school record.

Engl 102 ESL: Intermediate Listening/Speaking

3 hours

Emphasis is placed on teaching the intermediate student how to develop listening comprehension through a variety of listening skills including predicting, drawing inferences, summarizing and identifying phonological clues that signal important information. Emphasis is also placed on note-taking and conversation skills. Does not apply to hours for graduation.

Engl 103 ESL: Intermediate Grammar

3 hours

Develops students' understanding and usage of English grammar skills in the formal, written form. Theme-based assignments encompass many grammar components including compound and complex sentences, active and passive tense, verb tenses, comparative and superlative forms, modals and more. Does not apply to hours for graduation. Should be taken concurrently with Engl 104.

Engl 104 ESL: Intermediate Writing

3 hours

Provides theme-based instruction for students to become competent communicators in written English. Students will develop thinking and organizational skills, write using correct conventions and structures, evaluate writing to self-edit and revise and understand and demonstrate voice and fluency in writing. Does not apply to hours for graduation. Should be taken concurrently with Engl 103.

Engl 105 ESL: Advanced Listening/Speaking

3 hours

Focuses on learning strategies and language functions while maintaining a strong focus on both listening and speaking. Interactive listening activities based on short but realistic academic lectures and sample conversations provide comprehensive practice while a variety of "realistic world" speaking activities reinforce use in context of language function.

Engl 106 ESL: Advanced Reading/Vocabulary

3 hours

Enables the student to deal effectively with sophisticated reading materials of both a scientific and humanistic nature. Brings the student from a basic level of comprehension of the English language to the higher competence necessary for tackling work in the college classroom.

Engl 112 Studies in Literature

3 hours

Introduces students to fiction, nonfiction, drama and poetry of a selected theme, period or country. Emphasis on nonwestern and western literature and on literature as a means of expressing and shaping gendered, cultural, racial and ethnic identity.

Engl 115 Literature in Contemporary Society **3 hours**

Introduces students to literature as a means of exploring and critiquing contemporary society. Focus on subjects such as environmentalism, immigration, food culture, consumer identity, bioethics and human rights.

Engl 125 College Writing I **3 hours**

Designed to help students improve writing and critical thinking skills necessary for college success. Students analyze, critique and respond to challenging texts in a variety of modes, including argument and research essays.

Engl 135 College Writing II **3 hours**

Designed to help students improve reading, writing, research and critical thinking skills necessary for college success. Students analyze and critique challenging texts and write several analytical essays. Students work through the research process and complete a research project. Content areas selected by course professor and students.

Engl 211 English Literature I **3 hours**

Studies the broad movements and trends of British Literature from the early medieval period through the mid-nineteenth century. With focus on the relationships of literary form, content and cultural context, assignments ask students to interpret the significance of individual works in their own time as well as their relevance today.

Engl 216 Modern Literature **3 hours**

Introduces students to literature of the late 19th century through the late 1960s and the historical events, literary conventions, philosophies and shifts in social consciousness that shape its interpretation. Emphasis on writers from a variety of countries and cultural perspectives.

Engl 220 Creative Writing **3 hours**

A beginning course for developing a creative writing portfolio through the study of and experimentation with poetry, fiction, nonfiction (memoir, autobiography, biography, essay), drama and/or screenplays.

Engl 225 Advanced College Writing **3 hours**

Designed to help students hone advanced research, writing and revision skills and to develop a fuller understanding of writing across the disciplines. As the required training course for potential writing assistants (see Hesston College Writing Fellows Program), the course also focuses improving skills involved in commenting on peers' writing.

History**Hist 204 African-American History** **3 hours**

Traces the historical, cultural, political and economic forces that have shaped the African-American experience in the Americas, with special focus on the United States.

Hist 213 Anabaptist History and Thought **3 hours**

Explores the Radical Reformation of the sixteenth century that produced Anabaptists and, eventually, Mennonites, Amish and Hutterites. Studies distinctive Anabaptist-Mennonite theology and practice in the context of the story. Theological themes include hermeneutics, nature of the church, discipleship, church and state, war, peacemaking and nonviolence. These themes will be compared with Roman Catholic, Lutheran and Swiss Reformed thought, as well as with current Mennonite practice. Prerequisite: Relg 100 and sophomore standing or instructor permission.

Hist 221 U.S. History I **3 hours**

Builds a frame of reference for understanding the United States in its North American context, from the pre-Columbian era to Reconstruction. Regular readings, written reflections, films, class discussions and weekly discussion group interaction help students develop the skills of a competent historian and a balanced worldview that characterizes productive citizens of the global community.

Hist 222 U.S. History II **3 hours**

Continues Hist 221. Covers the time period from 1865 to the present.

Hist 251 History of World Civilization I **3 hours**

Explores seven eras of global history. Students are invited to encounter the cultures, traditions, politics, ideas, values and beliefs of various people groups from pre-history to 1500. A comparison of different societies and their cross-cultural interactions offers students an opportunity to consider their own place in the global human family.

Hist 252 History of World Civilization II **3 hours**

Continues Hist 251. Covers the time periods since 1500.

Humanities**Hum 120 Exploring the Arts** **3 hours**

Designed as a holistic and multidimensional approach to understanding the fine arts. Encompasses music and visual arts, with additional components related to drama, dance and literature as they relate to the classical western world and related global influences.

Hum 200 Art Appreciation **3 hours**

Looks to art and architecture of various periods and cultures as an expression of human life, understandings, beliefs and values. A vocabulary to describe visual art will be developed throughout the course and will be complemented with occasional “hands-on” projects. Art as it reflects the human condition will be used to gain an appreciation of a wide variety of art.

Hum 203 Theatre Appreciation **3 hours**

Designed to give students a working knowledge of theatre, engage them in critical thought about the themes of productions and develop an appreciation of

theater as an art form. Emphasizes the process of theatre production and gives an overview of theatre history. Students will gain experience in playwriting, designing, directing and acting. Students will attend four or five professional or collegiate-level productions as a class. Additional fee to cover tickets will be charged to student accounts.

Hum 206 Music Appreciation **3 hours**

Introduces all musical styles of Western music through listening, analysis and a study of the various periods and styles of music history including Medieval, Renaissance, Baroque, Classical, Romantic, Impressionistic and Contemporary. Designed to give students a working knowledge of the constituent elements of music so that they can actively and carefully listen to a wide variety of music.

Hum 209 Human Thought and Belief **3 hours**

Integrates spiritual, emotional, physical and intellectual understanding as they relate to the search for meaning. Draws upon the disciplines of history, religion, philosophy and ethics. Prerequisite: sophomore standing.

Hum 215 Introduction to Film **3 hours**

Introduces students to film concepts and terminology, film history, film criticism and film as a medium of communication. Subjects of focus selected by course professor. Course involves required evening film screenings.

Hum 240 International Tour **3 hours**

Studies architecture, music and visual arts in addition to examining the roots of Anabaptists/Mennonites. Emphasis will be on Romanesque, Gothic and Baroque church architecture; composers and painters native to areas visited in Europe; and Anabaptist thought and practice in relation to Protestantism and Catholicism. Course includes class sessions and research prior to departure as well as written evaluations upon return. Offered alternate summers. Open only to members of Chorale and Bel Canto Singers.

Mathematical Sciences

MaSc 050 Basic Mathematics **2 hours**

A review of operations on negative and positive whole numbers, decimals and fractions; measurement and geometry; rates, ratios, proportions and percents; basic descriptive statistics; and beginning algebra. Activities emphasize solving application problems and using the scientific calculator. Provides a review for the math competency exam.

MaSc 100 Intermediate Algebra **3 hours**

Introduces functions and the language of algebra as well as applications of course material. Students will work with linear, polynomial and rational functions which may be represented numerically, graphically, verbally or symbolically. Designed to prepare students to enroll in MaSc 105 and MaSc 210. Grade of B or higher brings opportunity to enroll in MaSc 115.

MaSc 105 College Algebra**3 hours**

A study of mathematical functions and models. Reviews linear, exponential, power, polynomial, rational and periodic functions. Focuses on understanding and communicating the relationship between verbal descriptions, formulas, tables and graphs. Emphasizes problem solving and application rather than the symbol manipulation that may be required in higher level math courses. A calculator is required.

MaSc 115 Precalculus Mathematics**4 hours**

A study of polynomial, exponential, logarithmic and trigonometric functions. Examines numerical, graphical, verbal and symbolic representations of functions. Fulfills the mathematics requirements of many four-year liberal arts transfer programs. Designed to raise mathematical proficiency to the calculus entry level. A graphing calculator is required. A TI-83 or 84 is recommended. Prerequisite: MaSc 100 with grade of B or higher or high school Algebra II with a grade of B or higher.

MaSc 116 Introduction to Mathematics**3 hours**

Acquaints the student with the philosophy, nature, significance and uses of mathematics from early times to present. Emphasizes the concept of mathematical systems. Topics include sets, logic, numeration systems, the nature of numbers, probability and statistics. Emphasizes problem solving. Required by four-year elementary education transfer programs and satisfies most four-year liberal arts transfer requirements. Prerequisites: basic algebra and geometry skills.

MaSc 141 Calculus I**4 hours**

Introduces the analysis of real valued functions. Topics include limits, continuity, differentiation and integration of the various elementary functions. A graphing calculator is required. A TI-83 or 84 is recommended. Prerequisite: MaSc 115 or high school trigonometry.

MaSc 142 Calculus II**4 hours**

Continues MaSc 141. Topics include analytic geometry of the plane, techniques of integration, applications of the definite integral, parametric equations, the polar coordinate system, improper integrals, indeterminate forms, sequences and infinite series. A graphing calculator is required. Prerequisite: MaSc 141 or consent of instructor.

MaSc 210 Elementary Statistics**3 hours**

An introductory course that explores basic statistical concepts using a non-theoretical approach. Applications include a broad range of topics that are relevant to an array of disciplines and interests. The course emphasizes a framework of activities and exercises that give the student opportunities to learn and then apply concepts. Algebra background required.

MaSc 241 Calculus III**4 hours**

Generalizes single variable calculus to several variables. Topics include vector calculus, partial differentiation, multiple integration, line and surface integrals

and polar, cylindrical and spherical coordinate systems. Prerequisite: MaSc 142 or equivalent.

MaSc 242 Differential Equations **4 hours**

A study of first-order equations; higher-order equations including constant coefficients, undetermined coefficients, variation of parameters; systems of linear first-order equations; numerical methods; and Laplace transform methods. Prerequisite: MaSc 142 or equivalent.

Music

Private string instruction and opportunities to play in chamber orchestra and jazz ensembles are available for credit through arrangements with Bethel College. Contact the Hesston College Music Department for more information.

Mus 105 Introduction to Music Theory **3 hours**

Introduces sight-singing, dictation, beginning composition and basic harmonic practice. Incorporates computerized practice and review. Essential for the music major.

Mus 108 Introduction to Conducting **3 hours**

Provides the beginning conductor with practical procedures and materials to conduct in all meters. Provides conducting experiences in class and with college choral groups. Emphasizes effective conducting and rehearsal techniques. Offered alternate years. Prerequisite: Mus105 or consent of instructor.

Mus 111-112 Bel Canto Singers (first year) **1+1 hour**

Mus 211-212 Bel Canto Singers (second year) **1+1 hour**

A select choir of 20 to 22 voices performs music appropriate for a chamber ensemble. Members are required to take two semesters of private voice. Bel Canto Singers perform off campus at least two extended weekends per year. On alternate years, a two-week tour is taken following spring semester. Singers are required to purchase performance attire. Credit optional.

Mus 116 Class Voice **1 hour**

Develops basic vocal technique, performance abilities, musicianship and sight singing. Emphasizes solo-singing, part-singing and stage conduct. Music is chosen in consultation with the instructor.

Mus 117 Class Piano **1 hour**

Introduces music reading skills and finger coordination, reading and playing simple compositions, understanding musical elements. (For those having less than one year previous study.)

Mus 121-122 Chorale (first year) **1+1 hour**

Mus 221-222 Chorale (second year) **1+1 hour**

An auditioned choir of about 40 voices performs music composed for larger choral ensembles. Members are encouraged to take class or private voice or piano.

Chorale tours extensively during spring break. Singers are required to purchase performance attire. Credit optional.

Mus 135-136 Concert Band (F) I+I hour

Mus 235-236 Concert Band (S) I+I hour

An auditioned group of woodwind, brass and percussion players. The ensemble performs contemporary and traditional literature for the wind band as well as sacred works. Ensemble members also make up the “Screaming Larks” pep band which performs during the college basketball season. Participation in the pep band is encouraged but not required. Credit optional.

Mus 137 Class Guitar I hour

Introduces folk guitar. Develops knowledge and skill of basic guitar chording, strumming patterns, finger picking, music reading and playing while singing. Music is chosen in consultation with the instructor. Students provide their own guitars.

Mus 141 Music Theatre Workshop I hour

Same as ThAr 141. See course description listed under Theatre. Corequisite: concurrent enrollment in Mus 161, 162, 261 or 262 or consent of instructor.

Mus 161-162 Private Voice (first year) I+I hour

Mus 261-262 Private Voice (second year) I+I hour

One-to-one vocal instruction that includes technical exercises to develop musical skills and physical coordination for singing and vocal literature chosen according to the personal, vocal, and musical needs of the student. Extra fee.

Mus 151-152 Private Wind/Brass/Per percussion (first year) I+I hour

Mus 251-252 Private Wind/Brass/Per percussion (second year) I+I hour

Mus 171-172 Private Piano (first year) I+I hour

Mus 271-272 Private Piano (second year) I+I hour

Mus 181-182 Private Organ (first year) I+I hour

Mus 281-282 Private Organ (second year) I+I hour

Mus 191-192 Private Guitar (first year) I+I hour

Mus 291-292 Private Guitar (second year) I+I hour

Private lessons in wind/brass/percussion, piano, organ and guitar by individual appointment with the instructor. Prerequisite: previous experience or consent of instructor. Prerequisite for second year courses: first year courses. Extra fee.

Mus 200-201 Music Theory I, II 4+4 hours

Studies music reading, dictation, composition, counterpoint, form, traditional and twentieth-century harmony and keyboard harmony. Prerequisite: Mus 105 or consent of instructor. Prerequisite for Mus 200: Mus 105 or consent of instructor. Prerequisite for Mus 201: Mus 200.

Mus 240 Chorale: International Tour**1 hour**

Preparation for concert tour and performance of 15 concerts in international Mennonite or related churches. Informal singing where appropriate (cathedrals, town squares, etc.). Each student is required to present a project on location about a subject of his/her choosing dealing with fine arts or Anabaptist history. The group may also attend concerts in various cities. Approximately half of the evenings will be spent in homes. Offered alternate summers. Open only to members of Chorale and Bel Canto Singers.

Nursing**Nurs 100 Nursing I****8 hours**

Introduces concepts, processes and skills which are foundational in the delivery of holistic nursing care. Provides an introduction to the nursing process, beginning physical assessment skills, teaching/learning and the concepts of communication and caring. Emphasizes the importance of critical thinking in each nursing practice setting. Explores the impact of illness on the various adult body systems with an emphasis on the older adult. Examines legal and ethical issues which influence contemporary health care and asks students to identify their philosophy of nursing and career goals. Includes clinical participation in medical and gerontological care settings. Classroom: 5 credit hours (75 clock hours). Practicum: 3 credit hours (135 clock hours). Prerequisite: BiSc 205 or equivalent and official acceptance into Nurs 101.

Nurs 102 Nursing II**8 hours**

Builds upon the concepts, processes and competencies developed in Nursing I. Focuses upon knowledge and skills which are directly applicable to perioperative and maternal-child nursing. The nursing process, teaching/learning, critical thinking and concepts of communication and caring are applied to perioperative and maternal-child care situations. Students are asked to examine legal and ethical issues which directly apply to nursing and to assess the relationship between personal values/faith perspective and the effective delivery of holistic client care. Students learn to apply physical assessment skills to perioperative, maternal/newborn and pediatric care settings. Basic adult head-to-toe assessment is reviewed. Includes clinical participation in maternity, pediatric nursing, medical and perioperative care settings. Classroom: 5 credit hours (75 clock hours). Practicum: 3 credit hours (135 clock hours). Prerequisite: Nurs 100 and Psy 206 (or concurrent enrollment).

Nurs 105 Dosage Calculation**1 hour**

Introduces dosage calculations for administering medications, using dimensional analysis as the method for performing calculations. Includes reading, interpreting and solving calculation problems encountered in the preparation of medications and converting between apothecary, household and metric systems of measurement.

Nurs 107 Nursing Pharmacology I **1 hour**

Introduces the student to core concepts in pharmacology and the terms, principles and pharmacological concepts related to providing nursing care. Provides a beginning foundation for understanding the pharmacokinetics and pharmacodynamics of medications on clients through the adult lifespan. Explores use of herbal medications, vitamins and minerals and actions of medications used for nutritional support, inflammation and pain relief. Contemporary issues, research roles for nurses and the process for drug approval are encountered. Current trends and issues in pharmacology are introduced and are built upon in Nurs 108, 207 and 208. Includes medications administered in community settings. Classroom: 15 hours.

Nurs 108 Nursing Pharmacology II **1 hour**

Builds upon the concepts presented in Nursing Pharmacology I. Focuses on specific therapeutic regimens that relate to the perioperative, maternal/newborn and pediatric care experiences. Also addresses principles of anti-infective pharmacology. Classroom 15 hours. Prerequisite: Nurs 107.

Nurs 109 Test-taking Skills for Nurses **1 hour**

A self-directed study that assists beginning students to maximize testing success. Focuses on development of study techniques, test-taking skills, time management and critical thinking and reasoning as applied to decision making and problem solving. Includes opportunities to practice test-taking skills.

Nurs 110 Medical Terminology **2 hours**

A comprehensive, self-paced course designed for persons in the fields of allied health, nursing and business office technology. Provides a systematic learning experience with basic word structure, suffixes, prefixes and an overview of anatomy and physiology. Includes learning exercises/review questions regarding terminology related to surgical procedures and pathology, medical specialties, abbreviations, diagnostic and laboratory tests and vocabulary words.

Nurs 120-220 Transcultural Nursing **2 hours**

Integrates concepts of service learning into a trans-cultural experience. Each course offering will examine the language, history, culture and health issues of a selected region. This course will have an on campus and/or self study and a travel component. While engaged in the travel component, students will participate in experiential activities and personal reflective journaling. Extra fees related to travel.

Nurs 200 Nursing III **9 hours**

Builds upon the concepts, processes and competencies developed in Nursing I and II. Focuses upon nursing care for clients in acute care settings who are experiencing alterations in respiratory, cardiac, hematologic, endocrine and musculoskeletal function. Includes nursing care of clients with mental and emotional health disorders. Physical assessment skills are expanded in nursing areas of focus. The nursing process, teaching/learning, critical thinking and concepts

of communication and caring are applied in the clinical experience. Students are asked to examine legal and ethical issues which directly relate to clients and to take positive steps to strengthen the relationship between personal values/faith perspective and effective holistic client care. Clinical practicum occurs in acute medical-surgical, critical care and mental health settings. Classroom: 5 credit hours (75 clock hours). Practicum: 4 credit hours (180 clock hours). Prerequisite: Nurs 102 or equivalent (LPN/LVN).

Nurs 202 Nursing IV

9 hours

Builds upon the concepts, processes, and competencies developed in Nursing I through III. Focuses upon nursing care for clients in acute care settings who are experiencing alterations in nutrition; bowel and urinary elimination; immune and integumentary systems; neurologic, visual and auditory function; and sexuality/reproductive patterns. Includes nursing care of clients with gastrointestinal disorders, cancer and burns. Physical assessment skills are expanded in nursing areas of focus. Nursing process, teaching/learning, critical thinking and concepts of communication and caring are applied in client care situations and in the management of client care. Students are asked to integrate knowledge of legal and ethical issues and personal values/faith perspectives to promote effective holistic care. Clinical practicum occurs in acute medical-surgical, critical care and home health/hospice settings. Management of client care is a major clinical focus. Classroom: 5 credit hours (75 clock hours). Practicum: 4 credit hours (180 clock hours). Prerequisite: Nurs 200.

Nurs 207 Nursing Pharmacology III

1 hour

Builds upon the concepts presented in Nursing Pharmacology I and II. Focuses on specific therapeutic regimens related to clients experiencing alterations in cardiovascular, respiratory and endocrine function and mental and emotional health. Classroom: 15 hours. Prerequisite: Nurs 108.

Nurs 208 Nursing Pharmacology IV

1 hour

Builds upon the concepts presented in Nursing Pharmacology I, II and III. Focuses on specific therapeutic regimens related to clients experiencing alterations in gastrointestinal, hepatic, immunologic, reproductive and neurologic function, ears/nose/throat/skin health and clients with cancer. Classroom: 15 hours. Prerequisite: Nurs 207.

Nurs 212 Fluids and Electrolytes

2 hours

A self-directed study that explores signs and symptoms of fluid/electrolyte and acid-base balance and imbalance, including contributing processes of illness. Focuses on nursing care of clients experiencing imbalance in these areas. Prerequisites: BiSc 205 and Chem 101 or equivalent, Nurs 100 or consent of instructor.

Nurs 290 Integration Seminar

3 hours

Provides an opportunity for students to integrate their nursing educational experiences, applying concepts, principles and critical thinking to solve problems and make decisions in client case studies. Designed to assist students in develop-

ment of effective workplace behaviors, prepare for licensure testing and facilitate successful entry into nursing practice. Classroom: 45 hours. Prerequisite: Nurs 202.

Nursing Cooperative Education **1-3 hours**

Investigates the role of the nursing assistant within the structured health care setting. Educational objectives are formulated by the student and fulfilled through the cooperative education experience. The ratio of work hours to credit hours is at least 60:1. Prerequisite: one semester of enrollment at Hesston College.

Nutrition

Nutr 210 Principles of Nutrition **3 hours**

A study of nutrients, their functions and factors affecting their utilization in individuals during the life span. Emphasizes the importance of nutrition in the support of optimal growth and development and in maintenance of high-level wellness. The application of nutrition principles is emphasized throughout the course.

Physical Education

PhEd 105 Aerobics **1 hour**

Puts aerobic exercises to music. Students will be exposed to a variety of levels of aerobics - beginning with low-impact aerobics and progressing to the high-impact level. Step aerobics may also be integrated into this course. Muscle toning through the use of floor exercises will be included in the class structure. Participation geared to individual fitness levels.

PhEd 110 History and Philosophy of Physical Education **3 hours**

Provides a historical framework to the field of physical education and to the broader fields of health and recreation. Includes the origins and history of physical education and sport, discipline objectives and philosophy, professional preparation and career opportunities.

PhEd 114 Jogging/Walking **1 hour**

Instructs students on the proper mechanics of walking and running. Students learn how to construct and implement an exercise prescription utilizing target heart rates to work toward a walking/running goal.

PhEd 115 First Aid/CPR **1 hour**

A basic level first aid/CPR course. Utilizes Red Cross materials and standards for providing emergency aid to persons in need.

PhEd 119 Prayer Walking **1 hour**

An intentional integration and strengthening of the spiritual and physical

dimensions of wellness through the action of prayer walking (fitness walking, prayer and journaling).

PhEd 120 Beginning Weight Training **1 hour**

Explores basic weight training core lift techniques and auxiliary lifts for muscle toning, conditioning and strengthening. This course focuses on proper movement and technique with less emphasis on strength development. Students will complete a set/rep/log book charting progress.

PhEd 131 Yoga **1 hour**

Teaches various yoga techniques designed to enhance strength, flexibility, endurance, balance and coordination.

PhEd 141 Folk Dance **1 hour**

Provides students with an appropriate level of knowledge and skills to teach international folk dance. Students learn principles, techniques, safe practices and various types of folk dances that can be taught in a variety of settings. The student will improve his/her general physical fitness and skill performance and will gain the ability to systematically teach a variety of international folk dances.

PhEd 202 Tennis **1 hour**

Introduces rules, techniques and strategies of the sport. Intended for the beginning tennis player. Students provide a racquet.

PhEd 204 Golf **1 hour**

Provides instruction for beginning or intermediate level golfers. Extra fee.

PhEd 205 Recreation Leadership **3 hours**

Prepares students to lead individuals or groups in recreational and leisure time activities. Includes a theoretical study of leisure, recreation and play, and a practical experience in planning, promoting and supervising recreational activities.

PhEd 210 Fitness Concepts **1 hour**

Introduces the foundations of wellness and physical fitness. Primary focus is on the role of exercise and nutrition. Required for graduation. Offered every term.

PhEd 211 Racquetball **1 hour**

Introduces techniques of play, rules and strategy of the game. Intended for beginning players. Students provide a racquet and safety glasses.

PhEd 220 Advanced Weight Training **1 hour**

Students with weight lifting experience will create their own personalized lifting program to meet personal goals. Students will learn more advanced fitness conditioning theories. Prerequisite: PhEd 120 Beginning Weight Training.

PhEd 233 Canoe Camping **1 hour**

For novice or beginning canoeists. Teaches correct techniques as well as complementary camping skills. Includes an extended weekend trip to the Missouri-Arkansas region. Extra fee.

PhEd 234 Backpack Camping **1 hour**

A partially self-contained backpacking and outdoor camping experience. Includes an extended weekend trip to the Rocky Mountains. Extra fee.

PhEd 236-246 Skiing I/II **1+1 hour**

Introduces snow skiing during an extended weekend in the Colorado Rockies. Students may take the course twice, enrolling in 236 the first time and 246 the second time. Extra fee.

PhEd 262 Prevention and Care of Athletic Injuries **3 hours**

Covers techniques in prevention, recognition and management of injuries most common to high school and college sports. Includes classroom and lab activities as students learn taping, wrapping and other methods of treating injuries. Extra fee.

VARSITY SPORTS

Students who make varsity teams may receive one hour of credit for each season they participate. These are intercollegiate varsity teams, and students who intend to participate should leave a block of time free from 4 to 6 p.m. for practice.

PhEd 122 and 222 Tennis **1+1 hour**

PhEd 123 and 223 Baseball **1+1 hour**

PhEd 128 and 228 Soccer **1+1 hour**

PhEd 129 and 229 Basketball **1+1 hour**

PhEd 137 and 237 Volleyball **1+1 hour**

PhEd 147 and 247 Softball **1+1 hour**

PhEd 158 and 258 Cross Country **1+1 hour**

Physical Science**PhSc 200 Principles of Physical Science** **4 hours**

A foundational course in the physical sciences, beginning with an introduction to the scientific method. The “great ideas” of the physical sciences are studied—including matter and energy, measurement and classification, the laws of motion, thermodynamics, atomic theory, plate tectonics, the solar system and cosmology. Weekly laboratory experiments are designed to illustrate and complement the content of the course as are regularly scheduled assignments. Three hours lecture, one two-hour lab. Closed to students with credit for PhSc 201.

PhSc 201 General Astronomy **4 hours**

A laboratory course introducing the science of astronomy. Investigates current theories concerning the nature, history and state of the universe from the human

perspective. Includes numerous laboratory exercises and experiments, utilizing the college's reflecting telescope where appropriate. Mathematical proficiency is helpful. (Should transfer to other colleges and universities as a laboratory science.) Closed to students with credit for PhSc 200.

Physics

Phys 203 College Physics I

4 or 5 hours

Includes the areas of mechanics, heat, waves and sound. Uses calculus to develop the concepts of physics. Science and engineering majors should enroll for five hours. Additional problems and a research project are required of students enrolled for five hours. Prerequisites: for four hours—trigonometry; for five hours—calculus or concurrent enrollment in Calculus I.

Phys 204 College Physics II

4 or 5 hours

Continues College Physics I, including the areas of electricity and magnetism, light, optics and modern physics. The four hour course is non calculus based for students interested in general physics for science-related fields. The five hour course is calculus based and designed to meet the requirements for pre-engineering and majors in physics and other fields of science. Prerequisite: Phys 203 and math through pre-calculus level for four hours; Calculus I and II are required for students enrolled for five hours.

Psychology

Psy 200 General Psychology

3 hours

This course explores how the discipline of psychology can illuminate the student's own life. The major theories of psychology will be examined through research and critical thinking exercises. Topics include the major theories of personality, the ways that biology affects psychological functioning, aspects of mental and emotional disorders, and understanding the fundamental motives that drive people. This is an entry level course for psychology majors and will meet the requirements for a social science credit for four-year programs.

Psy 201 Leadership Training—RAs

1 hour

Required for all resident assistants to equip them as leaders in the residence halls. Meets one hour per week for the first eight weeks of fall semester.

Psy 206 Developmental Psychology

3 hours

This course will provide an understanding of major theories in the field, plus encourage an appreciation of the impact of context and culture on human development. The effect of both biology and environment on the individual's physical, mental, social, emotional and moral development will be examined through the stages of life. This course is required for nursing, education, psychology and early education students. A background in general psychology is recommended.

Skills for College Success

SCS 080 College Reading Strategies

1 hour

By learning and practicing a variety of reading strategies, students will enrich their understanding and increase their comprehension of college level text. Students who have concerns about reading in college will find this course helpful in the first semester. Nearly all assignments are based on reading requirements for other courses which will lead to increased academic success. Non-transferrable credit. Applies to Hesston College graduation requirements. Placement by ACT 15 or below, SAT 410 or below, ASSET 15 or below (raw).

SCS 090 Beginning Keyboarding

1 hour

Keyboarding skills are necessary in nearly all college classes. Learning to type by touch is a great time saver. This course, designed for students with little or no keyboarding experience, introduces correct finger positions and challenges students to build speed and accuracy. Non-transferrable credit. Applies to Hesston College graduation requirements.

SCS 101 First-Year Seminar

1 hour

Introduces students to Hesston College resources and local culture while also challenging them to learn more about global issues and perspectives. The course helps students improve skills critical to college success, including skills in small group discussion, critical reading, writing and independent research. Including both disciplinary and interdisciplinary perspectives and at least one “common read,” course subject matter and texts vary. This course is linked to a general education course.

SCS 103 College Learning Strategies

2 hours

Designed to help the student build skills necessary for academic success. Topics discussed and practiced include time management, test-taking tips, study techniques, memory-strengthening exercises, textbook reading and more.

SCS 165 Career Development

1 hour

Designed for students who are in the “deciding” phase regarding their majors and career choices. Interactive and discussion oriented, the course includes components of self discovery, occupational research and current trends, informational interviews and reflection. Exploring individual strengths, skills, values and spirituality will guide students to the next phase of the career decision-making journey.

SCS 203 Speed Reading

1 hour

An individualized study designed to improve reading efficiency while maintaining comprehension. Students work through a series of interactive CD-ROM lessons that demonstrate and practice various hand motions, discuss blocks to reading speed and introduce comprehension and memory strategies. Skills are practiced and applied using speed reading software. Students enrolled in this

eight week course are expected to report to the ACCESS lab two hours per week and complete a weekly Skills Practice Module.

see also Math 050 Basic Math (2 hours), Engl 100 Basic Writing (3 hours)

Sociology

Soc 111 The Helping Relationship **3 hours**

Looks at various types of help from informal settings to professional counseling. Emphasizes self-exploration as related to personal values, feelings and needs. Examines various psychological theories and introduces students to basic helping skills. Explores spiritual aspects of helping such as prayer and spiritual direction.

Soc 112 Introduction to Social Welfare **3 hours**

Studies how the United States social welfare system responds to various social problems. Covers the history of social welfare, the influences of values on social welfare and social welfare professions such as social work and child care.

Soc 122 Religions of the World **3 hours**

Surveys major world religions—their origins, beliefs and contemporary practices. Includes study of Judaism, Christianity, Islam, Hinduism, Buddhism, Confucianism and Taoism. Studies the relationships and interactions between religions and the cultures in which they are practiced. Prerequisite: sophomore standing.

Soc 123 Chicago Center for Urban Life and Culture

May Term **3 hours**

A three-week urban experience sponsored by the Chicago Center for Urban Life and Culture exploring and learning about Chicago while engaging in a three-day-a-week placement practicum pertinent to the student's major (any and all majors).

Summer Session **9 hours**

The Chicago Center for Urban Life and Culture's summer session includes a seminar, internship and city living. Spend four days a week in a professional internship and study the issues of race, class, culture and art in the "Chicago Communities and Cultures Seminar."

Soc 150 Service Learning **1-6 hours**

Provides guided study and reflection of the social context for participants with Mennonite service agencies. The course will help the student integrate the service experience with basic sociological concepts and theories. Details are worked out in a learning contract with the vice president of academics or other appointed instructor prior to the beginning of the experience.

Soc 202 Introduction to Cultural Anthropology **3 hours**

Involves study of various past and present cultures throughout the world. Presents basic anthropological concepts such as kinship, economics, art, religion

and government. Related subjects of physical anthropology, archaeology and linguistics are introduced.

Soc 203 Introduction to Sociology **3 hours**

Examines group structure and the influences of group life on human behavior. Introduces such concepts as culture, socialization, deviance and the social institutions of religion, politics and education. Sophomores are given enrollment priority.

Soc 207 Sociology of Families **3 hours**

Explores the concept of family from a sociological research and systems perspective including foundations of marriage and family, intimate relationships, family life and inequalities and challenges in families. Students majoring in social work, sociology, early childhood education, disaster management or psychology as well as other persons interested in the subject matter are encouraged to enroll.

Soc 211 Conflict Resolution **1, 3 hours**

Explores an extensive method of conflict resolution that can be applied to such settings as the legal system, churches, business, schools, families and disaster scenarios. Students will identify their own conflict style. This course has applications for all students no matter their field of study. Required for disaster management students.

Soc 215 Social Diversity **3 hours**

Explores social diversity from macro and micro perspectives. Types of diversity analyzed include race, ethnicity, gender, sexuality, social class, religion, age groups/generations and ableism. Examines the influences of social reality, social structure and social construction as related to social diversity. Makes inquiry in terms of how individuals carry various degrees of privilege or penalty depending on their place in society. Examines diversity in terms of the beauty it provides and the institutional and personal problems that accompany it.

Spanish

Span 101 Elementary Spanish I **4 hours**

Conversational and cultural approach to learning Spanish. Includes the fundamentals of listening, speaking, reading and writing. Surveys contemporary Latin American and Spanish cultures and societies.

Span 102 Elementary Spanish II **4 hours**

Continued study and practice of conversational skills, reading and writing of Spanish. Further study of Spanish and Latin American cultures and societies. Elementary reading. Prerequisite: Span 101 or consent of instructor.

Span 201 Intermediate Spanish I **3 hours**

Thorough review of basic grammar and syntax with major emphasis on conversation. Includes practice in composition and selected readings in literature and culture. Prerequisite: Span 101 and 102 or consent of instructor.

Span 202 Intermediate Spanish II**3 hours**

Continued review of grammar and conversation with emphasis on conversation. Further vocabulary building, composition and readings in literature and culture. Prerequisite: Span 201 or consent of instructor.

Theatre**ThAr 115 American College Theatre Festival****1 hour**

Students attend the Region 5 Kennedy Center American College Theatre Festival in January. Location varies. Students participate in workshops taught by experts in the field and attend the main stage shows together. Students write a brief description of workshops attended and submit a project highlighting one of the plays viewed, workshops attended, or one of the professional personalities at the festival. Instructor consent required. Additional fee.

ThAr 125-126 Drama Participation (first year)**1 or 2 hours****ThAr 225-226 Drama Participation (second year)****1 or 2 hours**

Orients students to the inner workings of play production. Credit is earned by participating in one of the productions throughout the semester. Credit can be earned working on stage or behind the scenes in stage management, choreography, costuming, set building, light design, makeup, properties or publicity.

ThAr 127 Acting**3 hours**

Introduces students to the fundamentals of theatre performance. Instruction is given in basic acting technique including speech, movement and expression. Also introduces students to the basic theatre components utilized by actors including scene and character analysis and audition techniques.

ThAr 128 Directing**3 hours**

Students experience how a director's vision shapes a theatre production as well as the various components that go into a full production. Students select a one act play and then work with student and faculty designers to bring their vision to life. The shows are then offered for campus-wide viewing. An independent study at the first- and second-year level. Prerequisites: ThAr 127 and instructor's consent.

ThAr 141 Music Theatre Workshop**1 hour**

Introduces the fundamentals of performance for the singing actor, with instruction in movement, relaxation, acting technique and singing technique. Offered in the first half of spring semesters in which a full musical production is not mounted. Culminates with a public scenes program of works from the musical theatre and opera repertoire. Requires concurrent enrollment in Private Voice. Corequisite: concurrent enrollment in Mus 161, 162, 261 or 262 or consent of instructor.

ThAr 211 Drama in the Church**3 hours**

Prepares students to add to the dynamic life of the church through hands-on experience with dramatic readings, readers theater, short dramatic pieces and full-

length plays. Involves creative prayer and introduction to resources for creative additions to worship or outreach. Useful for church leaders, pastors and teachers as well as actors and performers.

Enrollment Fall 2009, 2010



	2009			2010		
	Male	Female	Total	Male	Female	Total
Freshmen	113	106	219	115	121	236
Sophomores	83	121	204	64	130	194
Unclassified	3	13	16	6	7	13
	199	240	439	185	258	443
Full-time	188	186	374	180	216	396
Part-time	11	54	65	8	44	52
	199	240	439	188	260	448

States and Countries represented

	2009		2010			2009		2010	
	2009	2010	2009	2010		2009	2010	2009	2010
Arizona	2	1	Missouri	4	7	Bangladesh	-	1	
Arkansas	-	2	Nebraska	7	6	Brazil	2	-	
California	-	4	New Mexico	-	2	Canada	2	-	
Colorado	12	12	New York	-	1	Colombia	1	1	
Delaware	1	1	Ohio	24	22	D.R. Congo	1	3	
Florida	4	5	Oklahoma	9	17	Ethiopia	12	2	
Georgia	-	1	Oregon	7	6	Indonesia	4	4	
Hawaii	1	1	Pennsylvania	11	13	Japan	8	9	
Illinois	7	10	South Dakota	1	4	Mexico	-	2	
Indiana	27	28	Tennessee	-	2	Somalia	1	1	
Iowa	17	16	Texas	2	6	South Korea	7	8	
Kansas	249	227	Utah	1	1				
Maine	1	-	Virginia	5	8				
Maryland	1	-	Washington	1	3				
Michigan	3	2	Wyoming	1	-				
Minnesota	2	3							

Legal Notices



Notice of Nondiscrimination

Applicants for admission, students, parents, employees and sources of referral of applicants for admission with Hesston College are hereby notified that this institution does not discriminate on the basis of age, gender, race, color, national/ethnic origin, religion or physical handicap in admission or access to, or treatment in, its programs and activities. Any person having inquiries concerning Hesston College's compliance with the regulations implementing Title VI, Title IX or Section 504 is directed to contact Don E. Weaver, vice president of finance and auxiliary services at Hesston College, 620-327-8217, who has been designated by Hesston College to coordinate the college's efforts to comply with the regulations implementing Title VI, Title IX and Section 504. Any person may also contact the Assistant Secretary for Civil Rights, U.S. Department of Education, regarding the college's compliance with the regulations implementing Title VI, Title IX or Section 504.

Notice for Students with Disabilities

According to the law, Hesston College must ensure access to all students by providing accommodations for students with disabilities. This may include attention issues, learning disabilities and mental or physical limitations. Providing documentation from a licensed professional enables those students to receive appropriate accommodations to support their success. Common accommodations are: additional time or quiet place for tests, electronic text or note taking services. To receive such accommodations, students must share information and documentation with Disability Services Coordinator Deb Roth.

Access to Student Records

Hesston College treats student educational records confidentially and in accordance with the 1974 Family Educational Rights and Privacy Act (FERPA). Personally identifiable information from educational records is not disclosed to third parties without written consent of the student, except where required by law, where needed by college personnel to perform their duties or where needed to ensure the health and safety of the student and others. Students have the right to inspect their educational records (with certain limitations) and to seek to amend records that they believe are inaccurate, misleading or in violation of their rights to privacy. Full details of the institution's FERPA policy are published in the Student Handbook. In addition, students are provided a written notification of rights during the registration process at the beginning of each year. More information is available from the Registrar's Office.

Concerns about compliance with these guidelines may be addressed to Family Policy Compliance Office, U.S. Department of Education, 600 Independence

Avenue S.W., Washington, D.C. 20202-4605.

Hesston College Graduation Rates

The Student Right-to-Know Act, PL 101-542, requires that institutions publish graduation rates. The rates are based on new freshman entering an institution as first-time, full-time, degree-seeking students and graduating within 1.5 times the normal time for their program. The graduation rate for those entering Hesston College in the fall of 2006 and graduating within three years was 64 percent. The average rate over the last four years is 63 percent.

Accessibility Notice

Although certain facilities are not fully physically accessible to persons with disabilities, Hesston College will take such means as are necessary to ensure that no qualified person with disabilities is denied the benefits of, excluded from participation in, or otherwise subject to discrimination because Hesston College facilities are physically inaccessible to or unusable by persons with disabilities. The accessibility standard required by Federal law for “existing facilities” is that Hesston College’s programs or activities, when viewed in their entirety, must be readily accessible to persons with disabilities. Hesston College may meet this standard through such means as a reassignment of classes or other services to accessible locations, redesign of equipment, assignment of aids, alteration of existing facilities, and construction of new accessible facilities. Hesston College is not required to make structural changes in existing facilities where other methods are sufficient to comply with the accessibility standard described above.

Because scheduling of classes and arranging housing in accessible facilities may require reasonable advance planning, students with disabilities accepted for admission should identify themselves within 90 days of the start of the semester of admission and indicate the nature of accommodation that they need.

Grievance Procedures

Policies and procedures are established in order to assist in the fair resolution of student and employee grievances. Student procedures are outlined in the Hesston College Student Handbook and employee procedures in the Hesston College Human Resources Manual and the faculty handbook.

Faculty and Staff



Howard Keim, Ph.D. PRESIDENT

A.A., Hesston College, 1972; B.S., Central Michigan University, 1974; M.A., Central Michigan University, 1976; Ph.D., University of Kansas, 1996
Hesston College 1987-96, 2005-

Rachel S. Miller, M.A. VICE PRESIDENT OF ADMISSIONS

A.A., Hesston College, 2000; B.A., Goshen College, 2002; M.A., Wichita State University, 2006
Hesston College 2002-04, 2011-

Lamar Roth, M.A. VICE PRESIDENT OF STUDENT LIFE

B.A., Goshen College, 1986; M.A., Western Kentucky University, 1988
Hesston College 2003-

Yvonne Sieber, M.B.A. VICE PRESIDENT OF ADVANCEMENT

A.A., Hesston College, 1971; B.S., Bethel College, 1990; M.B.A. Friends University, 1992
Hesston College 2007-

Don Weaver, B.B.A. VICE PRESIDENT OF FINANCE AND AUXILIARY SERVICES

A.A., Hesston College, 1983; B.B.A., Wichita State University, 1987
Hesston College 2006-

Sandra Zerger, Ph.D. VICE PRESIDENT OF ACADEMICS

B.A., Bethel College, 1966; M.A., University of Kansas, 1971; Ph.D., University of Kansas, 1992
Hesston College 2007-

Faculty

Vickie Andres, M.S. Business

B.S., Southwestern Oklahoma State University, 1977; M.S., Emporia State University, 1996
Hesston College 1989-

Jason Barrett-Fox, M.A. English

B.A., Bethel College, 2001; M.A., University of Kansas, 2004
Hesston College 2011-

Rebecca Barrett-Fox, Ph.D. Sociology

B.A., Juniata College, 2000; M.A., University of Kansas, 2002; Ph.D., University of Kansas, 2010
Hesston College 2011-

Becky Bartell, B.S.N. Nursing

B.S.N., Bethel College, 2002
Hesston College 2010-

Jeffrey Baumgartner, M.Ed. Mathematics

B.A., Bethel College, 1982; M.Ed., Millersville University, 1996
Hesston College 1997-

Amy Birdsell, B.A. Aviation

A.A.A.S., Hesston College, 2001; B.A., MidAmerica Nazarene University, 2003
Hesston College 2005-

Marion Bontrager, M.Div. Religion

A.A., Hesston College, 1957; B.A., Goshen College, 1959; B.Div., Goshen Biblical Seminary, 1963; M.Div., Goshen Biblical Seminary, 1996
Hesston College 1973-

Hugo Boschmann, D.Ed. Biology

B.A., Bethel College, 1969; M.A.T., University of Chicago, 1972; D.Ed., Ball State University, 1984; Kings College, London, 1985-86; Phillips University, Marburg, 1995-96
Hesston College 1978-

Anthony H. Brown, M.S.W. Sociology/Artist-in-Residence

B.A., Goshen College, 1973; M.S.W., University of Pennsylvania, 1979
Hesston College 2000-

Kendra Burkey, M.A. Communication

A.A., Hesston College, 2000; B.A., Goshen College, 2002; M.A., Wichita State University, 2007
Hesston College 2003-

Maria Day, B.A. Spanish

B.A., Goshen College, 1973
Hesston College 1995-

Hanna Eastin, B.A. Art

B.A., Principia College, 2000
Hesston College 2008-

Russ Gaeddert, M.Ed. Disaster Management

B.S., Bethel College, 1980; M.Ed., Wichita State University, 2000
Hesston College 2005-

Elizabeth Gatz, M.S.N. Nursing

B.S., Kansas State University, 1983; B.S.N., Wichita State University, 1987;
M.S.N., University of Phoenix, 2007
Hesston College 2006-

Howard Glanton, M.A. Music

B.A., Eastern New Mexico University, 1990; M.A., Texas Tech University, 1994
Hesston College 2003-

Ruby Graber, M.N. Nursing

A.A., Hesston College, 1973; B.S.N., Eastern Mennonite College, 1975; M.N.,
Wichita State University, 1982
Hesston College 1990-

Lorna Habegger Harder, B.A. Biology/Computer Science

B.A., Bethel College, 1988
Hesston College 1981-86, 1988-89, 1995-96, 1999-

Robert Harder, M.S. Business Computer Science

B.A., Bethel College, 1977; M.S., Wichita State University, 1996
Hesston College 1979-

Dan Harrison, M.A. Psychology

A.A., Hesston College, 1979; B.A., Tabor College, 1981; M.A., Wichita State
University, 1993
Hesston College 2004-

Jeanelle Herrel, M.A. Education

B.A., Wichita State University, 1994; M.A., Doane College, 2002
Hesston College 2010-

Michele Hershberger, M.A.T.S. Religion

A.A., Hesston College, 1981; B.A., Goshen College, 1983; M.A.T.S., Associated
Mennonite Biblical Seminary, 2000
Hesston College 2000-

Kurt Hostetler, B.S. Physical Education

B.S., Eastern Mennonite University, 2001
Hesston College 2007-

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